

## Information on Graduate Internship Areas and Host Departments, 2011-2012

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Conservation Institute, Research Institute, and Foundation). **Please review the descriptions of graduate internships listed below, then complete the Internship Selection Form. Prioritize your choices by writing "1" for your first choice and "2" for your second choice.**

The **J. Paul Getty Museum** collects and exhibits Greek and Roman antiquities, European paintings, drawings, manuscripts, sculpture and decorative arts, and European and American photographs and offers a range of special exhibitions and educational programs. A few internships will be located at the Getty Villa. For more information about the Museum, go to [www.getty.edu/museum](http://www.getty.edu/museum).

### Curatorial

#### **Antiquities (Getty Villa, Greek and Roman Art)**

The intern in the Antiquities Department participates in all departmental activities, from the preparation of exhibitions, acquisition proposals, loans, and public programs to research on the collection and development of data for collection management records. S/he also prepares and leads specialized public tours on aspects of the collection. The intern works closely with departmental staff and with registrars, conservators, mount-makers, preparators, designers, and others, and will gain experience in diverse aspects of curatorship, installation, museum education, and conservation.

#### **Sculpture and Decorative Arts**

The internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900 (with a small group of modern outdoor sculptures ranging from 1910–1980). The intern will be provided with extensive opportunities to study the collection, its development and management, and its installation and interpretation. The main project will be to assist with preparing the catalogue of Northern European sculpture in the permanent collection. This work would include scholarly, bibliographical and provenance research. In addition, the candidate will be involved in the development of exhibition projects within the department, as well as in the reinstallation of permanent gallery displays.

#### **Drawings (European, prior to 1900)**

The Drawings Department intern will be closely involved in all aspects of the curatorial department, including planning exhibitions, researching acquisitions, creating the online catalogue, and assisting with the care and interpretation of the drawings collection.

#### **Illuminated Manuscripts (European, 800-1600)**

The Manuscripts Department intern will be assigned a variety of responsibilities, both administrative and research-oriented, to highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection, understand fundamental aspects of a curatorial department, and learn about organizing exhibitions both large and small.

#### **Paintings (European, prior to 1900)**

The Paintings Department Graduate Internship will immerse the intern in a wide variety of projects, particularly research, organization, and writing for the Online Collection Catalogue, as well as exhibition preparation, and acquisition research. The intern will obtain direct exposure to the collection through interaction with the curators and conservators, and participation in label writing and gallery installations. In keeping with curatorial practice, much of the work is collaborative and will entail interaction with educational, design and other staff.

### **Photographs (European and American)**

The intern in the Department of Photographs will assist the curatorial staff on one or more exhibitions scheduled for 2011-13 time frame, including projects related to Japanese photography, celebrity and fashion photography, and international contemporary practice. S/he will conduct research on the permanent collection, catalogue works for display, write label copy, and assist with logistics related to coordinating exhibitions and publications. In addition, the intern will work on acquisition proposals, support collections management, staff the department's study room one day a week, and assist with a full range of departmental operations..

## **Conservation (12 months)**

### **Antiquities Conservation (Getty Villa)**

The department of Antiquities Conservation is responsible for the care of the Getty Museum's collection of ancient material housed at the Getty Villa. As part of the conservation team, the antiquities intern treats a wide variety of ancient material including metals and ceramics; assists in the technical evaluation and analytical study of ancient artifacts in the collection or on loan; is part of a multidisciplinary team working on collaborative projects with many of the Getty Museum's partners worldwide; assists in the monitoring of exhibition spaces; works with the Getty Villa's mount making team to produce anti-seismic mounts for objects on loan; and documents both treatments and research projects.

### **Decorative Arts and Sculpture Conservation**

Depending on his/her qualifications and interests, the Decorative Arts Conservation intern will work on a range of potential research projects including technical examinations of the Getty's Rococo furniture and gilt-bronze object collections. This project will include in-depth examination and analysis of objects, Radiography, X-ray fluorescence, and microscopy. The intern is encouraged to take on a few treatment projects and pursue a research project of his/her own, utilizing the Getty's resources and advisory expertise. The intern will also participate in the department's responsibilities for its active temporary exhibition program.

### **Paintings Conservation**

The intern in the Paintings Conservation department will work with all members of the department on the study and treatment of paintings from the Getty's collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, ongoing technical and conservation materials studies, and the Getty's exhibition program.

## **Collections**

### **Collections Information and Access**

The intern will become acquainted with the management, production, and dissemination of documentation, digital media, and interpretative material on the Museum's collection. Projects may include digital initiatives (e.g. mobile, and new media); digital media production; information management and the application of standards-based practices; information systems and technology; digital asset and rights management; preservation; social media, community spaces, and personalization.

### **Registrar (Getty Villa)**

The internship in the Registrar's Office provides a broad overview of the Getty Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibition staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collection management, exhibition planning and installation, and rights and reproductions. The intern's primary responsibilities will be to assist with

special exhibitions at the Getty Villa in Malibu, but the intern will also work on exhibitions, projects, attend meetings and events at the Getty Center in Los Angeles.

## **Education**

### **Museum Education (Villa)**

The intern in Museum Education at the Villa will gain experience in the development, delivery, and evaluation of museum education programming for K-12 students. The intern will participate in the development of grade-appropriate content and new guided lesson topics for the Villa's single visit school program. S/he will also participate in the development, delivery, and assessment of content and new program tracks for the Villa's multiple visit program for 6-grade students. The internship experience will be immersive and hands-on, and provide an opportunity for experience working in all aspects of the department's operation, including teaching.

## **Public Programs**

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The intern in the Department of Public Programs participates in the overall development, planning, and coordination of a diverse array of performing arts (music, theater, dance and film) events for both the Getty Center and the Getty Villa, with involvement at various stages of program management. Special projects will be assigned.

The **Getty Research Institute (GRI)** is a think tank that promotes advanced scholarship in the visual arts through an international residential scholars program, a library of over 1,000,000 volumes, major archival collections, exhibitions, publications, lectures, and symposia. Visit [www.getty.edu/research](http://www.getty.edu/research) for more information.

## **Collections Management**

### **Special Collections Cataloging**

The intern in Special Collections Cataloging will gain experience providing access to unique research collections, which include archives, drawings, prints, rare photographs, audiovisual materials, and art multiples. Among wide-ranging collection strengths are 20th-century architecture, 19th-century photography, art collectors and collecting, and the Los Angeles art scene after WWII. The intern's primary responsibilities will be to process and catalog special collections. Specific tasks may include re-housing and arranging materials, writing finding aids, creating catalog records, and collaborating on digitization projects.

## **Conservation (12 months)**

### **Architecture and Contemporary Art, and Conservation and Preservation**

The intern will work closely with staff members of the GRI's Department of Architecture and Contemporary Art as well as those in the Department of Conservation and Preservation. S/he will be trained in the most up-to-date conservation techniques applicable to twentieth-century architectural models and will learn about the history of architectural models of the modern period. The intern will also be given the opportunity to gain insight into exhibition development and preparation.

## **Publications**

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How do scholarly manuscripts become books? What role do editors play in that process? And what advantages does digital publishing offer the scholarly world? Working closely with all members of

the GRI Publications team, our intern develops a better understanding of how books are produced, from acquiring and editing a manuscript to designing and marketing the final product. Training and assignments depend on the intern's past experience. Past interns have worked on a range of projects, from ephemera and web pages to journal articles—in some cases, have copyedited an entire book. The manuscripts currently scheduled for production during 2011–12 include the *Getty Research Journal*; *Provenance: History of Art and Ownership*; *The Artist and His Critic Stripped Bare: The Correspondence of Marcel Duchamp and Robert Lebel, 1946-1967*; *Aby Warburg's Exhibitions*; *Antiquarianism*; *Chatting with Henri Matisse: The Lost 1941 Interviews*; Gabriele Paleotti's *Discourse on Sacred and Profane*; and a collection of essays arising out of *Pacific Standard Time*.

The **Getty Conservation Institute (GCI)** pursues a broad range of activities dedicated to advancing conservation practice and education in order to enhance and encourage the preservation, understanding, and interpretation of the visual arts. For more information, go to [www.getty.edu/conservation](http://www.getty.edu/conservation).

#### **Field Projects (12 months)**

Field Projects interns participate in the organization and implementation of field campaigns that may include hands-on conservation work, the development of conservation plans, and reference documentation.

#### **Science (12 months)**

Science interns learn to use instrumentation and perform tests to investigate the processes of material deterioration, to design and evaluate conservation solutions, and to conduct technical examinations of works of art in the Getty collections.

#### **Education (12 months)**

The intern in the GCI's Department of Education contributes to needs assessments for conservation education, pedagogical research, and the development of courses, workshops, or meetings for conservation professionals.

**The Getty Foundation** provides support to institutions and individuals throughout the world, funding a diverse range of projects that promote the understanding and conservation of the visual arts. See [www.getty.edu/foundation](http://www.getty.edu/foundation) for more details.

#### **Philanthropy**

The intern in the Foundation has an opportunity to see arts funding in action through working on grantmaking programs in the areas of art history, conservation, and leadership/professional development. S/he will be involved primarily in research for current funding initiatives and the administration and evaluation of ongoing programs. Qualifications include knowledge of art history and/or conservation and good research and communication skills. A basic understanding of grantmaking and/or the museum/cultural field is a plus.