

# Checklist for Summer Visits

If you have any questions about your reservation, call School Group Reservations at (310) 440-7322.

## BEFORE YOUR VISIT

- Recruit chaperones. A minimum of one chaperone (non-student **over** 18) is required for every 10 students.
- Meet with chaperones and colleagues accompanying the field trip and share our "Chaperone Guidelines." Review the agenda for the visit, their roles, responsibilities, and expectations.
- For safety and security, chaperones must stay with their assigned group of students, including high-school aged students. Students without chaperones will be approached by museum staff and lack of supervision will be addressed promptly with the lead teacher.
- Student name tags are encouraged so Teen Gallery Guides can use their names during the tour.
- Inform students of the field trip agenda – length of tour, lunch time, exploration time, etc. Studies show students learn more on a field trip when they have basic information in advance.
- Introduce the museum to your group with the following activities:
  - [Explore works of art](#)
  - [Explore current exhibitions](#)
  - [Videos to share with your group](#)
- Ask the group to help us protect the art by staying at least 12 inches away from art and being careful with pencils in the gallery.

## DURING YOUR VISIT

**Students will eat lunch in the Garden Terrace or courtyard. Seating is limited so please adhere to assigned lunchtimes which are coordinated with tour times. Please make sure all adults accompanying the group are aware of the lunchtime.**

- Please have teachers exit the bus and meet with a visitor services associate upon arrival. Before you leave your bus or car, please note these items cannot be carried in the museum and should be left in the vehicle or our Getty coolers:
  - o Water bottles
  - o Backpacks (backpacks with emergency materials are an exception)
  - o Umbrellas
  - o Gum and food
  - o Pens and markers

**Please review the Lunch Guidelines for schedules, locations, storage, and more.**

- Schools will be separated into smaller groups for their tour. Adults will be informed of the exact number of groups and students needed per group, based on the total number of students, chaperones, and Teen Gallery Guides. Your flexibility and assistance with this process will be greatly appreciated.
- Students are permitted to re-enter the galleries with chaperones and/or teachers, but please avoid interrupting tours in progress or rooms that may reach a max occupancy.
- All accompanying adults must know the place and times chosen for their school to meet after visiting the galleries.

**AFTER YOUR VISIT**

After your visit, you'll receive an invitation to complete a survey about your trip. Your valuable feedback ensures we provide you with the best experience possible.

**STANDARDS ADDRESSED**

Tours address Common Core Standards and support the Visual Arts Content Standards in the areas of Artistic Perception, Historical and Cultural Context, Aesthetic Valuing, Connections, Relationships, and Applications. They also address standards in History/Social Science and English-Language Arts.