

# Graduate Internship Areas and Host Departments: 2020-2021

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Research Institute, Conservation Institute, and the Foundation), as well as by Getty Publications. **Please review the descriptions of graduate internships listed below, then in the online application select two in order of preference.**

**The J. Paul Getty Trust** is a cultural and philanthropic institution dedicated to the presentation, conservation, and interpretation of the world's artistic legacy. Through the collective and individual work of its constituent programs—the Getty Conservation Institute, the Getty Foundation, the J. Paul Getty Museum, and the Getty Research Institute—the Getty pursues its mission in Los Angeles and throughout the world, serving both the general interested public and a wide range of professional communities in order to promote a vital civil society through an understanding of the visual arts.

## Getty Digital

### **Collection Management Systems**

The intern in Collection Management Systems will gain intensive experience with preserving the Getty's unique collections and assets in digital format, which include archives of artists, galleries and art historians and audio/video artworks and documentation as well as websites, institutional born-digital records, and research data. The intern's primary responsibilities will likely include troubleshooting and testing workflows for getting content of all types into a managed system, and researching future options for video reformatting, with other projects assigned according to the intern's particular skills and interests. Specific tasks may include developing preservation plans for file characterization, migration and normalization, assessing technical metadata for digital assets, and participating in the drafting of policies and procedures related to digital preservation.

### **Cultural Heritage Data Management**

The intern will gain a thorough knowledge of the institution's work by creating, extracting, transforming, enhancing and publishing our knowledge to enable research and the development of end-user applications. The primary responsibilities are to assist with the automation of processing content into Linked Open Data, to assist the community in the transformation of their data in the same way, knowledge extraction from textual content such as materials or provenance statements, reconciliation of names, and integration of the results into collection management systems including Arches, ArchivesSpace, or TMS. Candidates must have at least rudimentary understanding of the Python programming language or the willingness to transfer existing knowledge. Learning opportunities include data engineering, linked open data, machine learning, natural language processing, cultural heritage data management. Networking opportunities include working with partner museums around the world, engaging with systems vendors, and participating with international data standards.

**The J. Paul Getty Museum** seeks to inspire curiosity about, and enjoyment and understanding of, the visual arts by collecting, conserving, exhibiting and interpreting works of art of outstanding quality and historical importance. To fulfill this mission, the Museum continues to build its collections through purchase and gifts, and develops programs of exhibitions, publications, scholarly research, public education, and the performing arts that engage our diverse local and international audiences. All of these activities are enhanced by the uniquely evocative architectural and garden settings provided by the Museum's two renowned venues:

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the Getty Villa and the Getty Center. A few internships will be located at the Getty Villa. For more information about the Museum, go to [www.getty.edu/museum](http://www.getty.edu/museum)

## Collections

### Collection Information & Access

MUST <3 DATA. The Collection Information & Access (CI&A) department aims to expand access to and enhance understanding of the Museum's art collection by managing, safeguarding and disseminating documentary, interpretive, and administrative information about the Museum's art collection and its care. This internship will introduce the intern to all aspects of the collection data workflow--from inception as it enters our systems to public presentations--and provide opportunities for hands-on experience collaborating on projects with our team and colleagues around the Getty. Areas of work may include: data analysis and reconciliation; data integrity management; data transformation; administration/support of The Museum System (TMS), our collection management software; data visualization and statistical reporting. Projects will be assigned to complement the intern's particular skills and interests. Good communication skills, attention to detail, and a curious nature are a plus.

### Registrar

The internship in the Registrar's Office provides a broad overview of the Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibition staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collections management, exhibition planning and installation, fine art shipping, insurance, and rights and reproductions. They will also receive specific training for any current projects as well as ongoing tutorials regarding general museum and registration best practices.

## Communications and Public Affairs

### Communications and Public Affairs

The Museum's Public Affairs department offers a rare opportunity for an intern to gain hands-on experience in museum communications activities. Collaborating with a small, dynamic team, the intern will work on all the Museum's social media platforms helping to create and publish content, with a special focus on content supporting the Museum's public programs; help refine mailing lists for exhibition openings; play a role in supporting small and large-scale events, including working on the Museum's two College Night programs (one at the Center, the second at the Villa); and assist with other activities as time permits. The internship will provide a rich learning experience of how the Department of Public Affairs supports the Museum's daily operations. Although it is not usually the case, some occasional work may take place on a weekend, to be discussed with the supervisor in advance.

## Conservation

### Antiquities Conservation (Getty Villa)

The department of Antiquities Conservation is responsible for the care of the Getty Museum's collection of ancient material housed at the Getty Villa. It is also responsible for the safe transport and exhibition of loans given to the dynamic special exhibitions program at the Getty Villa. As part of the conservation team, the Antiquities Conservation intern will conserve and study a wide variety of ancient artifacts including

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those made of metal, stone, ceramics and organic materials. The intern assists in the technical evaluation and analytical study of ancient artifacts in the permanent collection or on special loan. Additionally, the intern is expected to be part of a multi-disciplinary team working on collaborative projects with many of the Getty Museum's partners worldwide. Daily responsibilities include assisting in the environmental monitoring of exhibition spaces; exhibition installation/planning, materials and technology research and planning and implementation of packing and storage, working with mount making team and documentation of both treatments and research projects. The intern is also encouraged to pursue research in an area of particular interest to them.

### **Decorative Arts and Sculpture Conservation**

The Decorative Arts and Sculpture Conservation Graduate Intern will engage in conservation treatments and technical studies of a diverse range of objects in the Getty Museum's collections. Treatment projects may involve works of European sculpture in stone or bronze, European furniture, or outdoor modern sculpture in bronze or steel. In-depth technical studies of collection objects will allow opportunities for the intern to take full advantage of the Getty's extensive analytical and research resources. Depending on the interests of the intern, a research project leading to publication will be encouraged. The intern will also participate in exhibition installation and de-installation, as well as preventive conservation activities.

### **Paintings Conservation**

The graduate intern in the Paintings Conservation Department will work with all members of the department on the general care, conservation and technical study of the paintings collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, technical material studies in collaboration with GCI, and the Getty's ongoing exhibition program.

## **Curatorial**

### **Antiquities (Getty Villa, Art of the Ancient Mediterranean World)**

The intern in the Antiquities Department participates in a wide range of departmental activities relating to the research and presentation of the collection, centering on Greek, Etruscan and Roman art from the Bronze Age to Late Antiquity. Regular activities include researching objects for collection management records, giving gallery tours, and contributing to publication projects, scholarly programs, and social media platforms. Additionally the intern joins the curatorial staff in supporting an active rotating exhibition schedule by assisting with the preparation of didactic materials and display. The intern works closely with departmental staff and with registrars, conservators, designers, and other professional staff, and will gain experience in diverse aspects of curatorship, collection documentation, exhibition development and installation, museum education and public outreach.

### **Drawings**

The Drawings Department intern will be deeply involved in a variety of curatorial projects, including preparing exhibitions both large and small, researching potential/new acquisitions, and creating labels and web content. He or she will work directly with the curators on the study and display of the Getty's major collection of European drawings, gaining a knowledge of how to handle the sheets safely, and how to understand and catalogue them. He or she will assist with rotation exhibitions and attend planning and

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design meetings. The Drawings Department intern will emerge with a full understanding of the range of curatorial duties and a rich variety of museum experience.

### **Manuscripts**

The Manuscripts Department intern will engage in various facets of the study and presentation of one of the foremost collections of medieval and Renaissance manuscripts in the country. The intern will have the opportunity to work with curators on a future exhibition for the department, which may include concept development, object selection, label writing, and display planning. The intern will become familiar with the permanent collection by undertaking research-oriented projects and will gain experience in the many aspects of work necessary in a busy curatorial department. The intern will become acquainted with the collaborative environment integral to the department's functioning within a larger organization, such as working with teams in Exhibitions, Design, Education, and Interpretive Media. The successful candidate will have a proven academic record in medieval art history, with preference for a background in manuscripts, and will also demonstrate how this internship will benefit the individual's development in the field of museum curation.

### **Paintings (European, prior to 1900)**

The Internship provides intensive curatorial training by engaging interns with the Getty's significant and expanding collection of European paintings. Researching works in preparation for the Online Catalogue of Paintings, writing labels, developing gallery installations, presenting aspects of the collection in a gallery talk, and conducting exhibition-related research are among the wide range of activities an intern may undertake while working in the department. S/he will further benefit from exposure to the art market and to public and private collections in Los Angeles. In keeping with curatorial practice, much of the work is collaborative in nature and will entail interaction with Paintings Conservation, Education, Design and other departments. Candidates with prior work experience in a museum, keen interest in objects, and a strong desire to pursue a curatorial career are ideally suited to the graduate internship in the Paintings Department. In order to contribute to the preparation of future exhibition projects, reading knowledge of French or Italian and German will be highly desirable.

### **Photographs**

The intern in the Department of Photographs will assist the curatorial staff on one or more exhibitions scheduled for 2020-2021 and beyond, including projects related to American and European photography. Responsibilities may include conducting research on the permanent collection, cataloging works for display, drafting label copy, and assisting with logistics related to the organization of exhibitions and publications. In addition, the intern will work on acquisition proposals and collections management. The intern will also staff the department's study room one day per week. Candidates must possess attention to detail, good organizational skills, an ability to multitask, and excellent oral and written communication skills. Art handling and TMS training will be provided, but previous experience is preferred.

### **Sculpture and Decorative Arts**

The internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900 (with a small group of modern outdoor sculpture ranging from 1910-1980). The intern will be provided with opportunities to study the collection, its management and development. He or she will assist the curators with the re-installation of objects in the permanent

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collection galleries and the drafting of didactic materials for labels and content on social media platforms. The work will include scholarly, bibliographical and provenance research on the permanent collection in preparation for online catalogues of French silver and ceramics.

## Design

### Design

The intern will join a multidisciplinary team of creative professionals to deliver design solutions for a range of possible projects related to the Getty visitor experience. Tailored to the individual's skills and career aspirations the intern could work on a range of projects including: exhibition design, permanent collection gallery design, collection interpretation, digital design, or branding. At the crossroads of creative activity within the institution, work will involve collaborations with many internal clients and departments. The Museum's Design Studio is a fast-paced, deadline-driven, creative environment that develops high quality design solutions.

## Education

### Education (Docent Programs)

This internship will provide a firsthand and thorough overview of the Docent Program at the Getty Center and the Getty Villa. With over 600 docents, the program is one of the largest at the J. Paul Getty Museum, and it offers numerous opportunities for an intern to engage and understand better a unique and extremely valuable volunteer community dedicated to connecting the Getty's visitors with art. The qualified intern applicant will have the chance to work across both sites (Center and Villa) with a small team from Education to 1) collect and disseminate collection- and exhibition-related resources to docents via the internal docent website. Responsibilities will include research of specific objects, especially for the collection of the Getty Villa, creation of object files intended for uploading to the docent website, while also focusing on populating specific sub-pages on the site such as Docent Life and Growing Your Skills. 2) The intern will also assist with the annual docent recruitment at both sites, playing an active role in identifying new communities and partners to bring docent corps demographics closer in line with the population of Los Angeles. 3) Additionally, the intern will play a supporting but important role during the Docent Program's tour evaluation initiative, assisting Education staff during the assessment of tour practice and optimized programming. 4) Finally, the intern will research other institutions' approaches to teaching those who are differently-abled. This internship will provide a rich and varied experience working with a large volunteer corps at a major museum, and the qualified intern will be curious, able to multi-task and prioritize, and consistently adhere to deadlines. Proficiency and/or experience with building a website is a plus. The intern may be asked to work at the Museum on the occasional weekend day in order to assist with programming.

## Exhibitions

### Exhibitions

This internship offers a complete, firsthand overview of the Getty Museum exhibition development process and the work of the Museum Exhibitions Department, including general project management, contract development, exhibition budget assembly and oversight, the logistics of exhibition installation and deinstallation, and other special projects as assigned. The intern will work closely with representatives of many Getty

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departments and will have the opportunity to oversee the development of at least one exhibition from beginning to end.

## Public Programs

### **Public Programs (Getty Villa)**

This internship welcomes a student with a passion for the ancient world who will participate in developing and implementing public programs at the Getty Villa, including lectures, artist-based projects, and new models of public engagement. The student will also conduct research for programs that illuminate our exhibitions and permanent collection. This internship provides a hands-on opportunity to participate in the many stages of program management, contribute to content development, and collaborate with colleagues from across the Museum and Trust. We value a sense of fun and exploration, and will shape special projects around the interests of the intern.

**The Getty Research Institute (GRI)** is dedicated to furthering knowledge and advancing understanding of the visual arts and their various histories through its expertise, active collecting program, public programs, institutional collaborations, exhibitions, publications, digital services, and residential scholars programs. Its Research Library and Special Collections of rare materials and digital resources serve an international community of scholars and the interested public. The Institute's activities and scholarly resources guide and sustain each other and together provide a unique environment for research, critical inquiry, and scholarly exchange. For more information about the GRI, go to [www.getty.edu/research](http://www.getty.edu/research)

## Collecting and Provenance

### **Project for the Study of Collecting and Provenance**

The intern will research, create, and edit information for inclusion in the Getty Provenance Index® and may assist in planning workshops and conferences related to current projects. This year's intern will also be involved in the transformation of the current databases into Linked Open Data, and contribute to the overhaul of department's online presence. The internship provides an opportunity to work within several periods of art history, and a variety of primary source material as well as digital collections. Working with the PSCP, the intern will gain experience in provenance research, database curation, and data analysis for the cultural heritage and digital humanities fields.

## Collections Management

### **Special Collections Cataloging**

The intern in Special Collections Cataloging will gain hands-on experience with the GRI's unique research collections, which include archives of artists, architects, dealers and art historians; sketches and drawings; prints from the 16th to the 21st century; rare photographs; and video and audio recordings. The GRI's wide-ranging collecting areas include: 20th-century architecture; art collectors and collecting; video and performance art; Latin American art; and African American art, a recently established collecting area in support of the Getty's African American Art History Initiative. Primary responsibilities will include processing and cataloging special collections, with other projects assigned according to the intern's skills and interests. Specific tasks may include re-housing and arranging materials, writing finding aids, creating catalog records, writing blog posts,

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contributing to team-based processing projects, and collaborating on digitization projects.

## Conservation and Preservation

### Conservation and Preservation

The intern in Conservation and Preservation at the Getty Research Institute will be an integral member of the department responsible for the care of the GRI's rare and unique research collections. Dating from the 15th century to the present, the collections include rare books, prints, rare photographs, extensive archives, architectural drawings and models, contemporary art multiples, video and audio recordings. The intern will engage in conservation treatments and preventive conservation activities, and will also participate in exhibition preparation. Depending on the intern's interests, treatment projects may involve a wide range of materials with a focus on books and paper-based material. Preventive conservation activities may include construction of unique housing solutions, lighting research including microfading testing, collection surveys, and environmental monitoring. The intern will be encouraged to conduct research related to GRI collections, culminating in a paper, poster or presentation.

## Curatorial

### Curatorial (Latin American Art)

The intern in the GRI Curatorial department will participate in several projects related to Latin American art including assisting curatorial staff on two exhibitions scheduled for 2021 and 2022. S/he will conduct research on materials in the GRI's Special Collections, catalogue materials for display, assist writing exhibition didactics, and work on logistics related to the organization of exhibitions, including attending planning and design meetings. The intern will also help with different aspects of the production of the publications related to the exhibitions. In addition, s/he will provide advanced research assistance that will include focused research on potential acquisitions. The ideal candidate will be fluent in Spanish and a specialist in Latin American art history.

### Curatorial (Prints and Drawings)

Working closely with the Curator of Prints and Drawings, the intern will participate in two collection assessment and research projects: 1) a curatorial and conservation review of the Getty Trust Art Collection, which includes some 260 works, primarily prints and drawings, by artists active in the United States and Europe since 1945, and 2) a survey of the Prints and Drawings collection, which dates from the 15th century to the present, and comprises more than 30,000 works. The permanent collection area(s) to be addressed can be determined by the intern's expertise. While focused on these two projects, the intern will have opportunities to engage in a broad range of curatorial and administrative responsibilities. The intern will gain familiarity with various aspects of curatorial practice, including the care, handling, and cataloguing of works on paper, acquisition proposals, object-based research and writing, project management, and collaboration with collection managers, registrars, conservators, and other professional staff throughout the GRI. A background in art history, with some experience with prints and/or drawings, and reading knowledge of German plus French or Italian are preferred.

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## Publications

### Publications

Getty Research Institute (GRI) Publications offers a twelve-month graduate internship focused on editing and preparing academic scholarship for publication. Our graduate intern works closely with all GRI editors to learn how books are produced—from acquiring and editing a manuscript to obtaining art and permissions, from proofing typeset pages to promoting the final product. In the process, the graduate intern will also learn how designers, production coordinators, and other publishing professionals from Getty Publications interact with the GRI editorial team. The graduate intern supports the editors on a variety of projects, performing tasks such as creating style sheets, editing short texts and endnotes, checking facts, marking corrections on proofs, and acquiring art and permissions for publication. Beyond on-the-job training, the graduate intern receives mentoring and guidance from the managing editor as well as timely feedback to help them learn what they are doing well and how they may improve. The graduate intern will learn the skills necessary to be a competitive applicant for entry-level jobs in scholarly or museum publishing; for this reason, applicants who aspire to work in these fields are preferred. Our graduate intern has a broad interest in the visual arts, a passion for communicating complex ideas, an eye for detail, and excellent organizational, time management, and communication skills. Familiarity with the *Chicago Manual of Style* and conventions of academic writing are helpful, but not required. The projects currently scheduled for 2020–21 include *The Metropolis in Latin America, from Independence to the Threshold of Modernism*; the born-digital project *The Score: Avant-Garde Composition in the Visual and Performing Arts after Cage*; a collection of essays on video art in Latin America; a history of the art market; the digital publication *Data-Based to Data-Driven: New Avenues for Research in the History of Collecting and Art Markets*; the collection of essays *Materiality in Argentine and Brazilian Concrete Art*; the catalog accompanying an exhibition on the art of anatomy; a book on the influence of cinema on John Lautner's architecture; the selected essays of Henry van de Velde; and the *Getty Research Journal*.

## Information Systems

### Getty Vocabulary Program

The Getty Vocabularies are at the core of information systems and the exchange of knowledge about art for the cultural heritage community. The graduate intern will have an opportunity to contribute to this essential resource and learn the processes governing their production and publication. The intern's responsibilities and learning opportunities will include both editorial and technical tasks related to the creation of the Art & Architecture Thesaurus® (AAT), the Union List of Artist Names® (ULAN), the Getty Thesaurus of Geographic Names® (TGN), the Cultural Objects Name Authority® (CONA), and the Getty Iconography Authority™ (IA). Activities will include researching terminology, biographical data, geographic data, information on works of art and architecture, and processing contributions using SQL and OpenRefine. Duties include evaluating, constructing, revising, and expanding new and existing terminology and work records for art and architecture, processing contributions from internal and external projects. The intern should arrive with the requisite general knowledge and experience; in the Vocabulary Program, the intern will receive training in creating authority records, processing data sets, and cataloging and indexing works of art and architecture. In addition, the intern will receive insight into how vocabularies and associated data are used in retrieval and linked broadly in the outside world, including as Linked Open Data (LOD).



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## Web and New Media

### Web and New Media

The Getty Research Institute's Web and New Media department intern will work closely with our team to learn and participate in the process of digital content development, from initial ideation to project launch, which includes conceptual planning and content strategy; project management; storytelling and learning to write and adapt content in a voice and tone that is customized for various audiences and platforms; UX design and testing; and editing web pages according to house style within a content management system. The ideal intern is currently pursuing or has recently completed a graduate-level degree in journalism, art history, or communications and is passionate about creatively communicating complex ideas to multiple audiences. He or she should also be an excellent writer and an independent self-starter who will be able to hit the ground running to work on individual projects and collaborative cross-departmental initiatives.

**The Getty Conservation Institute (GCI)** works to advance conservation practice in the visual arts, broadly interpreted to include objects, collections, architecture, and sites. It serves the conservation community through scientific research, education and training, model field projects, and the broad dissemination of the results of both its own work and the work of others in the field. In all its endeavors, the Getty Conservation Institute focuses on the creation and dissemination of knowledge that will benefit the professionals and organizations responsible for the conservation of the world's cultural heritage. For more information, go to [www.getty.edu/conservation](http://www.getty.edu/conservation).

### Buildings and Sites

Buildings and Sites interns will join one or more of the Department's interdisciplinary project teams and undertake work which may include research, field campaigns potentially involving hands-on conservation work, the development of training programs and workshops and publications, relating to projects such as conserving modern architecture, archeological site management, and decorative surfaces. In 2020-2021, an additional dedicated internship is being offered in wall paintings conservation as part of the GCI's projects in Myanmar and Egypt. A full list of the Department's projects can be found at: [http://www.getty.edu/conservation/about/field\\_projects/index.html](http://www.getty.edu/conservation/about/field_projects/index.html).

### Collections

Interns in the GCI's Collections Department will participate as members of interdisciplinary teams in projects that may include research, assisting in the organization and implementation of courses or workshops, and in the documentation of project work. In 2020-2021, an additional dedicated internship is being offered to work on the Managing Collection Environments Initiative. A full list of the Department's projects can be found at: <http://www.getty.edu/conservation/about/education/index.html>

### GCI Information Center

The intern in the GCI Information Center, a unit of the Collections Department, will gain hands-on experience with a unique collection of 20<sup>th</sup> century plastics-related research materials, with other projects assigned according to the intern's skills and interests. This collection is made up of books, Journals, trade publications, and vertical files that will become part of the Conservation Collection housed at the GRI Research Library. Specific tasks may include re-housing and arranging materials, writing finding aids, creating catalog records, and writing blog posts. A description of the Conservation Collection can be found at:

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[http://www.getty.edu/research/tools/guides\\_bibliographies/conservation\\_collection/index.html](http://www.getty.edu/research/tools/guides_bibliographies/conservation_collection/index.html)

## Science

Interns in the GCI's Science Department will join research teams working on some of our current scientific projects and major research initiatives. They will gain valuable experience in using a range of analytical instrumentation and perform tests to investigate the properties of materials used in cultural heritage, to evaluate conservation treatments, to assess preventive conservation strategies, or to conduct technical examinations on works of art. In 2020-2021, an additional dedicated internship is being offered to work on the Modern and Contemporary Art Research Initiative. A full list of the Department's projects can be found at: <http://www.getty.edu/conservation/about/science/index.html>

**The Getty Foundation** fulfills the philanthropic mission of the Getty Trust by supporting individuals and institutions committed to advancing the greater understanding and preservation of the visual arts in Los Angeles and throughout the world. Through strategic grant initiatives, it strengthens art history as a global discipline, promotes the interdisciplinary practice of conservation, increases access to museum and archival collections, and develops current and future leaders in the visual arts. It carries out its work in collaboration with the other Getty Programs to ensure that they individually and collectively achieve maximum effect. For a current list of the Foundation's funding priorities, see <http://www.getty.edu/foundation>

## Philanthropy

The 2019-2020 Foundation intern will gain a broad understanding of grantmaking and how the Getty's philanthropy impacts the fields of art history, conservation, and museum practice. Working closely with Senior Program Officers and other experienced staff members, the intern will research key issues facing professionals and organizations in the visual arts. S/he may also participate in grant assessment and evaluation and the organization of topical conferences. The intern can expect to develop an international network of arts professionals and communicate with a wide range of grant-receiving institutions: museums, arts non-profits, universities, and international conservation organizations. Currently, the Foundation's grant initiatives include Connecting Art Histories, Conserving Canvas, Digital Art History, Keeping It Modern, Pacific Standard Time, and The Paper Project. Descriptions can be found here: [www.getty.edu/foundation/initiatives/current/index.html](http://www.getty.edu/foundation/initiatives/current/index.html). Qualifications include knowledge of art history and/or conservation, an understanding of museum practice, and strong written and oral communication skills.

**Getty Publications** produces award-winning titles that result from or complement the work of the J. Paul Getty Museum, the Getty Conservation Institute, and the Getty Research Institute. This wide variety of books covers the fields of art, photography, archaeology, architecture, conservation, and the humanities for both the general public and specialists. Publications include illustrated works on artists and art history, exhibition catalogues, works on cultural history, research on the conservation of materials and archaeological sites, scholarly monographs, critical editions of translated works, comprehensive studies of the Getty's collections, and educational books on art to interest children of all ages. For more information, go to <http://www.getty.edu/publications/>

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### **Digital and Print Publications**

As the publisher serving all Getty programs, Getty Publications produces 30-35 print titles per year and an increasing number of web-based open access publications. This internship will provide in-depth experience in the creation, distribution, and marketing of digital publications as well as grounding in the traditional editorial functions involved in art publishing. Our intern will work closely with the Digital Publications Manager and editorial staff and will collaborate with colleagues across the Getty Trust, including the Museum, Conservation Institute, and Research Institute. Typical projects range from exhibition and collection catalogues to scholarly books on art conservation and history; duties include the coordination of assets and metadata, copyediting and manuscript preparation, project coordination, image rights clearances, and user testing. The position also provides exposure to trends in the museum and publishing technology fields, including user-centered design, the digital humanities, and open source software development. Candidates should be organized, detail-oriented, and have strong written and verbal communication skills.