

Getty Scholar Housing Policy

Policy Statement

The Getty's Scholar Housing facility is designed to house residential scholars and other approved guests, and to support and promote an active scholarly community through its communal spaces. Scholar Housing is an important feature of the Getty's programming, while remaining a hospitable residence for individuals and their families.

Policy Purpose

The policy on Scholar Housing describes the intended purpose of and establishes guidelines for proper use of Scholar Housing's facilities by invited visitors and staff.

Who should read this policy?

All visitors and residents of Scholar Housing, Getty staff working with individuals residing at the Scholar Housing facility (i.e. programmatic staff and OSIP staff), and the Scholar Housing Coordinator.

Guidelines

- The Getty will provide residential scholars and visitors with a furnished apartment including linens, dishes and other basic household items. While most apartments have one bedroom, there are a limited number of two bedroom apartments for residential scholars with dependent children.
- Apartments are assigned according to various criteria including length of stay, arrival/departure dates, purpose, family size, community, accessibility, pets, light and noise.
- While each visitor will be provided with his or her own private bathroom and bedroom, some MLI participants will share large, same-sex apartments.
- Requests for pets to stay at Scholar Housing are evaluated on an individual basis.
- Room assignments, including individual apartment telephone number, will be provided prior to arrival.
- The Housing Coordinator's role is to schedule, manage and maintain the apartments and to utilize the building's communal spaces to their best advantage to foster community.
- Residents should move into their apartments during their first week of assignment. Move in may only occur during regular business hours so that residents may be greeted by and receive an orientation from the Scholar Housing Coordinator. Therefore, it is strongly recommended that visitors arrive at LAX by 3pm.
 - Since Scholar Housing is a residential facility and not a hotel, move ins outside of normal business hours cannot be accommodated. A list of nearby hotels is available for residents arriving outside of normal business hours.
 - Residents are not permitted to move into their apartments on weekends, holidays or on the regularly scheduled Getty off-Fridays. See <http://www.getty.edu/osip/holidays.html> for more information.
 - MLI Participants are required to schedule an appointment to check into Scholar Housing.
- Early check in or extended stays at Scholar Housing are not permitted. Residents must check in and out of the facility according to the direction provided by their programs.

- The Scholar Housing Coordinator will receive shipments on behalf of residents prior to their move in, however, they must be received within the time period specified by the visitor's program.
- Apartments may not be sublet.
- Residents must be on the premises when hosting invited guests in their apartments.
- Smoking is not permitted in any of the communal spaces with the exception of in the courtyard by the pool.
 - Due to roommate assignments, Museum Leadership Institute (MLI) participants are prohibited from smoking within the apartments.
- Secured carport parking is available at Scholar Housing for use by residents.
- Since there is no maid service, residents are responsible for the general upkeep and cleanliness of their assigned living space. Basic cleaning tools and products are provided in each apartment.
- Accommodation at Getty Scholar Housing will be considered imputed income and will be reported and taxed according to Federal and State requirements. It is important to inform Trust Accounting of the details of the arrangement in advance. The resident should also be made aware of this in his or her contract.
- The Getty is not responsible for the theft or loss of personal items while in residence.