



Purpose

Library Research Grants provide partial, short-term support for costs relating to travel and living expenses to scholars whose research requires the use of collections housed in the Research Library at the Getty Research Institute. A Library Research Grant is not a prerequisite for obtaining access to the Research Library.

Eligibility

Library Research Grants are intended for researchers of all nationalities at any level who demonstrate a compelling need to use materials housed in the Special Collections of the Research Library, and whose place of residence is more than eighty miles from the Getty Center. Projects must relate to specific items in the Special Collections (to search the collections, please visit www.getty.edu/research/library). Please note that these grants are not intended for researchers requiring general bibliographic materials.

Terms

Library Research Grants are intended to provide **partial support** for costs relating to travel and living expenses. Grants range from \$500 to \$2,500, depending on the distance traveled. The research period may range from several days to a maximum of three months, but must take place between March 1, 2009 and February 28, 2010.

Application Deadline

Completed application materials must be received in the Getty Foundation office on or before **November 1, 2008**. We regret that incomplete or late applications (those received after November 1, regardless of postmark date or place of origin) cannot be guaranteed admission into the competition. Unfortunately, we cannot accept applications hand-delivered to the Getty Center or those sent by e-mail or fax. Application materials cannot be returned.

Notification

Applicants will be notified of the Research Institute's decision by December 2008.

Review Process

Library Research Grants are awarded on a competitive basis. Applications will be evaluated by the Research Institute based on how crucial the Research Library's collections are for the applicant's research, whether the research goals can be achieved in the requested time, the significance of the research project, and the availability of the collections during the research period requested.

Unsuccessful applicants are still welcome to use the Research Library in accordance with its access policy. For further information and appointments, please call Research Services at 310 440.7390 or e-mail reference@getty.edu.

Application Instructions

Application materials should be typewritten and may be submitted in English, French, German, Italian, or Spanish.

- A. Provide one original and six copies (for a total of **seven sets**) of the following application materials and collate each set in the order listed below. PLEASE DO NOT USE STAPLES OR SPECIAL BINDING MATERIALS; clips or rubber bands are sufficient.
1. **Information Sheet:** Fill form out completely.
 2. **Project Proposal:** (not to exceed seven pages, typed and double-spaced): This statement should include a description of your proposed research project during your visit here; an explanation of your project's current state of development (that is, a new project, a work in progress, a project nearing completion); and a description of what you expect to accomplish at the Research Library.
 3. **Curriculum Vitae**
 4. **Selected Bibliography of Getty Research Library Collections** (not to exceed one page, typed and single-spaced): Cite those collections housed in the Research Library that are important to your proposed research project and that you wish to consult during your visit. You may wish to review our Web page and consult IRIS (our online catalog); the Photo Study Collection Database; and Special Collections Finding Aids at www.getty.edu/research/library.
 5. **Proposed Estimated Travel Costs:** The Library Research Grants Committee requests a breakdown of your estimated expenses in order to assist it in making equitable decisions for partial support to those scholars who have been awarded grants.
- B. **Letters of Recommendation:** Applicants must provide two confidential letters of recommendation enclosed with their application. Each letter must be in a separate, sealed envelope, with the recommender's signature over the seal. Letters may also be mailed separately by the recommenders directly to the Foundation, but in order to ensure that such letters can be considered, they must be received in the Getty Foundation office on or before November 1, 2008, and they must indicate clearly the type of grant (Library Research Grant) for which the recommended scholar is applying.
- C. **Acknowledgment of Receipt:** To receive acknowledgement that an application has been received, include a self-addressed envelope; it is not necessary to include postage.

Send completed application materials to:

Library Research Grants
The Getty Foundation
1200 Getty Center Drive, Suite 800
Los Angeles, California 90049-1685
U.S.A.

Inquiries

Additional information about Getty Research Grants is available online at www.getty.edu/grants/research/scholars or from the Foundation office (address above), 310 440.7374 (phone), 310 440.7703 (fax), or researchgrants@getty.edu (e-mail).

Library Research Grants

Please type or print clearly:

Prof./Dr./Mr./Ms. Last Name First Name Middle Name

Home Address

City State Postal Code Country

Home Phone Fax E-Mail

Country of Citizenship Are you a legal permanent resident of the United States? Yes No

Institutional Affiliation Independent Scholar

Institutional Name Department

Title E-Mail

Address City State

Postal Code Country Office Phone Fax

Project Proposal Title

Summary of Collection Items to be Used (use additional sheet if necessary)

Proposed Dates for Research at the Getty Research Institute City of Departure (if different from above address) Request Amount

Request Amount

Provide the following information on any previous applications that you have made to the Getty Research Institute for Library Research Grants (formerly called Research Support Grants):

Year(s) _____ For the same project? _____

List the names of those who will be providing Letters of Recommendation:

Name Position/Affiliation

Name Position/Affiliation

I hereby certify that the information contained in this application is true and correct to the best of my knowledge.

Signature Date