

## Request for a Replacement W-2

To request a replacement copy of your Wage and Tax Statement (Form W2), please provide the information below:

Tax Year Needed	
Your Legal Name	
Your Social Security Number	

Please indicate below how you would like to receive your replacement W2:

Send to me via inter-office mail in a confidential envelope.

Mail to current home address.  
*(Be sure your address is updated on Employee Self Service.)*

Pick up from Payroll Office.  
*(The Payroll Office is located in the North Bldg., Floor L3.)*

Send it to my HR Coordinator.