

Information on Graduate Internship Areas and Host Departments, 2017-2018

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Research Institute, Conservation Institute, and the Foundation), as well as by Getty Publications. **Please review the descriptions of graduate internships listed below, then in the online application select two in order of preference.**

The J. Paul Getty Museum collects and exhibits Greek and Roman antiquities, European paintings, drawings, manuscripts, sculpture and decorative arts, and European and American photographs and offers a range of special exhibitions and educational programs. A few internships will be located at the Getty Villa. For more information about the Museum, go to www.getty.edu/museum.

Collections

Registrar

The internship in the Registrar's Office provides a broad overview of the Getty Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibition staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collections management, exhibition planning and installation, and rights and reproductions.

Conservation (12-month internship)

Antiquities Conservation (Getty Villa)

The department of Antiquities Conservation is responsible for the care of the Getty Museum's collection of ancient material housed at the Getty Villa. It is also responsible for the safe transport and exhibition of loans given to the dynamic special exhibitions program at the Getty Villa. As part of the conservation team, the Antiquities Conservation intern treats and researches a wide variety of ancient artifacts including those made of metal, stone, ceramics and organic materials. The intern assists in the technical evaluation and analytical study of ancient artifacts in the permanent collection or on special loan. Additionally, the intern is expected to be part of a multi-disciplinary team working on collaborative projects with many of the Getty Museum's partners worldwide. Daily responsibilities include assisting in the environmental monitoring of exhibition spaces; exhibition installation/planning, materials and technology research, planning and implementation of packing and storage, working with mount making team and documentation (condition report writing) of both treatments and research projects. The intern is also encouraged to pursue research in an area of particular interest to them.

Decorative Arts and Sculpture Conservation

The Decorative Arts and Sculpture Conservation intern will work on a range of projects, including conservation treatments and technical studies of objects in the Getty's collections. Treatment projects may include European sculpture of stone or copper alloys, veneered or gilded furniture, or outdoor modern sculpture in bronze or steel. Technical studies of these collections will allow opportunities for the intern to take full advantage of the Getty's extensive analytical and research resources. The

intern will also participate in exhibition installation and de-installation, as well as collection monitoring.

Paintings Conservation

The intern in the Paintings Conservation department will work with all members of the department on the study and treatment of paintings from the Getty's Old Master Paintings collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, ongoing technical studies, and the Getty's exhibition program.

Curatorial

Antiquities (Getty Villa, Art of the Ancient Mediterranean World)

The intern in the Antiquities Department participates in a wide range of departmental activities relating to the research and presentation of the collection, centering on Greek, Etruscan and Roman art from the Bronze Age to Late Antiquity. Regular activities include researching objects for collection management records, writing gallery texts, assisting with the preparation of exhibitions and loans, and contributing to publication projects and scholarly programs. S/he also prepares and leads specialized public tours on aspects of the collection. The intern works closely with departmental staff and with registrars, conservators, designers, and other professional staff, and will gain experience in diverse aspects of curatorship, collection documentation, exhibition development and installation, museum education, and public outreach.

Drawings

The Drawings Department intern will be closely involved in all aspects of curatorial work, including planning exhibitions both large and small, researching acquisitions, and creating web content. They will become familiar with the major collection of European drawings at the Getty, assisting with its day-to-day care and interpretation, and will emerge with a full understanding of the range of curatorial duties and the rich variety of museum experience.

Manuscripts

The Manuscripts Department intern will be assigned a variety of responsibilities, both research-oriented and administrative, that highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection and understand the working environment of a curatorial department. The intern will have the chance to work on a future exhibition for the department.

Paintings (European, prior to 1900)

The internship provides intensive curatorial training by engaging interns with the Getty's significant and expanding collection of European paintings. Researching works in preparation for the forthcoming Online Catalogue of Paintings, writing labels, developing gallery installations, presenting aspects of the collection in a gallery talk, and conducting exhibition-related research are among the wide range of activities an intern may undertake while working in the department. S/he will further benefit from exposure to the art market and to public and private collections in Los Angeles. In keeping with curatorial practice, much of the work is collaborative in nature and will

entail interaction with Paintings Conservation, Education, Design and other departments.

Photographs

The intern in the Photographs Department will assist the curatorial staff on one or more exhibitions scheduled for 2017-2018, including projects related to American and European photography. S/he will conduct research on the permanent collection, catalogue works for display, write label copy, and assist with logistics related to the organization of exhibitions and publications. In addition, the intern will work on acquisition proposals and collections management, and will staff the department's study room one day a week. S/he may also participate in social media.

Sculpture and Decorative Arts

The internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900 (with a small group of modern outdoor sculpture ranging from 1910-1980). The intern will be provided with opportunities to study the collection, its management and development, and its installation and interpretation. The work will focus on scholarly, bibliographical and provenance research on the permanent collection in preparation for online catalogues. In addition, the intern will be involved in the development of exhibition proposals, as well as the re-installation of permanent gallery displays.

Design

Design

The intern will join a multidisciplinary team of creative professionals to deliver design solutions for a range of possible projects related to the Getty visitor experience. Tailored to the individual's skills and career aspirations the intern could work on a range of projects including: exhibition design, permanent collection gallery design, collection interpretation, digital design, or branding. At the crossroads of creative activity within the institution, work will involve collaborations with many internal clients, and departments. The Museum's Design Studio is a fast-paced, deadline driven, creative environment that develops high quality design solutions.

Education

Education

This internship will focus on a project to review and iterate the Getty's digital materials for school visits: self-guide materials provided for teachers, as well as pre- and post-visit materials designed for use in the classroom before and after field trips to the Museum. In the course of the internship, training will be provided in museum best practices for gallery teaching and development of digital resources for school visits with a goal of supporting students as they learn to explore and think critically about works of art. S/he will participate in meetings with staff that cover a broad range of logistical, theoretical, and professional development activities and discussions, including department meetings and school and teacher team meetings. Specific duties will include researching school visit materials at other museums and institutions, producing a report with recommendations for improving the quality of school visit materials that align with feedback gathered from recent teacher and student surveys as well as best

practices in the field, and, with guidance from staff, participating in the development and implementation of a plan for improving school visit material development and evaluation. Prior experience working with digital materials and/or school visit materials a plus.

Exhibitions

Exhibitions

This internship offers a complete, firsthand overview of the Getty Museum exhibition development process and the work of the Museum Exhibitions Department, including general project management, contract development, exhibition budget assembly and oversight, the logistics of exhibition installation and de-installation, and other special projects as assigned. The intern will work closely with representatives of many Getty departments and will have the opportunity to oversee the development of at least one exhibition from beginning to end.

Interpretive Media

Interpretive Media

The Getty Museum's Interpretive Media Department will provide a unique opportunity for an intern to gain hands-on experience in the development of digital media for the engagement of museum audiences. Working collaboratively with a digital media writer/producer and staff in other departments, he or she will participate in conceptualizing, writing, and producing content for a range of media platforms, such as audio, video, interactives, and websites, and may also leverage new and existing digital media on the Getty's social media channels. The intern will be encouraged to experiment with various content gathering and storytelling strategies, from interviewing and recording subjects, to applying specific techniques to write and edit multi-platform content. Initiatives can be tailored to complement a specific skill set and interests. This internship will provide a rich and varied learning experience in how museums develop digital media content for meaningful public audience engagement. The intern should have a strong interest in content development and multi-platform writing and production. He or she should have demonstrated research and writing skills, strong interpersonal skills, and attention to detail.

Museum Communications and Public Affairs

Museum Communications and Public Affairs

The Getty Museum's Department of Public Affairs offers a unique opportunity for an intern to gain hands-on experience in event planning, constituent relations, and social media and digital engagement. Collaborating with a small, dynamic team, the intern will assist with the development of invitation lists for exhibition openings, help refine the Museum's constituent database using The Raiser's Edge, and explore a wide array of digital storytelling opportunities as guided by their interests and skills. The internship will provide a rich and varied learning experience of how the Public Affairs Department supports the daily operations of the Museum and the Getty at large.

Public Programs

Public Programs

The intern in the Department of Public Programs participates in the overall development, coordination and execution of a diverse array of public programs (performances, lectures and artist-based programs) for the Getty Center with involvement at various stages of program management. Programs are presented at our Auditorium, Museum Courtyard stage, or in site-specific locations around the museum. Special projects to be assigned.

The Getty Research Institute (GRI) is a think tank that promotes advanced scholarship in the visual arts through an international residential scholars program, a library of over 1,000,000 volumes, major archival collections, exhibitions, publications, lectures, and symposia. For more information about the GRI, go to www.getty.edu/research.

Collecting and Provenance

Project for the Study of Collecting and Provenance

The intern will research, create, and edit records for inclusion in the Getty Provenance Index® and may assist in planning workshops and conferences related to current database projects. This year's intern will also be involved in the redesign of data architecture and user interface of the Provenance Index. Over the course of the year, the intern in the PSCP will receive an introduction to European art markets 16th through 20th centuries, to methods for provenance research, and digital humanities issues.

Collections Management

Special Collections Cataloging

The intern in Special Collections Cataloging will gain hands-on experience with the Getty's unique research collections, which include archives of artists, architects, dealers and art historians; sketches and drawings; prints from the 16th to the 21st century; rare photographs; audiovisual materials; art multiples; and an extensive Photo Archive documenting Western art. The broad range of subject areas includes, but is not limited to: art collectors and collecting, 20th-century architecture, video and performance art, and Latin American art. The two primary responsibilities of the graduate intern will be to process and catalog special collections materials. Specific assignments depend on the intern's area of specialization, but tasks may include writing finding aids, maintaining processing plans, creating collection-level and item-level catalog records, writing blog posts, and creating metadata for digital assets. The intern may work on an independent project and may also participate in team-based processing.

Curatorial

Curatorial (Modern Art and Architecture)

The intern in the GRI Curatorial Department will gain experience working with all stages of exhibition development on topics related to art and architecture of the early- to mid-twentieth centuries, including projects on the Bauhaus and American avant-

garde artists in Paris and possibly a potential project on the American artist and filmmaker Harry Smith. Responsibilities will include performing bibliographic and archival research on related topics; managing checklists; drafting and editing exhibition texts; preparing publications; and developing programming. Working closely with curators and other Getty staff, the intern will also assist with acquisitions and other curatorial assignments. The ideal candidate will have a specialization in art and architecture of the early and mid-twentieth century, with good working knowledge of Germany, France, and the United States. Fluency in German is essential, and French desirable.

Curatorial (Prints and Drawings)

The intern in the Curatorial Department will assist with an exhibition and publication related to the recent major acquisition of prints and drawings by Käthe Kollwitz, as well as works by Max Klinger, Ludwig Meidner, and others in Kollwitz's orbit. The intern will gain hands-on experience with original objects, participate in all aspects of research and planning for the exhibition, publication, and online digital resource, and develop and maintain critical research files. Working closely with the prints and drawings curator and other Getty staff, the ideal candidate will be a specialist of Modern art history, with fluency in German.

Digital Content Management

Digital Content Management

The intern in Library Systems & Digital Collections will gain intensive experience with providing access to the GRI's unique research collections in digital format, which include archives of artists, galleries and art historians and audio/video artworks and documentation. The intern's primary responsibilities will be to refine workflows for born-digital material and to address at-risk media in the Library's preservation system, with other projects assigned according to the intern's particular skills and interests. Specific tasks may include developing preservation plans for file migration and normalization, archival processing of born-digital materials, and assessing technical metadata for digital assets.

Publications (12-month internship)

Publications (12-month)

GRI Publications offers a 12-month graduate internship focused on the process of editing and preparing academic scholarship for publication. The intern will work closely with GRI editors as well as designers, production coordinators, and other publishing professionals to learn how books are produced—from acquiring and editing a manuscript to obtaining art and permissions, from proofing typeset pages to promoting the final product. The intern supports the editors on a variety of projects, including fact checking, marking corrections on proofs, and acquiring art and permissions for publication. The ideal intern is a self-starter who has a broad interest in the visual arts, a passion for communicating complex ideas, and an eye for detail. Projects scheduled for 2017–18 include the born-digital project *The Score: Avant-Garde Composition in the Visual and Performing Arts after Cage*; a translation of Anton Wagner's *Los Angeles: The Development of the Southern Californian Metropolis*; a monograph on the architect Ray Kappe; a book on the Tremaine family's patronage of modern domestic architecture in

the mid-twentieth century; a book on the influence of cinema on John Lautner's architecture; a book on why medieval users rubbed, touched, and kissed their manuscripts; a book on the planning of capital cities in Latin America; a monograph on the architect Pierre Koenig; a translation of the letters and writings of the painter Casper David Friedrich; a book on the range of imagery used by the French to depict their colonization of Africa; a guide to the site of Sarnath; a history of the art market; and the *Getty Research Journal*.

Web and New Media Development

Web and New Media Development

The intern will work closely with the GRI's Web and New Media Development Team to learn and participate in the process of digital content development from initial concept through to publication, which may include conceptual planning and content strategy; project management; wireframing and usability testing; writing, editing, and copyediting html web pages; video writing, production, and editing; and building web pages into a content management system. The ideal intern is a self-starter who can work independently and in a highly collaborative environment; has a broad interest in the visual arts; and is passionate about creatively communicating complex ideas using digital tools to reach scholarly audiences all over the globe.

The Getty Conservation Institute (GCI) pursues a broad range of activities dedicated to advancing conservation practice and education in order to enhance and encourage the preservation, understanding and appreciation of cultural heritage. For more information, go to www.getty.edu/conservation.

Buildings and Sites (12-month)

Buildings and Sites interns will join one or more of the Department's interdisciplinary project teams and undertake work which may include research, field campaigns potentially involving hands-on conservation work, the development of training programs and didactic materials and publications. In 2017-2018, a dedicated internship is being offered to work on the Earthen Architecture Initiative. http://www.getty.edu/conservation/about/field_projects/index.html.

Collections (12-month)

Interns in the GCI's Collections Department will participate as members of interdisciplinary teams in projects that may include research, assisting in the organization and implementation of field activities, courses or workshops, and in the documentation of project work. In 2017-2018, a dedicated internship is being offered to work on the Managing Collection Environments Initiative. A description of the department's current work can be found at: <http://www.getty.edu/conservation/about/education/index.html>

Science (12-month)

Interns in the GCI's Science Department will join research teams working on some of our current scientific projects and major research initiatives. They will gain valuable experience in using a range of analytical instrumentation and perform tests to investigate the properties of materials used in cultural heritage, to evaluate

conservation treatments, to assess preventive conservation strategies, or to conduct technical examinations on works of art. In 2017-2018, a dedicated internship is also being offered to work on the Modern and Contemporary Art Research Initiative. A full list of projects can be found at:

<http://www.getty.edu/conservation/about/science/index.html>

The Getty Foundation provides support to institutions and individuals throughout the world, funding a diverse range of projects that promote the understanding and conservation of the visual arts. For a current list of the Foundation's funding priorities, see

<http://www.getty.edu/foundation>.

Philanthropy

The Getty Foundation graduate intern will have an opportunity to contribute to the Foundation's grant making in the fields of art history, conservation, museum practice, and professional development at the regional, national, and international level. The intern will learn the methods of strategic philanthropy, which entail identifying significant issues in fields the Getty serves and designing strategies to address these issues through grant making. The Getty Foundation works closely with a variety of arts and culture organizations internationally and the intern will have an opportunity to participate in a wide range of activities, including grant assessment and evaluation, research for new areas of grantmaking, and topical convenings. Currently, the Foundation's strategic initiatives include Connecting Art Histories, Digital Art History, Keeping it Modern, Mosaikon, and Pacific Standard Time: LA/LA (descriptions of current funding priorities can be found here:

www.getty.edu/foundation/initiatives/current/index.html).

Qualifications include knowledge of art history and/or conservation, an understanding of museum practice, and strong written and oral communication skills.

Getty Publications produces award-winning books in the fields of art history, architecture, photography, archaeology, conservation, and the humanities. For more information, go to <http://www.getty.edu/publications/>.

Digital and Print Publications (12-month)

As the publisher serving all Getty programs, Getty Publications produces approximately thirty print titles a year and an increasing number of digital projects, including e-books and web-based publications. This internship will provide in-depth experience in the creation, distribution, and marketing of digital publications as well as a grounding in the traditional editorial functions involved in art publishing. The intern will work closely with the Digital Publications Manager and the Editor in Chief and will collaborate with staff from the J. Paul Getty Museum, Getty Conservation Institute, and Getty Research Institute. Projects under way in 2017–18 are expected to include catalogues on Egypt and the classical world, nineteenth-century photography, and the work and archives of Harald Szeemann; an online publication of papers from a conference on the conservation of modern kinetic art; and an app on twentieth century avant-garde scores. Typical duties may include the coordination of assets and metadata, copyediting and manuscript preparation, project coordination and support,

permissions clearance, and user testing. The position also provides exposure to some of the leading trends in the museum and publishing technology fields, including user centered design, the digital humanities, and open-source software development.