

Finding aid for the Getty Conservation Institute Rock Art of Baja California project records, 1975-2015, undated (bulk 1988-2000) IA50003

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Description is in English.

Institutional Records and Archives

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Summary Information

- Repository:** Institutional Records and Archives
- Creator:** Getty Conservation Institute. Field Projects Division
- Title:** Getty Conservation Institute Rock Art of Baja California project records
- ID:** IA50003
- Dates:** 1975-2015,
- Dates:** undated
- Extent:** 14.88 Linear Feet (19 boxes, 11 flatfiles, 14 videocassettes)
- Extent:** 40.5 GB (3,086 files)
- Language:** Records are primarily in English with some materials in Spanish.
- Abstract:** The Rock Art of Baja California project files comprise internal planning documents, fieldwork research, and scientific findings related to the Getty Conservation Institute's three campaigns undertaken with Mexico's Instituto Nacional de Antropología e Historia to assess and document the condition of rock art sites in the Sierra de San Francisco in Baja California, and to develop policies for their long-term preservation. Records include preparatory research documents, condition assessment reports, maps, sketches, correspondence, press releases, and educational materials. There are digital materials in the collection which consist of files copied from 3.5" floppy disks and a CD-ROM and files maintained on the GCI's shared network drive. They include a mix of text, image, database, video, and CAD formats. Records date from 1975-2015, undated (bulk 1988-2000).

Preferred Citation

[Cite the item and series (as appropriate)], Getty Conservation Institute Rock Art of Baja California project records, 1975-2015, undated (bulk 1988-2000). Institutional Records and Archives. Getty Research Institute, Los Angeles, IA50003.

<http://hdl.handle.net/10020/cifaia50003>

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Administrative History

The Getty Conservation Institute (GCI) is an operating program of the J. Paul Getty Trust, a not-for-profit cultural and philanthropic organization dedicated to the visual arts. Established in 1985, the GCI's mission is to advance conservation practice in the visual arts, broadly interpreted to include objects, collections, architecture, and cultural heritage sites. Working internationally, it serves the conservation community through scientific research, education and training, model field projects, and the broad dissemination of the results of both its own work and the work of others in the field. In all its endeavors, the GCI focuses on the creation and dissemination of knowledge that will benefit the professionals and organizations responsible for the conservation of the world's cultural heritage. Through field projects, the GCI works to advance conservation practice worldwide on a range of heritage places including buildings, archaeological sites, and urban environments, and to address problems of regional or international relevance. The field projects that the GCI develops and implements incorporate strong research, planning, and educational objectives. While field projects vary in emphasis, complexity, and scope, all are multidisciplinary and involve working with local partners to build knowledge, skills, and experience, and to ensure sustainability. Projects also adhere to a consistent methodology which includes documentation and recording, diagnostic research and assessment, the development and testing of conservation treatments and strategies, implementation, and, finally, dissemination and training. Field project teams consist of the GCI (and sometimes other Getty) staff, representatives of partner organizations, and consultants. Team members come from a variety of disciplines and include archaeologists, conservators, curators, engineers, architects, art historians, biologists, geologists, chemists, urban planners, surveyors, museum administrators, and site managers.

From 1994 to 1996, the GCI collaborated with the Instituto Nacional de Antropología e Historia (INAH) to document the condition of rock art sites in the Sierra de San Francisco in Baja California, and to develop policies for their long-term preservation. The "Great Murals" of the Sierra de San Francisco are collectively designated a UNESCO World Heritage site and comprise hundreds of individual pictorial works at multiple locations throughout the Sierra. Radiocarbon dating suggests that most sites flourished between 1500 and 500 years ago, though there is evidence of human presence in the area as early as 9000 B.C.E. After an initial GCI site visit in 1989, discussions with the Mexican government led to the first collaborative condition assessment in 1994, which focused on Cueva del Ratón as a pilot site. The project built upon the GCI's previous experience in organizing training courses in rock art conservation and in the management of sites in Australia and California, and combined field observation with scientific analysis to synthesize findings from multiple sites in Baja California.

Specific objectives of the project were: the production of basic cartographic documentation of the El Ratón area; production of a site plan and large scale elevation plan and profile (horizontal and vertical) drawings of the individual painted rock surface areas; instruction of conservators in the application of survey, photogrammetric, photographic, hand recording and low-cost imaging/CAD overlay techniques to undertake rock art documentation; and evaluation of the application of nontraditional and digital recording methods that were new at the time.

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Scope and Contents

The Rock Art of Baja California project records date from 1975 to 2015, undated (bulk 1988-2000) and consist of the Getty Conservation Institute's (GCI) files from its collaborations with Mexico's Instituto Nacional de Antropología e Historia (INAH) to document the condition of rock art sites in the Sierra de San Francisco in Baja California, and to develop policies for their long-term preservation. Records in the collection were primarily maintained by the following GCI staff (the positions they held at the time are listed): Miguel Angel Corzo, initially a consultant, then Director of Special Projects, and later Director of the GCI; Nicholas Stanley Price, Deputy Program Director of the Training Program; Neville Agnew, Associate Director of Programs; Kathleen McDonnell, acting Program Director of Documentation; Gaetano Palumbo, Program Coordinator of the Documentation Program; and Jacqueline Zak, Reference Specialist. The records are in analog and digital form and cover all three campaigns of the project. They include signed copies of project agreements, budgets, meeting notes and agenda, project planning files, condition assessment reports, technical data, campaign reports, maps, sketches, photographs, correspondence, press releases, training materials, reference materials, and video recordings. The digital materials consist of files copied from 3.5" floppy disks and a CD-ROM and files maintained on the GCI's shared network drive. They include a mix of text, image, database, video, and CAD formats.

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Arrangement

Records are arranged in the following series:

Series I. Field campaigns, 1975-2000, undated (bulk 1988-2000);

Series II. Site management plan, 1994-1996;

Series III. Graphic documentation, 1988-2015, undated.

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Administrative Information

Access Restrictions

Most of the records described in accessions 2015.IA.11, 2016.IA.87, and 2017.IA.12 are available for use by qualified researchers. Access to materials in the collection containing sensitive information is

restricted. These files have been separated and are stored in box 2016.IA.87-29. The restriction dates, which range from 2027 to 2032, are noted within the finding aid.

The following types of records are permanently closed: records containing personal information, records that compromise security or operations, legal communications, legal work product, and records related to donors. The J. Paul Getty Trust reserves the right to restrict access to any records held by the Institutional Archives.

Restrictions on Use

Contact [Library Rights and Reproductions](#) at the Getty Research Institute for copyright information and permission to publish.

Access copies of videocassettes must be created prior to use. To request access, fill out the [reference form](#) with the video title and finding aid number IA50003. Please note reformatting may take up to eight weeks.

Immediate Source of Acquisition

The records described in this finding aid were transferred by the Getty Conservation Institute and form part of accessions 2015.IA.11, 2016.IA.87, and 2017.IA.12.

Processing Information

The Rock Art of Baja California project records were initially inventoried in 1996. Jade Finlinson completed processing of the records in 2016 while interning at the Getty Conservation Institute.

In 2018 and 2019 Lorain Wang transferred files off the computer disks in 2016.IA.87 in 2017 and integrated accessions 2015.IA.11 and 2017.IA.12 into the finding aid. Most of the disks were removed from the collection. Instances where disks were retained are noted in the container list.

The archivist embedded metadata in the image files under the "VRM" and "MiscImages" folders in 2017.IA.12. The TIF files in "VRM" were also reformatted to JPEG for access purposes.

For all digital files, a virus scan was performed and no viruses were found. In addition, problematic characters were removed or replaced in filenames due to system limitations of the Getty's digital preservation system.

Unless otherwise noted, dates listed for digital content are based on the last modified date.

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Related Materials

Related Materials

The following materials are offered as additional sources of information on the people, programs, and subjects covered by the records. The listing is not exhaustive.

Getty Institutional Archives:

Records of Director Miguel Angel Corzo, 1982-1999 (bulk 1990-1998), undated, The Getty Conservation Institute. Getty Research Institute, Los Angeles, IA30025. Majority closed until 2034.

Records of Frank D. Preusser. Getty Conservation Institute. Institutional Archives, Getty Research Institute, Los Angeles, IA30018. Closed until 2028.

Getty Conservation Institute Training Program records, 1978-2003, undated (bulk 1985-2002). Institutional Archives, Getty Research Institute, Los Angeles, IA30019. Majority closed until 2030.

Getty Conservation Institute:

Most of the original photographs related to the project are held in the Getty Conservations Institute's Visual Resources Library.

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Controlled Access Headings

Subjects - Topics

- Art -- Conservation and restoration -- Mexico
- Art, Prehistoric
- Historic sites -- Conservation and restoration
- Historic sites -- Conservation and restoration -- Fieldwork
- Rock paintings

Subjects - Places

- Baja California (Mexico : Peninsula)

Genres and Forms of Materials

- Computer-aided designs (visual works)
- Condition surveys
- Contracts

- Digital images
- Electronic documents
- Logs (records)
- Memorandums
- Photographs
- Press releases
- Project files
- Technical drawings
- Technical reports
- Training manuals

Physical Characteristics and Technical Requirements

Access to digital content in 2016.IA.87 and 2017.IA.12 is only available on-site. Some files are available on Getty networked computers and in the Special Collections Reading Room through the links provided in the inventory.

Please note that we may not be able to provide access to all file formats due to lack of required software and/or system specifications. For more information, contact [Library Reference](#) at the Getty Research Institute.

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Collection Inventory

Series I. Field campaigns, 1975-2000, undated 9.46 Linear Feet (17 boxes) 0.49 GB (92 files)

Scope and Contents:

These records date 1975-2000, undated (bulk 1988-2000) and document the three formal campaigns of the Baja Rock Art project, as well as precampaign and postcampaign activities. Precampaign materials document planning and preparations leading up to the first campaign, including the selection of El Ratón as a test site. Records include correspondence, agenda and notes from planning meetings, trip reports, condition reports, project development recommendations, press releases, peer reviews, and reference materials. Records from the three formal campaigns, which took place from 1994 to 1996, include project agreements, meeting agenda and notes, project development proposals, field notes, research reports and findings, condition assessment reports, scientific analysis, stereographic images, and drawings of rock art motifs. Postcampaign files include research findings and discussion of environmental data gathered at Baja sites, correspondence, reports and articles written by GCI staff, press coverage of the project, and documentation of visual resources produced during the project.

Oversized materials produced from the campaigns and video recordings of fieldwork are described in Series III. Graphic materials.

Arrangement:

Records are arranged in the following subseries:

Series I.A. Precampaign, 1975-1996, undated (bulk 1988-1996);

Series I.B. Campaign I, 1991-1997, undated;

Series I.C. Campaign II, 1991-1996, undated;

Series I.D. Campaign III, 1994-1997, undated; and

Series I.E. Postcampaign, 1987, 1992-2000, undated.

Physical Characteristics and Technical Requirements:

Access to digital content in the collection is only available on-site. Please note that we may not be able to provide access to all file formats due to lack of required software and/or system specifications. For more information, contact [Library Reference](#) at the Getty Research Institute.

Series I.A. Precampaign, 1975-1996, undated 2.08 Linear Feet (5 boxes)

Scope and Contents:

These records date primarily from 1988 to 1996, during which the Baja rock art conservation and management planning began in earnest. The records include internal correspondence and memos; external correspondence between the GCI and INAH authorities, rock art scholars, and camera and stereographic recording technicians; reports on rock art conservation efforts at other sites around the world such as Australia and Africa; agendas and notes from planning meetings; trip reports; condition reports; project development recommendations; press releases; peer reviews; and drafts of project descriptions in both English and Spanish. Additionally, the records contain articles and other reference literature used as training/course materials that date from 1975 to 1988, as well as bibliographies and syllabi for these courses. Also included are outlines for several symposia and site visits leading up to the first campaign in 1994, which assisted GCI conservators and partner organizations in identifying El Ratón as a test site and training ground for future rock art conservation efforts.

Arrangement:

Records are arranged into the following six categories: Project administration, Project ancillaries, Project evaluation, Project findings, Project reports, References/resources, and Miscellaneous.

Title/Description	Containers
Project administration:	
Budgets/other, January 1992-January 1996 <i>Conditions Governing Access:</i> Folder restricted until 2031.	Box 2016.IA.87-29 RESTRICTED
Correspondence, incoming – Individuals, March 1992-March 1994 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2032.	Box 2016.IA.87-01
Correspondence, incoming – Organizations, November 1988-January 1996 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2029.	Box 2016.IA.87-01

Correspondence, outgoing, May 1989-December 1994 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2032.	Box 2016.IA.87-01
Meetings/agendas, April 1991, October 1993	Box 2016.IA.87-01
Meetings/general, April 1991-December 1993	Box 2016.IA.87-01
Meetings/minutes, November 1992-November 1993	Box 2016.IA.87-01
Meetings/notes, April 1991-July 1993 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2029.	Box 2016.IA.87-01
Memorandums, March 1991-May 1994 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2031.	Box 2016.IA.87-02
Notes/general, March 1989-December 1993	Box 2016.IA.87-01
Project development/letter of intent, July 1991, undated	Box 2016.IA.87-02
Project development/other, July 1991-October 1992	Box 2016.IA.87-02
Project development/project forms, January 1992	Box 2016.IA.87-02
Project development/project planning, August 1992-August 1993 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2028.	Box 2016.IA.87-02
Project development/project proposals, November 1993-December 1993 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2030.	Box 2016.IA.87-02
Project agreements, January 1992-December 1993 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2031.	Box 2016.IA.87-03
Schedules/timelines, March 1991-January 1994	Box 2016.IA.87-03
Travel information/general itinerary, August 1987-April 1991	

Conditions Governing Access: Box
 Select documents separated and restricted until 2031. 2016.IA.87-03

Project ancillaries:

Conference/symposia/courses/lectures, April 1989-June 1989 Box
 2016.IA.87-04

Conference/symposia/courses/lectures - Course materials, January 1975-April 1990 Box
 2016.IA.87-04

Conference/symposia/courses/lectures - Participants, April 1991 Box
 2016.IA.87-04

Conference/symposia/courses/lectures - Planning documents, October 1993 Box
 2016.IA.87-04

Conference/Symposia/Courses/Lectures - Reports, May 1989 Box
 2016.IA.87-04

Training, November 1988-October 1993 Box
 2016.IA.87-04

Project evaluation materials:

Peer reviews, March 1992-March 1994 Box
 2016.IA.87-05

Project findings:

Research findings/photo/video logs, April 1994-April 1995 Box
 2016.IA.87-05

Project reports:

Articles written by GCI staff, 1993, undated Box
 2016.IA.87-05

Press releases, fact sheets, and publicity, June 1994 Box
 2016.IA.87-05

Project description, February 1994 Box
 2016.IA.87-05

Project overview, May 1993 Box
 2016.IA.87-05

Project summary, January 1994 Box
 2016.IA.87-05

Project recommendations, November 1992, undated Box
 2016.IA.87-05

Project trip reports, November 1992-September 1993 Box
 2016.IA.87-05

References/resources:

Bibliographies and abstracts, 1991, undated

	Box 2016.IA.87-03
Contacts/resources, March 1989-October 1994 <i>Conditions Governing Access:</i> Select materials separated and restricted until 2028.	Box 2016.IA.87-03
Research and reports, December 1984-November 1994, undated	Box 2016.IA.87-03
Visuals and images, December 1993 <i>Conditions Governing Access:</i> Select material separated and restricted until 2028.	Box 2016.IA.87-05
Elanie Moore notes, undated	Box 2016.IA.87-05
Miscellaneous:	
Other, February 1991-September 1993 <i>Conditions Governing Access:</i> Select material separated and restricted until 2027.	Box 2016.IA.87-05
Permissions, January 1996	Box 2016.IA.87-05

Series 1.B. Campaign I, 1991-1997, undated 1.54 Linear Feet (5 boxes) 0.006 GB (4 files)

Scope and Contents:

These records date from 1991 to 1997, undated and relate to the first formal campaign undertaken to record conditions at Baja rock art sites April 27-May 24, 1994. The records include internal and external correspondence and memorandums, travel itineraries, meeting agendas and notes, project development proposals, and project agreements. The records also include reports from team members including field notes, detailed site descriptions, research reports and findings, stereographic images and photographs, and drawings, as well as other computer-aided visual renderings of rock art motifs (both in digital and printed form).

Arrangement:

This series is arranged into the following six categories: Project administration, Project ancillaries, Project findings, Project reports, References/resources, and Miscellaneous.

Physical Characteristics and Technical Requirements:

Access to digital content in the collection is only available on-site. Please note that we may not be able to provide access to all file formats due to lack of required software and/or system specifications. For more information, contact [Library Reference](#) at the Getty Research Institute.

Title/Description	Containers
Project administration:	
Correspondence/incoming - Individuals, December 1993-March 1997	

<p><i>Conditions Governing Access:</i> Select material separated and restricted until 2031.</p>	<p>Box 2016.IA.87-06</p>
<p>Correspondence/incoming - organizations, November 1993-December 1994</p> <p><i>Conditions Governing Access:</i> Select material separated and restricted until 2031.</p>	<p>Box 2016.IA.87-06</p>
<p>Correspondence/outgoing, July 1994-December 1994</p> <p><i>Conditions Governing Access:</i> Select material separated and restricted until 2032.</p>	<p>Box 2016.IA.87-06</p>
<p>Meetings, November 1994</p>	<p>Box 2016.IA.87-06</p>
<p>Meetings/agenda, April 1994-November 1994</p>	<p>Box 2016.IA.87-06</p>
<p>Meetings/general, November 1992, March 1994</p>	<p>Box 2016.IA.87-06</p>
<p>Meetings/notes, April 1994-May 1994</p> <p><i>Conditions Governing Access:</i> Select material separated and restricted until 2029.</p>	<p>Box 2016.IA.87-06</p>
<p>Memorandums, May 1993-March 1995</p> <p><i>Conditions Governing Access:</i> Select material separated and restricted until 2031.</p>	<p>Box 2016.IA.87-06</p>
<p>Notes, general, January 1994-April 1994, undated</p> <p><i>Conditions Governing Access:</i> Select material separated and restricted until 2030.</p>	<p>Box 2016.IA.87-06</p>
<p>Project agreements, undated</p> <p><i>Conditions Governing Access:</i> Select material separated and restricted until 2031.</p>	<p>Box 2016.IA.87-06</p>
<p>Project development/other-list of candidates for the Baja rock art project, undated</p>	<p>Box 2016.IA.87-06</p>
<p>Project development/project forms, March 1995</p>	<p>Box 2016.IA.87-06</p>
<p>Project development/project planning, March 1991-January 1994</p> <p><i>Conditions Governing Access:</i> Folder restricted until 2029.</p>	<p>Box 2016.IA.87-29 RESTRICTED</p>
<p>Project development/project proposals, April 1991</p>	

<p><i>Conditions Governing Access:</i> Select material separated and restricted until 2030.</p>	<p>Box 2016.IA.87-06</p>
<p>Schedules/timelines, April 1994-May 1994</p>	<p>Box 2016.IA.87-06</p>
<p>Travel information/general/itinerary, March 1994-April 1994 <i>Conditions Governing Access:</i> Select documents separated and restricted until 2031.</p>	<p>Box 2016.IA.87-06</p>
<p>Project ancillaries:</p>	
<p>Field campaigns/trips - facilities, December 1991, December 1992</p>	<p>Box 2016.IA.87-07</p>
<p>Field campaigns/trips/reports - Trip report, April 1994-May 1994</p>	<p>Box 2016.IA.87-07</p>
<p>Field campaigns/trips - Supplies, March 1994-June 1994</p>	<p>Box 2016.IA.87-07</p>
<p>Field campaign/trips - Team members, March 1994 <i>Conditions Governing Access:</i> Select material separated and restricted until 2029.</p>	<p>Box 2016.IA.87-07</p>
<p>Field campaigns/trips/Travel Itineraries, April 1994-June 1994</p>	<p>Box 2016.IA.87-07</p>
<p>Training, February 1994 <i>Conditions Governing Access:</i> Select material separated and restricted until 2029.</p>	<p>Box 2016.IA.87-07</p>
<p>Project findings:</p>	
<p>Heritage recording and technical data services, 1994-1995 (6.50 MB, 4 files) <i>Scope and Contents:</i> CAD imagery files of Cueva del Ratón from Heritage Recording and Technical Data Services on two 3.5" floppy disks and one CD. <i>Processing Information:</i> Files transferred from two 3.5" disks. The files were assigned unique identifier 2016ia87_05_01 and 02. A duplicate set of the CD files are in 2017.IA.12 under the following file path: CAD\Baja\Dwgs\DwgsOld\BAJA CD (Letellier Group). All three disks were retained in the collection. <i>Physical Characteristics and Technical Requirements:</i> Access to digital files in 2016.IA.87 is available to on-site researchers and Getty staff. Contact Library Reference at the Getty Research Institute for more information about these files or to request access.</p>	<p>Box 2016.IA.87-05</p>

J. Loubser field notebook, 1994-1995	Box 2016.IA.87-05
Preliminary site recordings, 1994, undated	Box 2016.IA.87-26
Research findings/stereophotogrammetric, undated	Box 2016.IA.87-06
Research findings - Technical data, October 1994, undated	Box 2016.IA.87-06
Visuals and images, April 1994-June 1994	Box 2016.IA.87-06
Project reports:	
Campaign reports, May 1995-August 1995	Box 2016.IA.87-07
External writings about the project, June 1994 <i>Conditions Governing Access:</i> Folder restricted until 2029.	Box 2016.IA.87-29 RESTRICTED
Press releases, fact sheets and publicity, June 1994	Box 2016.IA.87-07
Project description, February 1994	Box 2016.IA.87-07
Project overview, undated	Box 2016.IA.87-07
Project recommendations, September 1994-November 1994	Box 2016.IA.87-07
References/Resources:	
Bibliographies and abstracts, undated	Box 2016.IA.87-06
Contacts/resources, October 1994, undated <i>Conditions Governing Access:</i> Select material separated and restricted until 2028.	Box 2016.IA.87-06
Glossary of terms, August 1994	Box 2016.IA.87-06
Research and reports, August 1994, undated	Box 2016.IA.87-06
Visuals and images, 1994, undated <i>Conditions Governing Access:</i> Select material separated and restricted until 2028.	Box 2016.IA.87-06

Miscellaneous:

Other, December 1991-October 1994, undated	Box
	2016.IA.87-07
<i>Conditions Governing Access:</i>	
Select material separated and restricted until 2030.	

Series 1.C. Campaign II, 1991-1996, undated 5 Linear Feet (6 boxes) 0.483 GB (87 files)

Scope and Contents:

Records date 1991-1996, undated and relate to the second campaign at Baja, undertaken April 3-22, 1995. They include research findings and condition reports for several rock art sites. Material also includes correspondence and memos, travel itineraries and schedules, meetings notes and memos, photographs (analog and digital) and drawings of featured motifs, project findings and research reports, and recommendations for site management and future research.

Arrangement:

This series is arranged into the following five categories: Project administration, Project ancillaries, Project findings, Project reports, and References/resources.

Physical Characteristics and Technical Requirements:

Access to digital content in the collection is only available on-site. Please note that we may not be able to provide access to all file formats due to lack of required software and/or system specifications. For more information, contact [Library Reference](#) at the Getty Research Institute.

Title/Description	Containers
Project administration:	
Correspondence/incoming - Individuals, January 1995-January 1996	Box
<i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	2016.IA.87-09
Correspondence/incoming - Organizations, December 1994-December 1995	Box
<i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	2016.IA.87-09
Correspondence/outgoing, August 1994-January 1996	Box
<i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	2016.IA.87-09
Meetings/agenda, February 1994, April 1994	Box
	2016.IA.87-09
Meetings/general, February 1995-June 1996	Box
	2016.IA.87-09
Meetings/minutes, January 1994	

	Box 2016.IA.87-09
Meetings/notes, February 1995-June 1996	Box 2016.IA.87-09
Memorandums, February 1994-August 1996 <i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-09
Notes/general, December 1995, undated	Box 2016.IA.87-09
Project development/project forms, 1991, February 1995-March 1995	Box 2016.IA.87-10
Project development/project proposals, May 1994-June 1994	Box 2016.IA.87-10
Schedules/timelines, February 1995	Box 2016.IA.87-10
Project ancillaries:	
Field campaigns/trips/shipment information, February 1995-November 1995	Box 2016.IA.87-10
Field campaigns/trips/supplies, May 1994-January 1996	Box 2016.IA.87-10
Field campaigns/trips/team members, March 1994-March 1995	Box 2016.IA.87-10
Field campaigns/trips/travel Itineraries, June 1994, March 1995	Box 2016.IA.87-10
Field campaigns/trips/reports - Campaign planning, undated	Box 2016.IA.87-10
Field campaigns/trips/reports - Monthly activities report, September 1995	Box 2016.IA.87-10
Field campaigns/trips/reports - Trip report, April 1995-June 1995	Box 2016.IA.87-10
Project findings:	
Condition reporting photos [I], 1995	Box 2016.IA.87-27
Condition reporting photos [III], 1995 (495 MB, 87 files) <i>Scope and Contents:</i> Photographic prints and CD that appears to contain the same images. CD label: "98003-1 Baja condition reporting copy 1 (transferred from large format Optical disk) M.H. Bishop." <i>Processing Information:</i>	Box 2016.IA.87-28

Files transferred from CD interfiled with analog materials in folder. The files were assigned unique identifier 2016ia87_b28_i01. The disc was removed from the collection.

Physical Characteristics and Technical Requirements:

Access to digital files in 2016.IA.87 is available to on-site researchers and Getty staff. Contact [Library Reference](#) at the Getty Research Institute for more information about these files or to request access.

Documentation of motifs, 1994	Box 2016.IA.87-24
Documentation of motifs, 1994-1995	Box 2016.IA.87-25
Research findings - chromameter readings, 1995	Box 2016.IA.87-10
Visuals and images, undated	Box 2016.IA.87-10
Project reports:	
Articles written by GCI staff, 1994-1996, undated	Box 2016.IA.87-10
Campaign reports, April 1995-August 1995	Box 2016.IA.87-10
External writings about the project, speeches (outside GCI), 1994-1995	Box 2016.IA.87-10
Press releases, fact sheets and publicity, March 1995	Box 2016.IA.87-10
Project recommendations, August 1995	Box 2016.IA.87-10
References/resources:	
Contacts/resources, 1995, undated	Box 2016.IA.87-10
Research and reports, May 1995	Box 2016.IA.87-10
Visuals and images, 1995, undated	Box 2016.IA.87-10

Series 1.D. Campaign III, 1994-1997, undated 0.42 Linear Feet (1 box)

Scope and Contents:

Records date 1994-1997, undated and relate to the third campaign at Baja, undertaken May 4-17, 1996. Materials include administrative records, correspondence and memos, meeting notes and agendas, field research notes, on-site spot-test laboratory assessment and results, motif survey and condition assessment reports, drawings and photographs, and campaign reports by Nicholas Stanley Price and other team members.

Arrangement:

This series is arranged into the following five categories: Project administration, Project ancillaries, Project findings, Project reports, and References/resources.

Title/Description	Containers
Project administration:	
Correspondence/incoming - Individuals, January 1996-June 1996 <i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	Box 2016.IA.87-11
Correspondence/incoming - Organizations, November 1995-October 1996 <i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-11
Correspondence/outgoing, April 1995-April 1997 <i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	Box 2016.IA.87-11
Meetings/notes, January 1996	Box 2016.IA.87-11
Memorandums, February 1996-November 1996 <i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-11
Notes/general, February 1996	Box 2016.IA.87-11
Project development - Project planning, February 1996	Box 2016.IA.87-11
Project ancillaries:	
Field campaigns/trips/travel itineraries, March 1996, undated	Box 2016.IA.87-11
Field campaigns/trips/reports - Campaign planning, April 1996, undated	Box 2016.IA.87-11
Field campaigns/trips/reports - Monthly activities report, November 1995-June 1996	Box 2016.IA.87-11
Project findings:	
Problem areas in Harris diagrams, undated	Box 2016.IA.87-11
Redrawn plots, May 1996	Box 2016.IA.87-11
Visuals and images, February 1996-June 1996	Box 2016.IA.87-11
Project reports:	

Articles written by GCI staff, 1996, undated	Box 2016.IA.87-11
Campaign reports, May 1996-October 1996	Box 2016.IA.87-11
References/resources:	
Contacts/resources, March 1994-March 1996	Box 2016.IA.87-11
Visuals and images, undated	Box 2016.IA.87-11

Series 1.E. Postcampaign, 1987, 1992-2000, undated 0.42 Linear Feet (1 box) 0.0001 GB (1 file)

Scope and Contents:

Records relate to the postcampaign period, and range in date from 1987, 1996 to 2000, and undated. Material includes research findings and discussion of environmental data gathered at Baja sites, administrative correspondence and memos as well as external correspondence, reports and press articles written by GCI staff, external press and reporting, comprehensive bibliographies and abstracts pertaining to Baja and other rock art conservation topics, and a listing of visual resources resulting from the Baja campaigns that are registered under J. Paul Getty Trust copyright. Records also include a database file of Baja condition reports.

Arrangement:

This series is arranged into the following six categories: Project administration, Project ancillaries, Project findings, Project reports, References/resources, and Visual resources.

Physical Characteristics and Technical Requirements:

Access to digital content in the collection is only available on-site. Please note that we may not be able to provide access to all file formats due to lack of required software and/or system specifications. For more information, contact [Library Reference](#) at the Getty Research Institute.

Title/Description	Containers
Project administration:	
Correspondence/incoming - Individuals, June 1996-June 1997 <i>Conditions Governing Access:</i> Select material separated and restricted until 2030 and 2032.	Box 2016.IA.87-12
Correspondence/incoming - Organizations, July 1995-March 1997 <i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-12
Correspondence/outgoing, July 1996-November 1997 <i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	Box 2016.IA.87-12
Memorandums, July 1996, May 1997, undated	

<i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-12
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Project ancillaries:

Conferences/symposia/course materials, September 1996-May 1999	Box 2016.IA.87-12
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Project findings:

Research findings - Discussion of environmental data, June 1997, undated	Box 2016.IA.87-12
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Baja databases condition reports, 2000 (135 KB, 1 file)

Processing Information:

File transferred from 3.5" floppy disk and assigned unique identifier 2016ia87_i01. The disk was removed from the collection.

Physical Characteristics and Technical Requirements:

Access to digital files in 2016.IA.87 is available to on-site researchers and Getty staff. Contact [Library Reference](#) at the Getty Research Institute for more information about these files or to request access.

Project reports:

Articles written by GCI staff, March 1996	Box 2016.IA.87-12
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References/resources:

Bibliographies and abstracts, 1987, May 1992-April 1996	Box 2016.IA.87-12
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Visual resources:

Management materials, July 2000	Box 2016.IA.87-12
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Series II. Site management plan, 1994-1996 0.42 Linear Feet (1 box)

Scope and Contents:

These records date from 1994 to 1996 and pertain to the Baja site management plan designed by the GCI and INAH to promote the preservation of and controlled access to Baja rock art sites. The records include recommendations of the GCI field team and proposals for maintaining long-term site management, as well as correspondence and memos, meetings notes, and drafts of site management agreements in both Spanish and English.

Arrangement:

This series is arranged into the following two categories: Plan development and Project ancillaries.

Title/Description	Containers
Plan development:	
Correspondence/incoming - Individuals, December 1994 <i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	Box 2016.IA.87-08
Correspondence/incoming - Organizations, June 1994-November 1994 <i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-08
Correspondence/outgoing, June 1994-November 1996 <i>Conditions Governing Access:</i> Select material separated and restricted until 2032.	Box 2016.IA.87-08
Letter of agreement, November 1994	Box 2016.IA.87-08
Meetings/general, July 1994, November 1994	Box 2016.IA.87-08
Meetings/handouts, November 1994	Box 2016.IA.87-08
Meetings/notes, February 1995, December 1996	Box 2016.IA.87-08
Memorandums, July 1994-May 1996 <i>Conditions Governing Access:</i> Select material separated and restricted until 2031.	Box 2016.IA.87-08
Notes - General, September 1994, November 1994 <i>Conditions Governing Access:</i> Select material separated and restricted until 2030.	Box 2016.IA.87-08
Project ancillaries:	
Site management plan, 1995	Box 2016.IA.87-08
Site management plan - Agreement, November 1995-February 1996	Box 2016.IA.87-08
Site management plan - Meeting, September 1994-November 1994	Box 2016.IA.87-08
Site management plan/English, September 1995	Box 2016.IA.87-08
Site management plan/Spanish, December 1994-June 1995	

Box
2016.IA.87-08

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Series III. Graphic documentation, 1988-2015, undated 5 Linear Feet (1 box containing 14 videocassettes, 11 flatfiles) 40 GB (2,994 files)

Scope and Contents:

Records date from 1988 to 2015 and undated and consist of digital and analog graphic documentation of the site collected and created during the field campaigns. Materials comprise condition reports, maps, photogrammetry, site elevation drawings, mylar overlays of motif designs, CAD drawings, scans of project photographs, and videocassettes. Please note that in 2015, a GCI consultant migrated CAD files for the project to the 2014 version of AutoCAD and reestablished external references.

Arrangement:

Records are arranged into the following six categories: CAD, Condition Reports, MiscImages, Site plans and field drawings, Video recordings, and VRM.

Physical Characteristics and Technical Requirements:

Access to most of the digital content in the collection is only available on-site. Some files are available on Getty networked computers and in the Special Collections Reading Room through the links provided in the inventory.

Please note that we may not be able to provide access to all file formats due to lack of required software and/or system specifications. For more information, contact [Library Reference](#) at the Getty Research Institute.

Title/Description	Containers
CAD, 1994-2015 (618 MB, 582 files)	
<i>Scope and Contents:</i>	
Digital files stored on the GCI's shared network drive. CAD drawings were migrated to the 2014 version of AutoCAD by a GCI consultant. External references were also re-established.	
<i>Physical Characteristics and Technical Requirements:</i>	
Access to digital files in 2017.IA.12 is available to on-site researchers and Getty staff. Contact Library Reference at the Getty Research Institute for information about these files or to request access.	
Condition reports:	
Condition report - area B1, undated	Flatfile 2016.IA.87-17
Condition report - area C1 South, undated	Flatfile 2016.IA.87-18
Condition report - area C2, 1996	Flatfile 2016.IA.87-20
Condition report - area C1 North, 1996	

	Flatfile 2016.IA.87-21
Condition report - area C1 East, 1996, undated	Flatfile 2016.IA.87-22
Condition report - area C1 West, undated	Flatfile 2016.IA.87-23
MiscImages, 2002-2007 (5.19 GB, 509 files)	
<i>Physical Characteristics and Technical Requirements:</i> Access to digital files in 2017.IA.12 is available to on-site researchers and Getty staff. Contact Library Reference at the Getty Research Institute for information about these files or to request access.	
<i>Scope and Contents:</i> Digital files stored on the GCI's shared network drive.	
Site plans and field drawings:	
Field documents (survey drawings) site plan, 1994, 1996	Flatfile 2016.IA.87-15
Field documents (survey drawings), undated	Flatfile 2016.IA.87-16
Photogrammetry, 1994	Flatfile 2016.IA.87-13
Photogrammetry, 1995	Flatfile 2016.IA.87-14
Photogrammetry - final, 1994	Flatfile 2016.IA.87-19
Video recordings, 1994-1995, undated	
<i>Conditions Governing Use:</i> Access copies of videocassettes must be created prior to use. To request access, fill out the reference form with the video title and finding aid number IA50003. Please note reformatting may take up to eight weeks.	
Arte rupestre de Baja California Sur (English version), undated (2 videocassettes: Betacam SP)	Box 2015.IA.11-01
<u>Digital Object:</u> (2015.IA.11) Arte rupestre de Baja California Sur (English version)	
<i>Processing Information:</i> Video has been reformatted.	
<i>Scope and Contents:</i> English version of Arte Rupestre de Baja California Sur, a television production produced by Friends of the Arts of Mexico.	
<i>Physical Characteristics and Technical Requirements:</i> Digital files are accessible on Getty-networked computers and in the Special Collections Reading Room via the provided link.	

Fieldwork, meetings, and lectures videotaped by K. McDonnell, April 25-May 14, 1994 (10 videocassettes: Hi8)

Box
2015.IA.11-01

Physical Characteristics and Technical Requirements:

10 Hi8 videocassettes

Fieldwork videotaped by G. Palumbo, April 10-13, 1995 (2 videocassettes: Hi8)

Box
2015.IA.11-01

Physical Characteristics and Technical Requirements:

2 Hi8 videocassettes

VRM, 1988-1996, undated (34.2 GB, 1903 files)

Digital Object: [\(2017.IA.12\) Rock Art of Baja California CAD drawings and photographs](#)

Scope and Contents:

Scans of a portion of the project photos held in the GCI's Visual Resources Management (VRM) collection. These files were stored on the GCI's shared network drive.

Processing Information:

Dates listed reflect when original images were taken.

Physical Characteristics and Technical Requirements:

Digital files are accessible on Getty-networked computers and in the Special Collections Reading Room via the provided link.

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