



# Cataloging Manuscripts, Rare Books, Drawings, Prints, & Photographs:

Documentation, Indexing, Access  
with CDWA, CCO, and the Getty Vocabularies

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Revised February 2022

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## Cataloging Manuscripts, Rare Books, Drawings, Prints, & Photos

Which standards to use?

CDWA, CCO, others



# What standards and vocabularies to use?

- *Why use standards and controlled vocabularies?*
- Using standards and controlled vocabularies will make the data more consistent, more usable in-house and in broader environments, and more able to withstand changes in technology and practices over time
- The greatest investment in cataloging is the human investment, with experts analyzing and recording data
- You do not want to re-do this effort if you move to a new system or share your data in new environments
  - Although of course you will wish to edit and add to data as you acquire new or additional information over time
- Your goal should be to record correctly once, and re-use data as needed going forward
- This presentation is a discussion of appropriate **standards and vocabularies**
- For a full discussion of **managing a project**, see [http://www.getty.edu/research/tools/vocabularies/managing\\_project.pdf](http://www.getty.edu/research/tools/vocabularies/managing_project.pdf)





# What is CDWA?

## Categories for the Description of Works of Art

- CDWA includes both a **conceptual framework** of elements and relationships, and **cataloging rules** for describing, documenting, and cataloging cultural works and related images
- Includes 540 elements
- **Primary focus** is art and architecture, including but not limited to prints, manuscripts, paintings, sculpture, photographs, built works, and other visual media
- **Also covers** many other types of cultural objects, including artifacts and functional objects from the realm of material culture



# What is CDWA?

- CDWA is the result of the work of the Art Information Task Force (AITF), which included art historians, museum professionals, visual resource professionals, archivists, and librarians
- AITF reached consensus on categories of information for describing works of art, architecture, and other material culture
- CDWA is intended for the diverse disciplines and communities that use and create information about art, architecture, and other material culture



# What is CDWA?

- Includes guidelines for cataloging and documenting works of all types, including works themselves and the images of these works, as well as authorities

- **art works and material culture from all periods and all geographic areas**
  - paintings
  - works on paper
  - sculpture
  - ceramics
  - metalwork
  - artifacts
  - photographs
  - manuscripts
  - furniture
  - decorative arts
  - performance art
  - architecture
  - volumes
  - groups
- **visual “surrogates” of works of art and objects**
  - photographs
  - slides
  - digital images
  - videotapes





# What is CDWA?

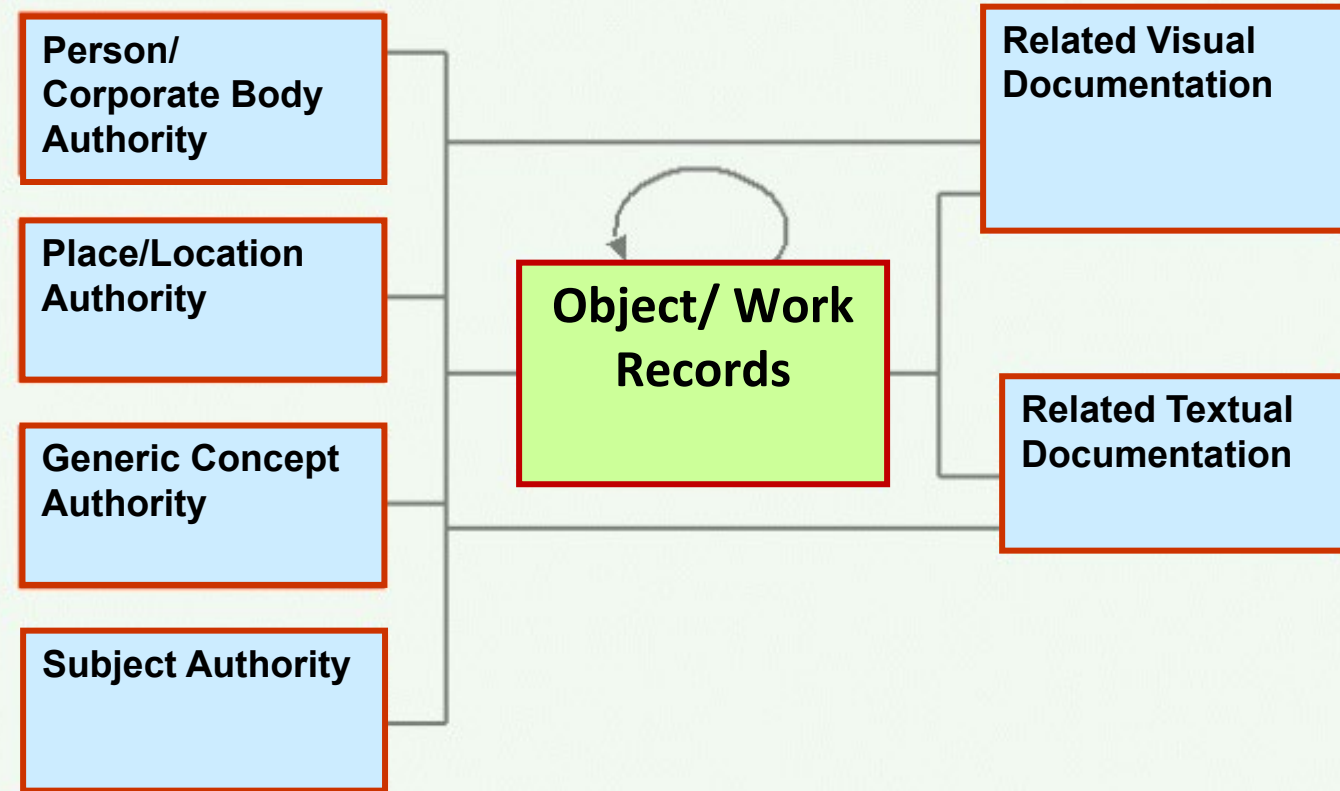
- The 540 categories are divided into a number of areas
- Only a few of these are considered “core”

- Object/Work **CORE**
- Classification **CORE**
- Orientation/Arrangement
- Titles or Names **CORE**
- State
- Edition
- Measurements **CORE**
- Materials and Techniques **CORE**
- Facture
- Physical Description
- Inscriptions/Marks
- Condition/Examination History
- Conservation/Treatment History
- Creation **CORE**
- Ownership/Collecting History
- Copyright/Restrictions
- Styles/Periods/Movements
- Subject Matter **CORE**
- Context
- Exhibition/Loan History
- Related Works
- Related Visual Documentation
- Related Textual References
- Critical Responses
- Cataloging History
- Current Location **CORE**
- Descriptive Note
- Person/Corporate Body Authority
- Place/Location Authority **CORE**
- Generic Concept Authority
- Subject Authority



# What is CDWA?

- Relationships are critical to the CDWA model
- Links include the following:
  - object/work to another object/work, groups
  - related “authorities”
  - related images, sources



Entity Relationship Diagram for CDWA



# What is CCO?

## *Cataloging Cultural Objects: A Guide to Describing Cultural Works and Their Images*

- Includes rules and examples for a core subset
- Derived from the CDWA categories and the VRA Core Categories
- For the Work
- For Images of the Work
- Authorities
- 116 elements total
- core elements

Chapter 1: Object Naming  
Work Type / Title

Chapter 2: Creator Information  
Creator / Creator Role

Chapter 3: Physical Characteristics  
Dimensions / Materials and Techniques /  
State and Edition/ Additional Physical Characteristics

Chapter 4: Stylistic and Chronological Information  
Style / Culture / Date

Chapter 5: Location and Geography  
Current Location / Creation Location /  
Discovery Location/ Former Location

Chapter 6: Subject  
Subject

Chapter 7: Class  
Class

Chapter 8: Description  
Description / Other Descriptive Notes

Chapter 9. View Information  
View Description / View Type /  
View Subject / View Date

Authority 1: Personal and Corporate Names

Authority 2: Geographic Places

Authority 3: Concept Authority

Authority 4: Subject Authority



<http://rbms.info/dcrm/> <http://www.rda-rsc.org/content/about-rda>  
<http://www.rdatoolkit.org/> <https://www.oclc.org/en/rda/about.html>  
<https://www.loc.gov/aba/rda/>

# Other standards

- You may be compliant with multiple standards
- Using CDWA should be possible if you comply with bibliographic standards

## DCRM: Descriptive Cataloging of Rare Materials

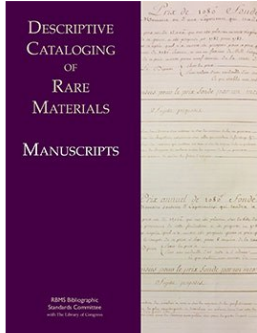
- produced by a division of ALA
- applicable to various genres of works

## RDA: Resource Description and Access

- new cataloging standard that will replace AACR2
- published in 2010, RDA is now available
- work continues on adaptations for certain genres



### DCRM(MSS): Descriptive Cataloging of Rare Materials (Manuscripts)



**Current status**

DCRM(MSS) is available online as a free PDF.

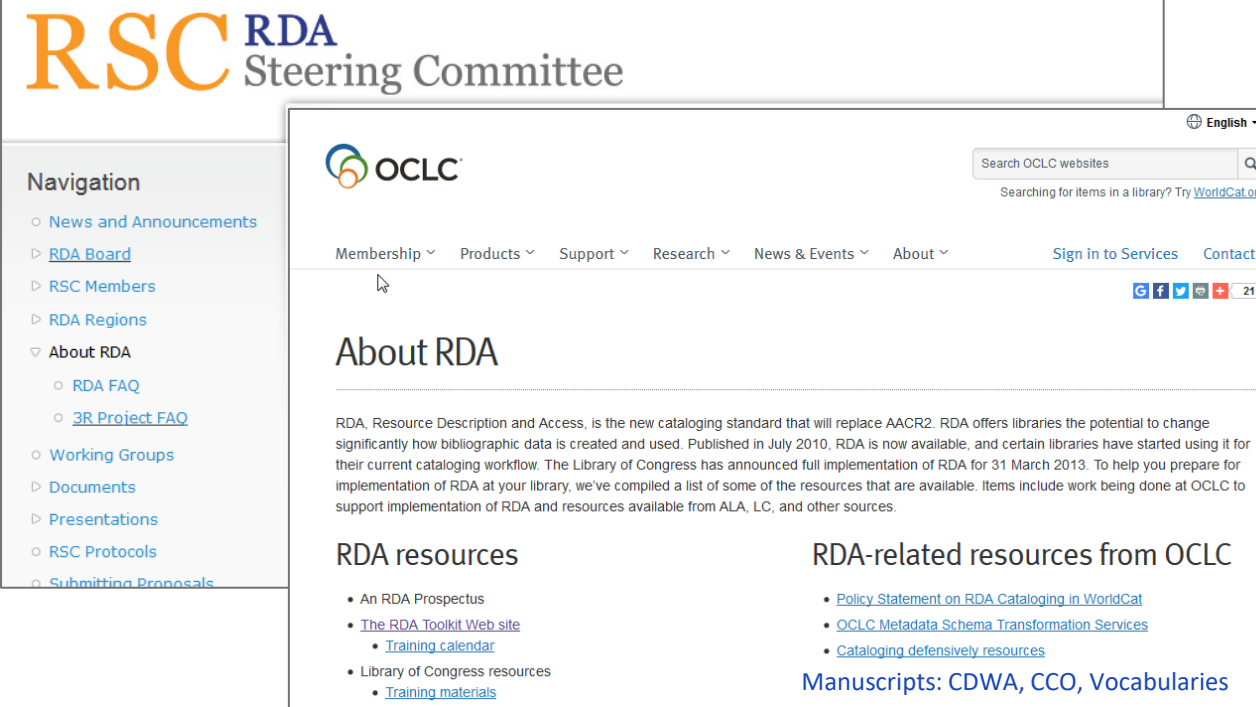
PDF formatted for 8 1/2 x 11 in.  
 paper: <http://rbms.info/files/dcrm/dcrmss/DCRMSS.pdf>

Front cover (color): <http://rbms.info/files/dcrm/dcrmss/cover.pdf>

DCRM(MSS) will be added to LC Cataloger's Desktop soon!

History and

- Leader: Bibliographic Level**
- 008: Publication Status (Type of Date)**
- 008: Date 1 and Date 2**
- 008: Place of Publication**
- 040 (Cataloging Source)**
- 044 (Country of Producing Code)**
- 1XX (Main Entry)**
- 130 (Main Entry - Preferred Title)**
- 240 (Uniform Title)**
- 245 (Title Statement)**
- 246 (Varying Form of Title)**
- 250 (Edition Statement)**
- 264 (Place and Date of Production)**
- 300 (Physical Description)**
- 33x (Content, Media, and Carrier Type)**
- 500 (General Note)**
- 502 (Dissertation)**
- 505 (Formatted Contents)**
- 520 (Summary, Etc.)**
- 524 (Preferred Citation of Described Materials)**
- 555 (Cumulative Index/Finding Aids)**
- 655 (Index Term - Genre/Form)**
- 690, 692, 693 (Local Subject Added Entries)**
- 7XX (Added Entry)**



**RSC RDA Steering Committee**

Navigation

- News and Announcements
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## About RDA

RDA, Resource Description and Access, is the new cataloging standard that will replace AACR2. RDA offers libraries the potential to change significantly how bibliographic data is created and used. Published in July 2010, RDA is now available, and certain libraries have started using it for their current cataloging workflow. The Library of Congress has announced full implementation of RDA for 31 March 2013. To help you prepare for implementation of RDA at your library, we've compiled a list of some of the resources that are available. Items include work being done at OCLC to support implementation of RDA and resources available from ALA, LC, and other sources.

### RDA resources

- An RDA Prospectus
- [The RDA Toolkit Web site](#)
  - [Training calendar](#)
- Library of Congress resources
  - [Training materials](#)

### RDA-related resources from OCLC

- [Policy Statement on RDA Cataloging in WorldCat](#)
- [OCLC Metadata Schema Transformation Services](#)
- [Cataloging defensively resources](#)

Manuscripts: CDWA, CCO, Vocabularies

- CDWA and CCO are mapped to other standards
- You should be able to express your data in multiple formats and multiple standards

## Metadata Standards Crosswalk

| CDWA  | CCO       | CONA                       | CIDOC CRM | Linked.Art  | LIDO and CDWA Lite<br>[LIDO coming soon] | VRA Core  | MARCO               |
|---|-----------|----------------------------|-----------|---|--|---|---------------------|
| 0.1. [CATEGORY]                               |           |                            | Class     | Class   |  |   |                     |
| 0.1.1. <i>not applicable</i>                  |           |                            | Subclass  | <i>not applicable</i>                               |  |   |                     |
| 0.2. [SUBCATEGORY]                            | Element   | Field                      | Property  | Property  |  |   |                     |
| 0.2.1. <b>Object/Work - Type (core)</b>       | Work Type | <cdwalite: objectWorkType> |           | <vra: worktype> in <vra: work> or <vra: collection> |  |   |                     |
| 1.0.1.1                                       |           |                            |           |   |  | <vra: work> or <vra: collection>                    | 655 G 300a F Descri |
| 1.2.1. <b>Object/Work - Components (core)</b> |           |                            |           |   |  | <vra: worktype> in <vra: work> or <vra: collection> | 655 G               |
| <b>CLASSIFICATION (core)</b>                  |           |                            |           |   |  |   |                     |
| 1.2.1.1. <b>Classification - Term (core)</b>  | Class     | <cdwalite: classification> |           |   |  |   |                     |

- CDWA and CCO are mapped to other standards
- A project should be able to express data in multiple formats and multiple standards
- CDWA: The Categories for the Description of Works of Art
- CCO: Cataloging Cultural Objects
- CONA: Cultural Objects Name Authority
- CIDOC CRM: The International Committee for Documentation, Conceptual Reference Model (CRM) *[in development]*
- Linked.Art
- LIDO: Lightweight Information Describing Objects (CDWA Lite: CDWA Lite XML schema)
- VRA Core: The Visual Resources Association Core categories 4.0
- RDA: Resource Description and Access *[coming soon]*
- DCRM: Descriptive Cataloging of Rare Materials *[coming soon]*
- MARC/AACR: MARC formats produced by the Library of Congress, Anglo-American Cataloguing Rules national cataloging code
- MODS: Metadata Object Description Schema
- Dublin Core: Dublin Core Metadata Initiative
- DACS: Describing Archives Content Standard
- EAD: Encoded Archival Description Document Type Definition (DTD)
- Object ID: Object ID international standard for police and customs agencies
- CIMI: Consortium for the Computer Interchange of Museum Information attribute set, Z39.50 Profile
- FDA Guide: Guide to the Description of Architectural Drawings



# Common Practice and Best Practice

- **Both CDWA and CCO are the result of consensus** reached by groups representing a broad spectrum of prominent professionals in the museum, art library, visual resources, special collection, and archives communities; surveyed common practice across disciplines
- **CDWA/CCO are based on best practice**
- Both CDWA and CCO committees agreed on sets of elements and rules for cataloging based on existing common practice in their professions
- But going further, to advise best practice for documenting cultural heritage works
- To decide upon **core fields** required for every work cataloged
- And to describe additional fields to **allow scholarly research, access, and discovery**
- CDWA and CCO do not include all fields required for collections management
- An implementation CDWA is *CONA (Cultural Objects Name Authority)*, a resource developed by the Getty that may be better described as *cultural objects networked access*; CONA is discussed below



# General Information about Cataloging

Key principles and core fields

# Key Principles of Good Cataloging

- **What is the focus?** Establish the logical focus of each Record:
  - a single item (movable work or built work), a group or collection of works, an image of a work, etc.
- **Minimum Records:** Include all of the **core** required CDWA/CCO/CONA elements
- **Cataloging rules:** Follow the CDWA/CCO/CONA rules; make and enforce additional local rules to allow effective retrieval, re-purposing, exchange, and linking of information
- **Terminology:** Use published controlled vocabularies, such as the Getty vocabularies. Use local controlled lists as necessary
- **Consistency:** Be consistent in all aspects of entering data and in establishing relationships between entities
- **Authoritative Sources:** For the content of records, rely upon recent, authoritative sources
- **Specificity vs Exhaustivity:** Establish rules for the degree of precision or granularity and the degree of depth and breadth that catalogers should employ
- **Knowable vs Unknown:** Establish rules for what should be done when information is unavailable; do not to imply that a fact is *unknowable* simply because the cataloger happens not to know it
- **Metadata standards:** Ensure that your underlying data structure, including relationships, is compliant with (or mappable to) established metadata standards
- **Your system:** As far as is possible, do not allow limitations of a cataloging system to cause distortion of the data
  - E.g., do not put two values into one field due to system limitations. Your system will change in the future; your data should survive migration

# Establish the Focus

## ■ What is the focus of your catalog record?

Establish the logical focus of each Record:

- a single item (movable work or built work)?
- a component of a work, a work made up of several parts?
- a physical group or collection of works?
- an image of a work?
- a conceptual work, i.e., *multiples*?



Miracles of a Saint. Unknown German. 12<sup>th</sup> century.





# Establish the Focus

- Maintain separate records for work and the image

## Work Record:

- Record Type [controlled]: item ▪ Class manuscripts
- \*Work: illumination
- \*Titles : Initial E with Miracles of a Saint
- \*Creator Display: unknown German
- \*Role: artist
- [Person/Corp]: unknown German
- \*Creation Date: 1150s : ▪ Start: 1150 ▪ End: 1159
- General Subject religion/mythology
- Specific Subject: ▪ saint ▪ miracles ▪ bed
- \*Current Location: Ertel Morka Museum (Berlin, Germany)
- Creation Location: Germany
- \*Measurements unavailable
- Value: Unit: Type:
- Materials and Techniques: gold leaf and tempera on parchment
- Terms: ▪ gold leaf ▪ tempera (paint) ▪ parchment
- Related Image [link to Image Record]: 602232r



Miracles of a Saint. Unknown German. 12<sup>th</sup> century.

## Image Record:

- Image Number: 602232r ▪ Image Type: slide
- Image Source: Michaels, Ann. The Illuminated Tradition. Seattle: University of Washington Press, 1996 Page: 113
- Image Format: ▪ Cibachrome (TM) ▪ 35 mm
- Image Measurements: 2 x 2 inches
- : ▪ Value: 2 Unit: inches Type: height
- \*View Description: detail
- \*View Type: ▪ detail
- \*View Subject: Initial E
- \*View Date: 1996
- Related Work [link to work]:

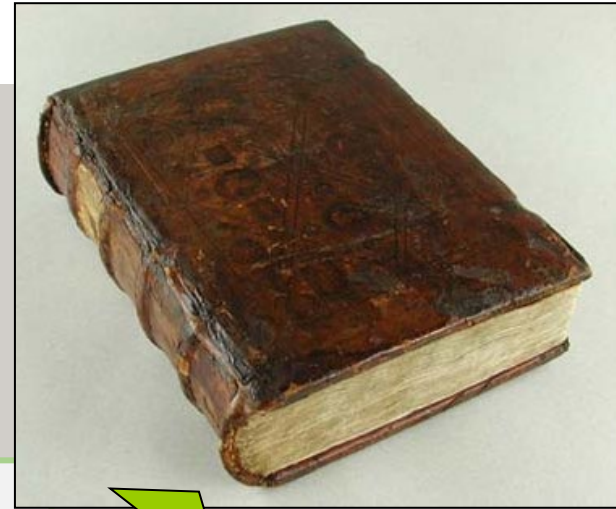


# Establish the Focus

- The whole and its parts:
- Do you wish to catalog the print separately?
- Maintain separate records for the part and whole, as necessary
- Or for a group and items in the group

*Relationship Type:* broader context  
*Related Work:* New Book of Flowers.  
Nuremburg: 1680.  
*Relationship Number:*  
volume 3 plate 2

*Record Type:* component  
*Class:* prints and drawings  
*Work type:* engraving  
*Title:* Spring Flowers in a Chinese Vase  
*Creator:* Maria Sibylla Merian (German, 1647-1717)  
*Creation Date:* 1680  
*Medium:* hand-colored engraving  
*Measurements:* folio 32.6 x 21.3 cm (12 13/16 x 8 3/8 inches)  
*General Subject:* •still life •botanical •flowers  
*Specific Subject:* •insects •tulips •iris •vase  
•wasp •beetle  
*Current Location:* Natural History Museum  
(London, England)



# Establish the Focus

- Do you wish to record “multiples”
- *Multiples* refer to a conceptual grouping of sorts, used to collocate physical items made from the same plate, blocks, etc.
- or belonging to a series, etc.
- *[illustrated with CONA records]*

..... Les Conquêtes de l'Empereur de la Chine

..... [L'Empereur] offre un banquet de victoire aux officiers et soldates qui se sont distingués

..... The Victory Banquet [N]

**ID: 700009400** Record Type: **Conceptual**  
Page link: <http://vocab.getty.edu/page/cona/700009400>  
Images: 1 2

[L'Empereur] offre un banquet de victoire aux officiers et soldates qui se sont distingués (print (visual work); Jacques Philippe Le Bas, under Charles Nicolas Cochin II; af...; 1770)  
**Note:** One of a set of 16 prints commissioned by the Qianlong Emperor in 1765, after 16 large scale battle paintings by Chinese court painters and European Jesuit monks. This print depicts an event in 1760, with the successful conclusion of the Central Asian campaign, when the emperor celebrated with a grand victory banquet at the Pavilion of Purple Radiance (Ziguangge). He is shown accompanied by officials and imperial bodyguards at right, while vanquished Central Asian tribesmen as tangible reward compound. Visible further reminder heroes from the

**ID: 700009297** Record Type: **Movable Work**  
Page link: <http://vocab.getty.edu/page/cona/700009297>  
Images: 1 2

The Victory Banquet (print (visual work); Jacques Philippe Le Bas (French, Paris 1707–1783 Paris), (di...; 1770;



The print is cataloged as an item (movable work) owned by the museum repository

This record for the item is linked to record for the conceptual multiples, i.e., representing all the items (impressions) made from the same plate

# When to Catalog Whole and Parts Separately

## Create separate records

- When each part contains unique information that would be difficult to clearly delineate a single record
- When separate records are necessary to manage the works within the repository
- When the parts are not physically joined to the whole, separate records may be needed to track loans, conservation, provenance, etc. separately
- When separate records will aid in the retrieval of the information and its display to the end user

**Example:** Will you need to retrieve records for each print in this set separately, based on the unique information (subject, inscription, etc.) of each? Or will your users be satisfied with having a reference to the entire set as an entity, not accessing the individual items?

- Criteria can include whether the artist, dates, style, media, subject, or location differ between the whole and the parts of a work





# When to Catalog Whole and Parts Separately

## How to gain control of the material

- Arrange the project in phases
- Group-level cataloging?
- Large groups, small groups, item-level cataloging
- Alternatively, catalog the group, and only the most important items in the group
- Or do only group-level cataloging, if required

- Most cataloging projects would like to employ item-level cataloging, but time, sheer volume of works in backlog, and available resources may not allow item-level cataloging in the first pass
- First, must gain control of the material so some sort of access is possible



Phase 1 = group



Phase 2 = box



Phase 3 = item

# Minimum Record

CDWA, CCO, CONA

## Core elements

Catalog Level  
Classification  
Work Type  
Title  
Creator  
Creation Date  
Subject  
Current Location  
Dimensions  
Materials &  
Techniques

**CONA ID** 700006395  
**Catalog Level:** item  
**Classification:** manuscripts  
**Work Type:** detached leaf  
**Title:** A Battle from the Trojan War  
**Creators:**  
scribe: unknown French  
illuminator: First Master of Bible Historiale of Jean de Berry  
**Creation Date:** ca. 1390 /1400  
**Culture:** French  
**General Subject:** history and legend | text  
**Specific Subjects:** Trojan War | battle  
**Current Location:** J. Paul Getty Museum  
(Los Angeles, California, USA)  
**Repository Number:** 83.MP.146.3  
**Location:** creation: Paris (France)  
**Dimensions:** 38.3 x 29.8 cm (15 1/16 x 11 3/4 in.)  
**Mat & Tech:** tempera colors, colored washes, gold leaf, and ink on parchment

- Instructions are available for defaults when core data is unavailable
- *unavailable, undetermined, not applicable, unknown*





# Minimum Record

CDWA, CCO, CONA

- A minimum record should contain values in all core elements
- Showing Index and display fields

## Core elements

**Catalog Level**  
**Classification**  
**Work Type**  
**Title**  
**Creator**  
**Creation Date**  
**Subject**  
**Current Location**  
**Dimensions**  
**Materials & Techniques**

**CONA ID:** 700009450

**Catalog Level:** item

**Classification:** manuscripts

**Work Type:** almanac

**Title:** Almanac

**Creator:** unknown **English role:** artists

**Creation Date:** ca. 1759 **Start:** 1754 **End:** 1764

**Culture:** English

**General Subject:** history and legend

**Specific Subjects:** Trojan War | battle

**Current Location:** Philadelphia Museum of Art (Philadelphia, Pennsylvania, USA) **Repository Number:** 83.MP.146.3

**Credit Line:** The Richard P. Rosenau Collection, 1975

**Location:** creation: London (England, UK)

**Dimensions** 2 3/8 x 1 11/16 x 3/8 inches (6 x 4.3 x 1 cm)

**Value:** 6 **Unit:** cm **Type:** height

**Value:** 4.3 **Unit:** cm **Type:** width

**Value:** 1 **Unit:** cm **Type:** depth

**Mat & Tech** enamel on copper with hand-painted and gilt decoration; gilded brass mounts; fabric; printed paper

**Term:** enamel (visual work) **extent:** cover

**Term:** copper (metal) **role:** support **extent:** cover

**Term:** paper (fiber product) **role:** support **extent:** folio/leaf



Manuscripts: CDWA, CCO, Vocabularies

# Display vs. Indexing

CDWA, CCO, CONA

- **Information for display**: assumed to be in a format and with syntax that is easily read and understood by users
  - Includes free-texts, concatenated displays, or terms taken from a controlled source and used as-is
  - For certain fields, display should contain all the nuances of language necessary to relay the uncertainty and ambiguity that are common in art information
- **Information for indexing**: Certain key elements of information must be formatted to allow for retrieval, often referred to as *indexing*
  - indexing should be a conscious activity performed by knowledgeable catalogers who consider the retrieval implications of their indexing terms
  - not by an automated method that simply parses every word in a text intended for display into indexes
  - indexing fields should be controlled fields
  - various fields may require a) controlled vocabularies (e.g., creator), b) a simple controlled list (e.g., flags), or c) consistent formatting of certain information (e.g., start and end dates)

# Display vs. Indexing

CDWA, CCO, CONA

## Examples

Creation Date: **ca. 1759**

**start: 1754 end: 1764**

display, free-text, may express uncertainty (*ca.*, *possibly executed*, etc.)

controlled, used to index the display, whole numbers only, signifying years, positive or negative (negative = years BCE)

Material & Technique: **enamel on copper with hand-painted and gilt decoration; gilded brass mounts; fabric; printed paper** **term: paper (fiber product)** role: **support** extent: **folio/leaf**

display, free-text, may express nuance (*enamel on copper with ...*, etc.)

index content of “display” with controlled term, linked to **AAT** term plus qualifier

controlled, controlled *role* and *extent* lists based on AAT

Current Location: **Philadelphia Museum of Art (Philadelphia, Pennsylvania, USA)**

controlled, concatenated from linked vocabulary, suitable for display as is, free-text is not required for display here (display is created by algorithm that gathers values from name plus location fields in ULAN)

# Specificity and Exhaustivity

CDWA, CCO, CONA

- **Specificity** refers to the degree of precision or granularity used (e.g., *emakimono* rather *scrolls*)
  - However, catalogers should use terms only as specific as warranted by authoritative sources
  - As with all indexing, it is better to be broad and accurate rather than specific and incorrect
- **Exhaustivity** refers to the degree of depth and breadth that the cataloger uses
  - Often expressed by using a larger number of indexing terms or a more detailed description
  - However, is it useful to index by using every possible applicable term?
  - If not, where do you draw the limit?
  - **Index the most important or most prevalent characteristics**

# Specificity

- Cater your approach to the knowledge of the cataloger or to the available authoritative information
- E.g., do not include information such as *identification* or *interpretation* of the subject if not warranted by sources

- Do not guess
- Use only authoritative sources and research
- Broad and accurate is better than specific but incorrect
- e.g., using only the more general “butterflies” (*description level* of subject indexing) would be better than incorrectly labeling the Blue Morpho species (*identification level* of subject indexing)

## General Subject:

- animals
- botanical

## Specific Subject:

- butterflies (Papilionoidea superfamily)
- *Morpho menelaus* (species)
- *Eumorphia fasciatus* (species)
- pomegranate (fruit)





# Specificity

...<materials by composition>

.....organic material

.....gum (material)

.....gum arabic

.....acacia gum

.....babool gum

- Use the AAT thesaurus structure to find the appropriately specific term
- Verify meaning of the term with Scope Note

## Scope Note for **gum arabic**:

Water-soluble gum that is exuded by two species, *Senegalia senegal* and *Vachellia seyal*, which were formerly classified under genus *Acacia*. Gum arabic is used in inks, paints, adhesives, pharmaceuticals, confections, and other products ...



**Mat & Tech:** partially printed and partially hand-drawn; watercolor and gouache with gum arabic and silver paint over lightly etched outlines on vellum

**term:** gum arabic    **term:** gouache (paint)    **term:** watercolor (paint)

# Exhaustivity

- How many aspects of a work will you catalog?
- Only core fields, or do you need others?
- How many terms do you assign to each indexing field of a work record?

----- core -----

Catalog Level  
Classification  
Work Type  
Title  
Creator  
Creation Date  
Subject  
Current Location  
Dimensions  
Materials &  
Techniques

[CONA ID: 700009451]

**Catalog level:** volume **Class.:** manuscripts

**Work Type:** gradual

**Title:** Gradual for Monastic Use

**Creator:** illumination: workshop of: Pacino di Bonaguida; patron: probably Augustinian

**Creation Date:** 1303/1340

**Style:** Gothic **Culture:** Augustinian

**General Subject:** text

**Specific Subject:** Mass **extent:** theme | chants

**Italian rotunda** **extent:** script

**Italian** **extent:** language

**Current Location:** Museum of Fine Art (Boston, Massachusetts) **ID:** 01.6454 **Credit Line:** Bequest of Mrs. Arthur Croft—The Gardner Brewer Collection

**Creation Location:** Florence (Italy)

**Dimensions:** 174 folios; overall (page dimensions): 35.7 x 26.2 cm (14 1/16 x 10 5/16 inches)

**Mat. & Tech.:** tempera and ink on parchment; bindings of calfskin over boards with metal clasps

**Descriptive N.:** A gradual (a liturgical book, containing chants for the Mass) for monastic use, probably the Augustinian order, with 174 folios (ff.) and 2 leaves:

ff. 1 - 109: Gradual: Temporale and Sanctorale

ff. 109v - 113: Litany

ff. 114 - 160: Gradual: Temporale (continued)

ff. 161 - 168: Temporale sequences

(f. 168v: Originally blank, with a 15th-century addition in Italian on 3 staves: "Sanctus della domenica...")

ff. 169 - 174v: Credo (four repetitions of "Patrem omnipotentem," each with a different melody)





# Exhaustivity

for a group

- Should terms reflect all items in the group?
- Or use broad terms, because you plan to use specific terms in records for each item?

**Catalog level:** group

**Class.:** architectural drawings

**Work Types:**

preliminary drawings  
presentation drawings  
working drawings  
sections  
elevations  
plans

AAT

**Title:** Group: Drawings for Falling Water (Kaufman House), Bear Run, Pennsylvania

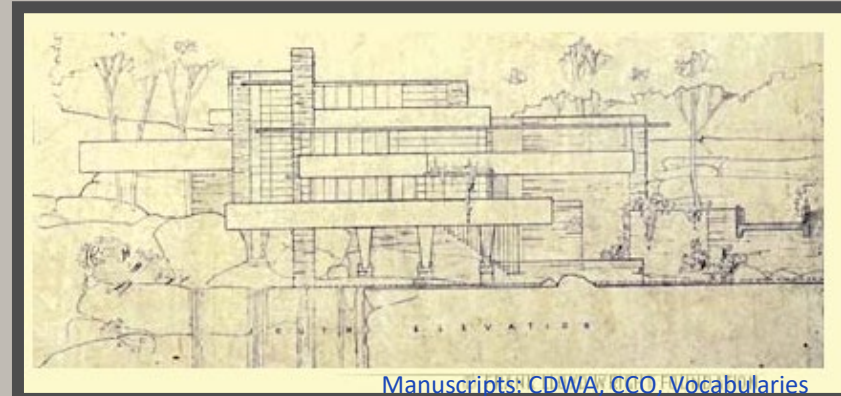
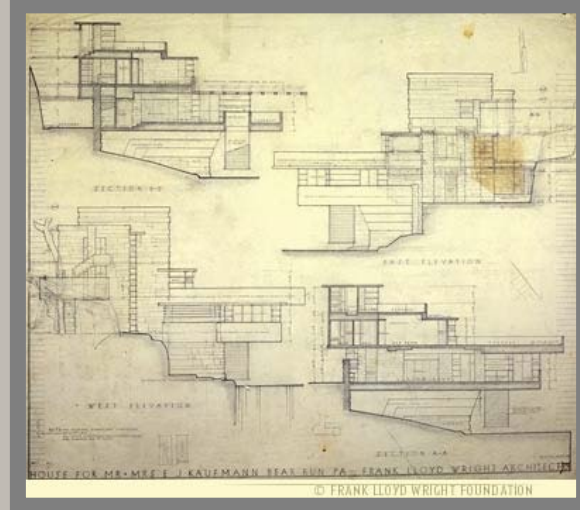
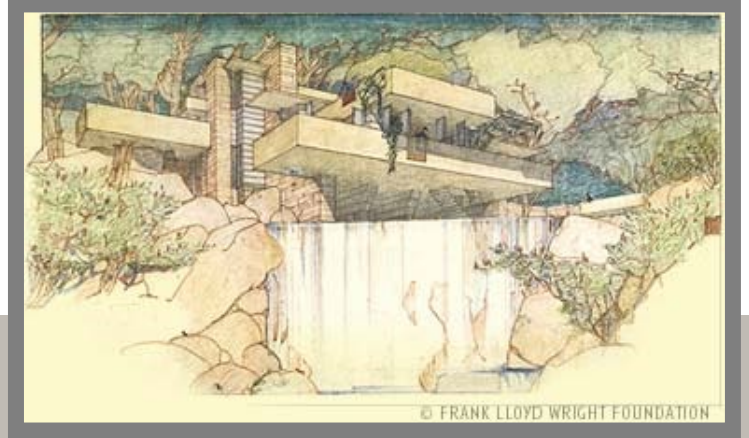
**Creator:** Frank Lloyd Wright

[link]: Wright, Frank Lloyd Role: architect

**Creation Date:** 1936-1937

**Descriptive Note:** Wright designed the house for Pittsburgh department store owner Edgar J. Kaufmann, whose son, Edgar Jr., was a Taliesin fellow ...

**Current Location:** Frank Lloyd Wright Home and Studio



# Uncertainty and Ambiguity: Display

CDWA, CCO, CONA

- **Uncertainty and ambiguity in display fields**
- When important information is described as uncertain by your source, the information may still be recorded, but with an indication of uncertainty or approximation in a Descriptive Note or Display Date field (e.g., *ca.* or *probably*)
- Never express more certainty than warranted by your sources
- If there is disagreement among reliable sources, use terms such as probably or otherwise express the uncertainty  
(e.g., *"Some scholars believe there is a relationship between this bronze and workshops in Rome."*)
- Consider idiosyncrasies of contributed data (where data may have been parsed incorrectly by algorithm out of various systems) and your published sources; analyze what is proven or widely agreed to be true, and what is only possibly or probably true
- Index important information that is stated in a note (display) field using appropriate indexing fields and estimating data for retrieval

# Uncertainty and Ambiguity: Indexing

CDWA, CCO, CONA

- **Uncertainty and ambiguity in indexing fields**

- **Indexing fields are intended for retrieval**

Any field that contains a controlled number (e.g., Start Date) or values controlled by pick lists (e.g., Preferred flag), controlled files (e.g., Language), or links to other vocabularies (e.g., Location) are indexing fields. Consider retrieval issues when you assign terms and values to such fields

- **When fields do not display to end-users**

Some fields do not display to end-users. For example, the Start Date and End Date do not display to end-users; For these fields, estimate broadly the span of time that is applicable

Estimating too narrowly will result in failed retrieval;

However, estimating overly broadly will result in false hits in retrieval.

- **When fields display to end users**

Most fields in CDWA, CCO, CONA are displayed to end-users. For these fields, do not make wild estimations or guess. However, if a specific value is in question, use a broader value or use both of two possible values, depending upon the circumstances

For example, in the Descriptive Note, if sources disagree about whether a style developed in 15th-century Bruges or Brussels, you could 1) state that the concept was Flemish (encompassing both Bruges and Brussels), or 2) name both cities, stating that scholars disagree regarding if the concept developed in Bruges or Brussels.



# Uncertainty and Ambiguity: Indexing

CDWA, CCO, CONA

- **Uncertainty and ambiguity in indexing fields (continued)**
- **Knowable information:** For information that is *knowable* but simply unknown by you, always use a more general term or omit the information. When the lack of knowledge is due to your ignorance regarding the issue, do not use terms such as "probably" or "perhaps" because this implies that scholars are uncertain of this information
- **Debated information:** For information that is *unknowable* because scholars disagree because the historical or archaeological information is incomplete or interpretation of the information is debated, you may use terms such as "probably" or "perhaps" to explain the ambiguity or uncertainty in a Display Date or Scope (Descriptive) Note
- **Flags:** For flags, where you must choose one value only, make the best choice based on the information at hand

# Knowable vs. Unknowable Information

CDWA, CCO, CONA

- **Unknown, Unavailable, Not Applicable**
- When information is unavailable at the time of cataloging, the cataloger may use values such as *unknown*, *unavailable*, *undetermined*, or *not applicable*, provided documentation or context explains to the user the meaning of these words for the given field
- For required fields and in other contexts, including such values is better than omitting the information entirely, particularly when the possibility exists for the record to be enhanced in later passes at cataloging, or to provide clarity in retrieval and research
- Has the cataloger simply forgotten to include the information? Or has the field been considered, but at this time the information is not available? Including such values for unavailable information clarifies the situation for users, while a blank field may cause confusion

# Knowable vs. Unknowable Information

CDWA, CCO, CONA

- **Unknowable** = facts not discovered in expert research, etc.
- The cataloger must be careful not to imply that a fact is *unknowable* simply because the cataloger happens not to know it (generally because time and editorial priorities do not allow him or her to do the research required to resolve the issue)
- If a fact is knowable (but just not known by the cataloger), it is often better to omit the fact entirely rather than to state it with qualifying phrases such as *or* or *probably*, because this implies more knowledge of the issue than has the cataloger
- In various subcategories in CDWA, CCO, and CONA, suggestions are made regarding how to deal with unknown information, uncertainty, and ambiguity for the given field
- One of the most common ways of dealing with such information is to state the vagary in a display field, and then to index with all authoritative, probable terms for that display
- Another common method, for fields without accompanying display fields, is to index using a broader term that is known to be correct, rather than a narrow term that could be incorrect

# Point of View: Recommended Best Practice

CDWA, CCO, CONA

- **Be objective**

Avoid bias or critical judgment. Express all information in a neutral tone.

Do not write from a subjective or biased point of view, neither positive nor negative, even if your source expresses information in a subjective way

- **Controversial subjects**

When referring to a matter that is disputed or controversial among experts, remain perfectly neutral, giving equal emphasis to both points of view (provided the point of view is not unwarranted or offensive)

- **Religious and cultural biases**

Avoid using language that expresses biased views about religion, religious groups, or cultures

Do not state or imply negative or Western-centric views about native peoples or their cultures

Avoid using terminology that may be considered offensive by groups of people

- **Acknowledge uncertainty and ambiguity**

Explain any controversies or ambiguous issues. If an issue is in dispute, be careful not to express it as a certain fact





# Vocabularies for Cataloging

CONA, AAT, TGN, ULAN, IA

# The Getty Vocabularies

## enabling access and discovery



- **AAT**, the *Art & Architecture Thesaurus*® includes generic terms, relationships, sources, and notes for work types, roles, materials, styles, cultures, and techniques (e.g., *amphora*, *oil paint*, *olieverf*, *peintures à l'huile*, *acetolysis*, 玉器, *Jadekünste*, *sintering*, *orthographic drawings*, *Olmeca*, *Rinascimento*, *Buddhism*, *watercolors*, *asa-no-ha-toji*)



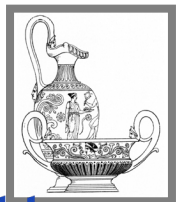
- **TGN**, the *Getty Thesaurus of Geographic Names*® includes names, relationships, and coordinates with focus on historical cities, nations, empires, archaeological sites, lost settlements, and physical features needed for cataloging art; through LOD, TGN may be linked to GIS and maps (e.g., *Diospolis*, *Acalán*, *Ottoman Empire*, *Mogao*, *Ch'ien-fu-tung*, *Ganges River*, गंगा नदी)



- **ULAN**, the *Union List of Artist Names*® includes names, relationships, notes, sources, and biographical information for artists, architects, firms, studios, repositories, patrons, sitters, and other individuals and corporate bodies, both named and anonymous (e.g., *Mark Rothko*, *Cai Xiang*, 葵囊, *Crevole Master*, *Riza Abbasi*, *Altobelli & Molins*, *Rajaraja Museum*)



- **IA**, the *Getty Iconography Authority*™ includes proper names, relationships, and dates for iconographical narratives, religious or fictional characters, historical events, names of literary works and performing art, with development focusing on non-Western subjects (e.g., *Adoration of the Magi*, *Viaggio dei Re Magi*, *Flood of Deucalion*, *French Revolution*, *Olouaipipilele*, *Xibalba*, *Niflheim*, िशव, *Shiva*, *Bouddha couché*)



- **CONA**, the *Cultural Objects Name Authority*® includes titles, artist attribution, creation dates, relationships, and location for works of art, architecture, and other cultural works, whether extant or destroyed, focusing on architecture, multiples, and works depicted in other works (e.g., *The Lacemaker*, *La Dentellière*, *Merlettaia*, *Lion Throne Room*, 神奈川沖浪, *Great Wave*, *Die große Welle*, *Chayasomesvara Temple*, *Hagia Sofia*, *Αγία Σοφία*)

# The Getty Vocabularies Are Thesauri



What are *rhyta*?

- Thesaurus: A semantic network of unique concepts
- Thesauri may be monolingual or multilingual
- Thesauri may have the following three relationships:
  - Equivalence Relationships
  - Hierarchical Relationships
  - Associative Relationships

**Objects Facet** *hierarchical*  
.... Furnishings and Equipment  
..... Containers  
..... <culinary containers>  
..... <vessels for serving / consuming food>  
..... rhyta



stirrup cups  
coaching glasses  
hunting glasses



sturzbechers  
Sturzbecher  
stortebeckers

*associative*

distinguished from

*equivalence*  
rhyta  
rhyton  
rhytons  
rhea  
rheon  
rheons  
ritón







# AAT, the Art & Architecture Thesaurus®

## Sample record

preferred is flagged, but not required to use it; based on local rules

**ID:** 300132869

**Terms:**

- bobbin lace (pref, en)
- bone lace (en)
- cushion lace (en)
- 梭心蕾絲 (zh)
- 線軸編織花邊 (zh)
- kloskant (nl)
- dentelle aux fuseaux (fr)
- encaje de bolillos (es)
- encaje de bolillo (es)
- Klöpplspitze (de)
- Klöpplspitzen (de)

**Associative Relationships**

requires ... lace pillows (<textile fabricating tools and equipment>...Objects Facet) [300132869]

**Hierarchical Relationships (poly)**

- .Objects Facet
- ... Visual & Verbal Communication
- ..... Visual Works
- ..... visual works (works)
- ..... <visual works by material >
- ..... needlework (visual works)
- ..... lace (needlework)
- ..... bobbin lace

**Note:** With "needle lace," one of two primary types of handmade lace. It is characterized by being made by ...

**Chinese (traditional)** ..... 與「針織蕾絲 (needle lace)」同為主要的手工蕾絲, 其特色是以纏繞於線軸或梭心...

**Dutch** ..... Een van de twee belangrijkste soorten met de hand vervaardigde kant; 'naaldkant' is ...

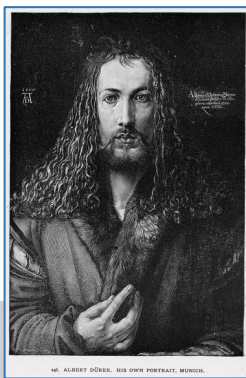
**German** ..... Zusammen mit der "Nadelspitze" eine der wichtigsten...

**Spanish** ..... Junto a "encaje a aguja", uno de los dos tipos principales de ...

**Contributors:** VP,CHIN,AS,RKD,lFM-SMB-PK,CDPB-DIBAM

**Sources:** Earnshaw, Clabburn, Needleworker's Dictionary (1976); Identification of Lace, 2d ed. (1984); Ginsburg, Illustrated History of Textiles (1991)





# ULAN, the Union List of Artist Names®

## Sample record

**ID:** 500115493

**Names:**

- Dürer, Albrecht (pref,de,en)
- Albrecht Dürer
- Duerer, Albrecht (en)
- Durer, Albrecht (en)
- Düro, Alberto (it)
- Durerus, Albertus (la)
- Direr, Albreht
- Djurer, Albrecht
- Dyûrâ, Albrecht
- Dîrers, Albrehts
- Alberto Duro Tedesco
- デューラー, アルブレヒト (ja)
- 阿尔布雷希特·丢勒 (zh)

**Nationalities:**

- German (pref)
- Bavarian

**AAT**

**Roles:**

- artist (preferred)
- painter
- printmaker
- engraver (printmaker)
- woodcutter
- draftsman
- illustrator
- designer
- mathematician
- theorist
- portraitist
- religious artist

**Gender:** male

**Birth and Death Places:**

- Born: Nuremberg (Bavaria, Germany) (inhab place)
- Died: Nuremberg (Bavaria, Germany) (inhab place)

**TGN**

**Events:**

- active: Nuremberg (Bavaria, Germany) (inhab pl)
- active: Venice (Veneto, Italy) (inhabited place)

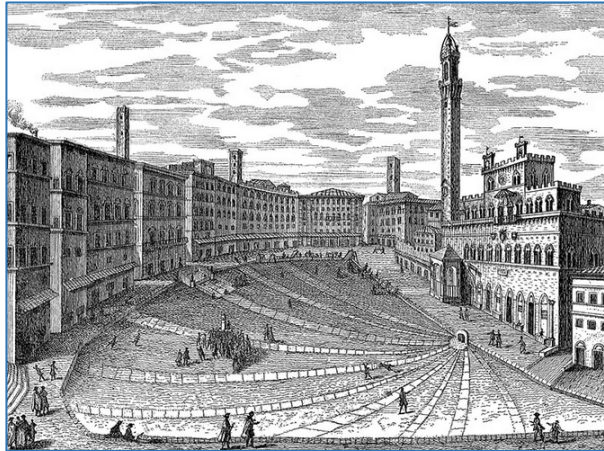
**Associative Relationships:**

- apprentice of Wolgemut, Michael; 1486 to 1489  
.....(German painter, printmaker, 1434/1437-1519)
- child of Dürer, Albrecht, the elder  
.....(German goldsmith, 1427-1502)
- founder of ...Albrecht Dürer Workshop  
..... (German workshop, established 1495)
- patron was ...Maximilian I, Holy Roman Emperor  
..... (Roman emperor, 1459-1519)

**Contributors:**

VP, JPM, Avery, WCI, Prov, GRLPSC, BHA, CCA

**Sources:** Bartrum, Albrecht Dürer and his Legacy (2002); Bénézit, Dictionnaire des Peintres (1976); Bartsch, Le peintre graveur.



# TGN, the Getty Thesaurus of Geographic Names®

## Sample record

**ID:** 7011179

**Names:**

Siena

(it,en,es,fr,nl,de)

Σιένα (el)

Siyenah

锡耶纳 (zh)

シエーナ (ja)

Sienese (en-adj)

Sienna (h-en)

Sena Julia (h-la)

Sanna (h)

Saena (h)

**Hierarchical Rels.** (polyhierarchical)

World (facet)

.. Europe (continent)

... Italy (nation)

.... Tuscany (region)

..... Siena (province)

..... Siena (inhabited place)

World (facet)

.. Europe (continent)

... Italian Peninsula (peninsula)

.... Etruria (former confederation)

..... Siena (inhabited place)

Historical: Late Etruscan

**Associative Rels**

**ally of** Pisa ..(inhabited place) [7006082]

Ghibelline allies, 13th-14th centuries

*Contributors:* BHA, FDA, GRLPSC, VP

*Sources:* *Annuario Generale* (1980); *Canby, Historic Places* (2007) 2/861; *Dizionario Corografico Toscana* (1977) 1508; *Library of Congress Subject Headings* (2002-); *Milanesi, Storia dell'Arte Senese* (1969) *passim*; *NGA/NIMA database* (2003-) -129709; *TCI: Toscana* (1984) 479 ff; *Times Atlas of the World* (1992) 183; *UNESCO World Heritage Centre* [online] (1992-) accessed 20 July 2010; *Webster's Geographical Dictionary* (2007) 1114

**Place Types**

inhabited place settled by Etruscans  
(flourished by 6th century BCE)

city

archiepiscopal see

commune (administrative) since 1125

cultural center

university center

world heritage site

*Lat:* 43 19 07 N (43.3180)

*Long:* 011 19 50 E (11.3300)

*Elevation:* 1056.430 feet (322.0000 meters)

**Note:** Siena was founded as an Etruscan hill town; later was the Roman city of Sena Julia (3rd century BCE). It flourished under the Lombard kings (6th century CE) and was Medieval self-governing commune ...

AAT



# Getty Iconography Authority

## Sample record

Names in  
multiple  
languages

Users may  
choose the  
name  
appropriate  
for their  
needs

**ID:** 1000085

### **Names:**

Avalokiteshvara

Avalokiteśvara

अवलोकितेश्वर

ཐུན་རས་གཟིགས་

Spyan ras gzigs

### **AAT links**

role/characteristic is ... bodhisattva

symbolic attribute is ... lotus

culture/religion is ... Mahayana (Buddhism)

culture/religion is ... Theravada (Buddhism)

AAT  
TGN  
ULAN  
CONA

### **Associative Relationships**

associated with .... Krishna (Hindu iconography)

counterpart is .... Guanyin (Buddhist iconography)

**Note** The bodhisattva of infinite compassion and mercy; embodies the compassion of all Buddhas. This bodhisattva is portrayed in different cultures as either female or male...

### **Hierarchical Relationships**

Top of the IA hierarchies

Legend, Religion, Mythology

Buddhist iconography

Buddhist characters

Avalokiteshvara (Buddhist iconography)

### **Contributors & sources**

[VP] Encyclopedia Britannica Online

(2002-); Bowker, Oxford Dictionary

of World Religions (1997);

Huntington, Art of Ancient India

(1985); **LC:** LC control no.: sh

85010492





# CONA, the Cultural Objects Name Authority®

## Sample record

**ID:** 700009009

**Titles/Names:**

Pages from Diamond Sutra Illustrated Booklet

Painting / Album / 繪畫 / 相冊  
金剛經說法圖

**Class:** manuscripts

AAT

**Work Type:** booklet

**Date:** ca. 901/950

ULAN

**Creator:** unknown Five Dynasties

**Materials:** ink and pigments on paper

AAT

**Dimensions:** 14.7 × 21.5 cm  
(5 13/16 × 8 7/16 in.)

**Inscriptions:** verso: in cartouche and full page, Chinese: [Inscription Translation: In cartouche: The eighth great spiritual Vajra who receives requests.]

**Location:**

**current:** British Museum  
(London, England, United Kingdom)

ULAN

**Repository Numbers:**

1919,0101,0.212.1-2 (Ch.xi.001-2)

**discovery:** Qianfodong (Gansu province, China)

TGN

**Note:** Two-page leaf in a booklet copy of the Diamond Sutra ...

**Associative Relationship**

former context was....

Mogao Cave 17 (built work)

**Hierarchical Relationship**

Movable Works

....Pages from Diamond Sutra

**Provenance:** Collected by Sir Marc Aurel Stein; Acquisition date 1919

**General Subject:**

religion and mythology  
text

**Specific Subjects:**

Diamond Sutra (literary work)  
Buddha (Buddhist character)  
Subhuti (Buddhist character)  
Vajrapani (Buddhist character)  
**language:** Chinese

AAT  
TGN  
ULAN  
CONA  
CONA IA

**Contributors:** VP, Mogao

**Sources:** British Museum [online] (1999-)  
Agnew, Reed, Ball, Cave Temples of Dunhuang (2018)



## CONA merges information from multiple sources in one record

CONA ID: **700000195**

Catalog Level **item**

Classification **drawings**

Work Type **drawing**

Title **Susannah and the Elders before Daniel (repository title)**

Creator

**Amalteo, Pomponio (Italian, 1505-1588)**

Qualifier: **attributed to**

**alternative attribution:**

**Pordenone (Italian, 1483/1484-1539)**

Qualifier: **attributed to**

Creation Date [display] **1530/1540**

Start Date **1530** End Date **1540**

General Subject **religion and mythology | human figures**

Specific | **Susanna and the Elders**

Current Location **Metropolitan Museum of Art (New York, New York)**

Repository No **66.93.2** Credit line: **Rogers Fund, 1966**

Dimensions **15 5/16 x 21 7/8in. (38.9 x 55.6 cm)**

Mat & Tech **Pen and brown ink, brush and brown wash, highlighted with white, over a little black chalk, on gray-green paper; one head is pentimento pasted onto the sheet; Squared in black chalk**

Contributors **MET VP INDSC**

Sources **Metropolitan Museum of Art [online] (2001-); Griswold, William and Linda Wolk-Simon. Sixteenth-century Italian Drawings in New York Collections. New York: Metropolitan Museum of Art, 1994.**

*cultural objects networked access*

- The attribution of the creator may be in dispute
- Many fields in the record may require expression of multiple opinions, ambiguity, scholarly debate



# CONA contains records for destroyed and lost works, works designed but never built, and disassembled works

- Linking detached illuminations to a record for the lost manuscript from which they came

**Consolation de philosophie** (disassembled work; Coëtiy Master (Henri de Vulcop?) (French, active about 1...; about 1460/1470; various locations (World, Top of the TGN hierarchy);)

**Titles:**

**Consolation de philosophie** (preferred,C,U,PB,English,U,U)

**Catalog Level:** item

**Work Types:**

**disassembled work** [300404028] (preferred)

..... (Objects Facet, Visual and Verbal Communication (hierarchy name), Visual Works (hierarchy name), visual works (works), <visual works by state>)

**illuminated manuscript** [300265483]

..... (Objects Facet, Visual and Verbal Communication (hierarchy name), Information Forms (hierarchy name), information forms (objects), document genres, <documents by conditions of production>, manuscripts (documents))

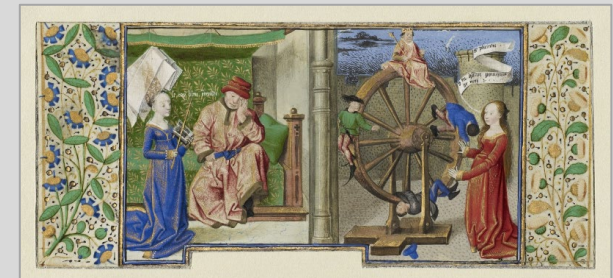


..... **Consolation de philosophie**

..... **Philosophy Consoling Boethius and Fortune Turning the Wheel [N]**

..... **Philosophy Instructing Boethius on the Role of God [N]**

..... **Philosophy Presenting the Seven Liberal Arts to Boethius [N]**



**Display Materials:** Tempera colors, gold leaf, and gold paint on parchment

**tempera** [300015062]

.....(Materials Facet, Materials (hierarchy name), materials (substances), <materials by function>, coating (material), <coating by form>, paint (coating), <paint by composition or origin>, water-base paint)

**gold leaf** [300264831]

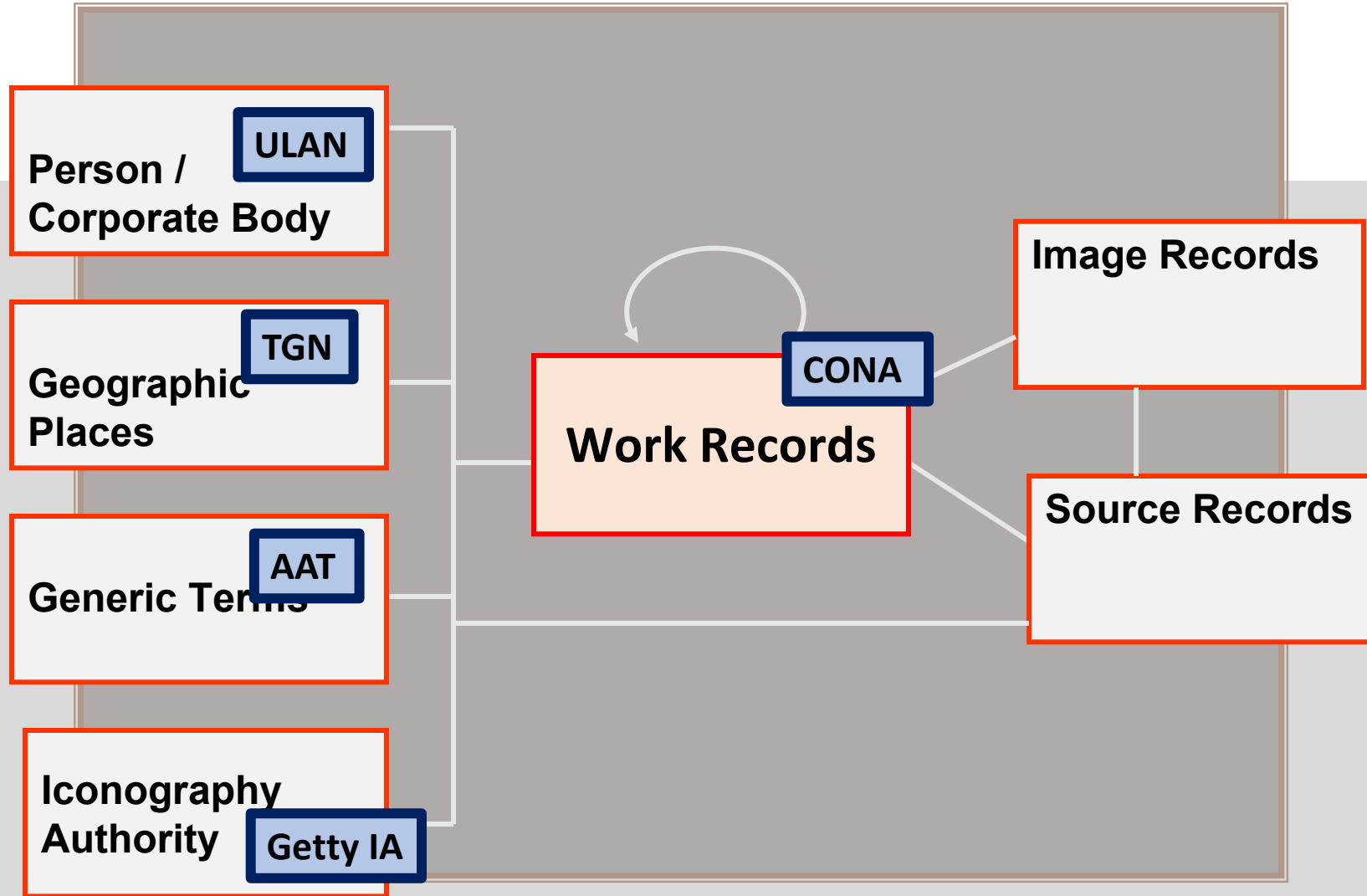
.....(Materials Facet, Materials (hierarchy name), materials (substances), <materials by composition>, inorganic material, metal, <metal by form>, leaf (metal))

**gilt paint** [300343596]

.....(Materials Facet, Materials (hierarchy name), materials (substances), <materials by function>, coating (material),

# Entity Relationship Diagram for CONA

- Same diagram as used for CDWA and CCO



# Indexing

- Sub-facets (called “hierarchies”) establish the context of the term
- Guide terms in angled brackets

## Objects Facet

...Visual Works Hierarchy

.....<visual works by medium or technique>

.....photographs

.....<photographs by form>

.....negatives

.....positives

.....<transparencies: photographic>

.....<photographs by form: color>

.....<photographs by form: format>

.....card photographs

.....boudoir midget mounts

.....cabinet photographs

.....cartes-de-visite

.....cameo prints

.....gem photographs

.....lantern slides

.....slides (photographs)

**Work type:** carte-de-visite

CONA ID: 700008890

Titles: [Young boy seated on a chair], 1890

Author/Creator: Calamita, Pietro

Creation

Description

Production

Successor

Work type: cartes de visite

General Subjects: portrait

Keywords

Form

Style

Collection

Card

ID

20

Is

Keywords

Series

Collection

Use

Display

Permissions

ht



lection

ld be suitable for most purposes.



# Indexing

- Ideally, choose the term within the record that best indexes the object at hand, e.g., singular for a single item
- Some systems or local cataloging rules do not allow linking at the term level

**cartes-de-visite (card photographs) (preferred, C,U,English,P,D,UF,N)**  
**(fotografische kaarten) (Dutch-P,D,U,PN)**  
**(photographies) (French-P,D,U,PN)**  
**carte-de-visite (card photograph) (C,U,English,AD,U,SN)**  
**(Dutch,AD,U,U)**

**cartes de visite (card photographs) (C,U,English,UF,U,N)**  
**card photographs (cartes-de-visite) (C,U,English,UF,U,N)**  
**carte-de-visite photographs (C,U,LC,English,UF,U,N)**  
**cartes de visite photographs (C,U,English,UF,U,N)**  
**sure cards (C,U,English,UF,U,N)**  
**Visitenkartenporträts (fotografische Abzüge) (C,U,German,D,PN)**  
**Visitenkartenporträt (fotografischer Abzug) (C,U,German-P,AD,SN)**  
**tarjetas de visita (obra visual) (C,U,Spanish-P,D,U,PN)**  
**tarjeta de visita (obra visual) (C,U,Spanish,AD,U,SN)**

CONA ID: 700008890

Titles: [Young boy seated on a chair], 1890

Author/Creator: Calamita, Pietro

Creation

Description

Production

Success

Work type: cartes de visite

General Subjects: portrait

Keywords

Form

Style

Collection

Card

Image

ID

20

Is

Key

See

Collection

Use

Dis

Per

ht



**Work type: carte-de-visite**

x 63 mm. Positive  
verso, stating he is the  
on verso.

lection

ld be suitable for most purposes.

# Indexing

CONA ID: 700008515 Record Type: volume  
Class: manuscript  
Work Type: codex  
Title: Códice Tudela  
Title: Codex Tudela

- Choose a term based on context
- Do you want to link to **Aztec the culture?**
- Or to an **Aztec period?**

.. Mesoamerican

..... <Mesoamerican regional styles and periods>

..... <Central Plateau Mesoamerican styles and periods>

..... Central Plateau Mesoamerican styles

..... Acolhua

**Aztec (culture or style)**

..... Mexica

..... Mixteca-Puebla

..... Mesoamerican

..... <Mesoamerican regional styles and periods>

..... <Central Plateau Mesoamerican styles and periods>

..... Central Plateau Mesoamerican periods

**Aztec III [a period]**



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# Relationships In Data Model

Equivalence, Hierarchical, Associative



# Equivalence Relationships

- Refers to the relationship between different titles
- Each name or title refers to the same work

CONA ID: 700008708 Cat.Level: multiples  
Record Type: Conceptual Class: prints Work Type: woodcuts  
Creator: Hokusai, Katsushika; ca. 1829/1832)

## Titles:

Great Wave off Kanagawa **Language:** English

The Great Wave **Language:** English

In the Hollow of a Wave off the Coast at Kanagawa  
**Language:** English

Under the Wave off Kanagawa **Language:** English  
Kanagawa oki nami-ura

**Language:** Japanese (transliterated)

神奈川沖浪裏 **Language:** Japanese

「富嶽三十六景 神奈川沖浪裏」 **Language:** Japanese  
series number: 01

L'arc de la vague au large de Kanagawa **Language:** French

Die große Welle **Language:** German

La gran ola de Kanagawa **Language:** Spanish





# Work records are linked to each other Hierarchical relationships

- Whole/part relationships for groups, subgroups, items

CONA ID 700008517 Classification: prints and drawings  
Work Type: etching  
Title: *The Dissipation*;  
Creator: Jacques Callot (French, 1592-1635)  
Mat & Tech: etching  
Source: Lieure, no. 1407  
State 2 of 3  
Current Location: National Gallery of Art (Washington, DC); R.L. Baumfeld Collection; 1969.15.833.



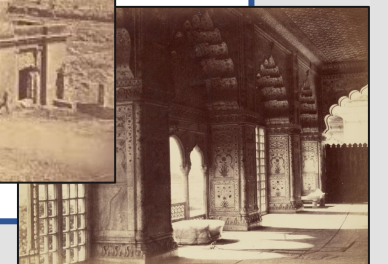
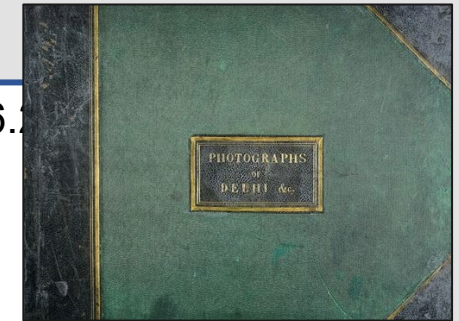


# Work records are linked to each other Hierarchical relationships

- Another view of physical Whole/Part Relationships
- E.g., for an album or book and pages, folios, etc.
- *[Note homographic titles; do not merge]*

Example of a volume containing photographs (CONA ID 700008356),  
each cataloged as an item and linked to the whole

Delhi (album (book); Felice Beato (British, 1832-1909); ca. 1857; J. Paul Getty Museum; 2007.26.204.1)  
.... Arch in Kootub (albumen print; Felice Beato; 2007.26.204.60)  
.... Arch in Kootub (albumen print; Felice Beato; 2007.26.204.8)  
.... Barren Landscape with Fortess, Delhi (albumen print; Charles Moravia; 2007.26.204.33)  
.... Cashmere Gate (albumen print; Felice Beato; 2007.26.204.42)  
.... Cashmere Gate. Front view (albumen print; Felice Beato; 2007.26.204.21)  
.... Delhi Mahoumudan (albumen print; Felice Beato; 2007.26.204.2)  
.... Detail View of the Pillar of Kootub (albumen print; Charles Moravia; 2007.26.204.47)  
.... Distant View of Kootub (albumen print; Felice Beato; 2007.26.204.45)  
.... Entrance to an unidentified tomb (albumen silver print; Charles Moravia; 2007.26.204.15)  
.... Entrance to the Large Mosque of Jumma Musjid in Delhi (albumen print; Felice Beato; 2007.26.204.17)  
.... Exterior of the Crystal Throne in the Dewan-i-Khas (albumen print; Charles Moravia; 2007.26.204.17)  
.... Exterior of the Hindu Temple in Kootub (albumen print; Charles Moravia; 2007.26.204.52)  
.... Exterior of the Hindu Temple in Kootub (albumen silver print; Charles Moravia; 2007.26.204.9)  
.... Flag Staff Battery (albumen print; Felice Beato; 2007.26.204.25)  
.... Grand Breach at the Cashmere Bastion (albumen print; Felice Beato; 2007.26.204.41)  
.... Hindoo Nao's House (albumen print; Felice Beato; 2007.26.204.38)  
.... House where King was Confined in the Palace (albumen silver print; Felice Beato; 2007.26.204.18)  
.... Interior of the Crystal Throne in the Dewan-i-Khas (albumen print; Charles Moravia; 2007.26.204.18)





# Hierarchical relationships

- Use Qualifier to describe relationship of part to whole

CONA ID: 700008587 Record Type: component

Class: manuscripts

Work Type: illuminated manuscript

Title: Johannes de Garlandia's  
synonymis

Creator: unknown

Creation Location:

Creation Date:

Inscription: Latin

and brown puzzle

simple decorative

Specific Subject

Specific Subject

Materials: ink on parchment

Measurements:

Current Location:

Relationship Type:

Related Work:

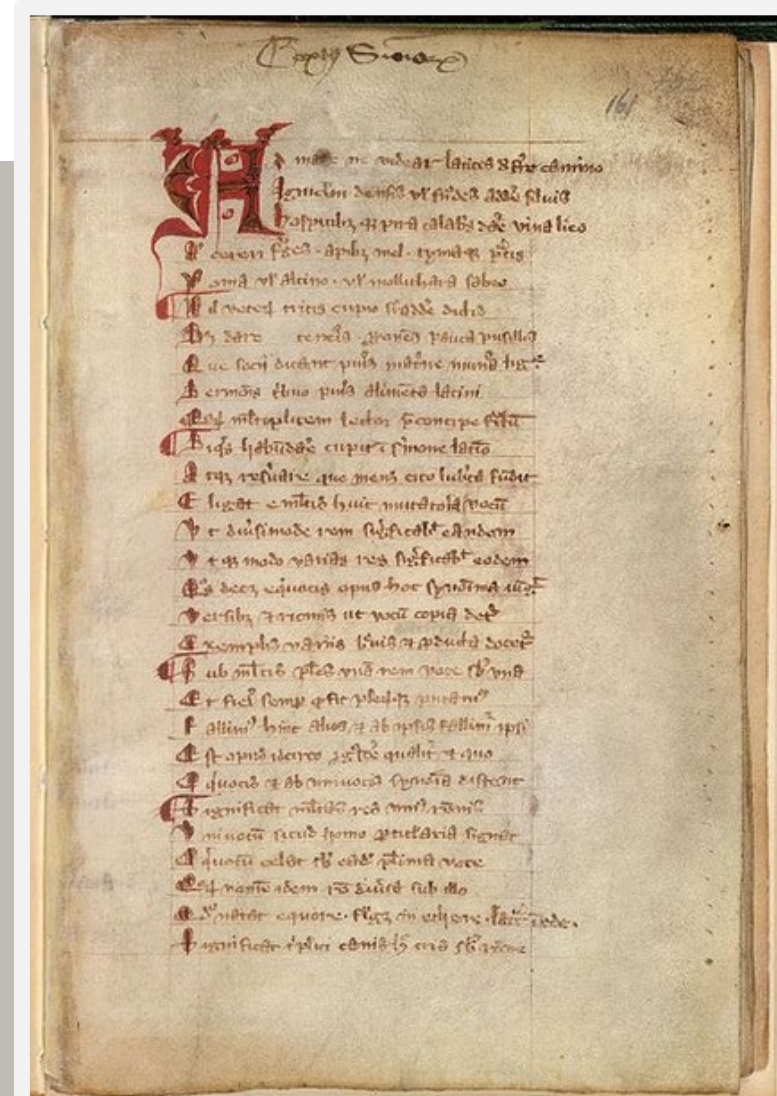
Relationship Name:

**Title:** Johannes de Garlandia's  
Compendium metricum de synonymis

**Broader Context:**  
Arundel 524 [CONA 700009401]

**Relationship Type:**  
Whole/Part

**Qualifier:**  
Part 3; ff. 161-173





# Work records are linked to each other

## Hierarchical relationships

- Non-preferred Whole/Part for a series and items belonging to conceptual series
- Conceptual relationship

CONA ID 700008518 Cat. Level: series  
 Work Type: color woodcuts  
 Title: *Thirty-six Views of Mount Fuji: First Series*  
 Title: First Series: Mt. Fuji Views  
 Creator Display: Katsushika Hokusai (Japan) by Eijudo Japan  
 Creation Date 1827-1837  
 Subject: landscape Specific: Mount Fuji ocean genre scenes meisho-e  
 Current Location: not applicable Style: Edo  
 Dimensions: 36 prints, average plate size: 24 x 37 cm



- ..... **Thirty-six Views of Mount Fuji: First Series**
- ..... **Great Wave off Kanagawa (multiples)**
- ..... **L'arc de la vague au large de Kanagawa [N]**
- ..... **The Great Wave [N]**
- ..... **The Great Wave off Kanagawa [N]**
- ..... **The Great Wave off Kanagawa [N]**
- ..... **Under the Wave off Kanagawa [N]**
- ..... **Under the Wave off Kanagawa [N]**
- ..... **Under the Wave off Kanagawa [N]**
- ..... **Under the Wave off Kanagawa [N]**



Unique physical item is linked to conceptual record for the print as a concept, which in turn is linked to a series

published by Nishimura Eijudo (Japanese, 19th century)  
 Mat & Tech: woodcut, polychrome ink and color on paper  
 Dimensions: 25.7 x 37.9 cm (10 1/8 x 14 15/16 inches)  
 Subject: landscape Specific: Mount Fuji ocean wave

Current Location: Metropolitan Museum of Art, New York, New York, USA), JP1847.

ID: 700008708

Record Type: Conceptual

**Great Wave off Kanagawa** (woodcuts (prints); Hokusai, Katsushika; ca. 1829/1832)

**Note:** Woodblock print by the Japanese ukiyo-e artist Hokusai, published in the late Edo period as the first print in Hokusai's series Thirty-six Views of Mount Fuji. It depicts an enormous wave threatening boats off the coast of the prefecture of Kanagawa, either a tsunami or rogue wave. As in all the prints in the series, it depicts an area from which Mount Fuji is in view. Printing continued until the woodblocks showed wear; there may have been around 5,000 impressions. In later prints from worn blocks, the impression is less crisp and lines are not continuous behind the right-side of the boat and on the left side of the signature box.

**Titles:**

- Great Wave off Kanagawa** (preferred,C,U,English,U,U) Qualifier: multiples
- The Great Wave** (C,U,PO,English,U,U) Qualifier: multiples
- In the Hollow of a Wave off the Coast at Kanagawa** (C,U,English,U,U) Qualifier: multiples
- Under the Wave off Kanagawa** (C,U,English,U,U) Qualifier: multiples
- Kanagawa oki nami-ura** (C,U,Japanese (transliterated),U,U) Qualifier: multiples
- 神奈川沖浪裏** (C,U,Japanese,U,U) Qualifier: multiples
- 「富嶽三十六景 神奈川沖浪裏」** (C,U,Japanese,U,U) Qualifier: multiples
- series number: 01** (C,U,undetermined,U,U) Qualifier: multiples
- L'arc de la vague au large de Kanagawa** (C,U,French,U,U) Qualifier: multiples
- La Vague** (C,U,French,U,U) Qualifier: multiples
- Die große Welle** (C,U,German,U,U) Qualifier: multiples
- La gran ola de Kanagawa** (C,U,undetermined,U,U) Qualifier: multiples

**Catalog Level:** multiples

**Work Types:**

woodcuts (prints) [300041405] (preferred)  
 ..... (Objects Facet, Visual and Verbal Communication (hierarchy name), Visual Works (hierarchy name), visual works (works), <visual works by material or technique>, prints (visual works), <prints by process or technique>, <prints by process: transfer method>, relief prints)

- Conceptual record for Great Wave; unique physical examples are linked to it as non-preferred parent with Hier Rel Type "Instance" not "Whole/Part"
- Qualifier = multiples
- Cat Level = multiples

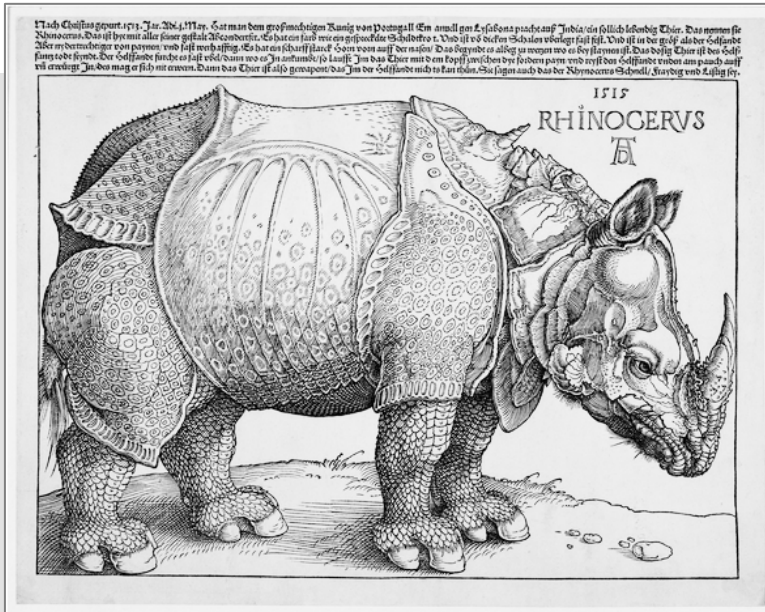




# Work records are linked to each other

## Associative Relationships

- Non-hierarchically related records
- *pendant of, copy of, study for, etc.*
- Only clear, directly related works should be linked to each other



CONA ID 700008536 Class: prints  
Work Type: woodcut Title: *Rhinoceros*  
Creator: Albrecht Dürer  
Mat & tech: woodcut on paper;  
Dimensions: 24.8 x 31.7 cm  
Current Location: British Museum (London, England); PD 1895-1-22-714.

study is  
← study for →



CONA ID 700008537 Class: drawings  
Work Type: drawing Title: *Rhinoceros in profile to left*  
Creator: Albrecht Dürer  
Mat & Tech: pen and brown ink on paper  
Dimensions: 27.4 x 42.0 cm  
Current Location: British Museum (London, England); SL 5218.161

# Associative Relationships

Lost or destroyed works  
(ephemeral works)

CONA ID 700001288 Class.: architecture  
**Work Type: triumphal arch**  
(memorial arch)  
**Title: Arc de Triomphe du Trône**  
Location: Paris (France)  
Creator: based on designs by Charles Perrault (French architect, 1613-1688), built by Claude Perrault (French architect, physician, scientist, 1613-1688)  
Date: begun 1670, demolished 1716)  
Materials: stone and plaster  
Dimensions: unavailable  
General subject: architecture Type: isness  
Specific Subject: Louis XIV Extent: honoree ephemeral structure Extent: purpose

depicts

depicted in



CONA ID 700001650

Title: Arc de Triomphe élevé à la Barrière

depicted in

depicts



Print from  
GRI and  
drawing  
from Paris  
linked to a  
record for  
the now-  
destroyed  
ephemeral  
work



# Associative Relationships

## Works depicted in visual surrogate

Example: Photograph in GRI Photo Archive depicts a painting, which in turn is a copy after another painting that was destroyed in a fire

|  |           |
|--|-----------|
| + Visual Surrogates (facet (controlled vocabulary); N/A; N/A)                            | 700008699 |
| Study photographs of Dutch paintings and drawings (post-1600) (photographic prints; unde | 700008693 |
| Equestrian Portrait of Philip IV (study photograph; unknown photographer; unknown)       | 700008701 |

Pharos (pharosartresearch.org)

Depicted Subject Outside Iconography Culture/Style Other Displays Events Subject Contribs/Sources Notes Med

**General Subject**

| # | P | General Depicted | Indexing Type | Subject Extent |
|---|---|------------------|---------------|----------------|
| 1 | P | another art work |               |                |

**Specific Subject**

| # | P | Depicted Label                                   | CONA ID   |
|---|---|--|-----------|
| 1 | P | Equestrian Portrait of Philip IV (Movable Works) | 700008694 |

Velázquez et al copy after Rubens



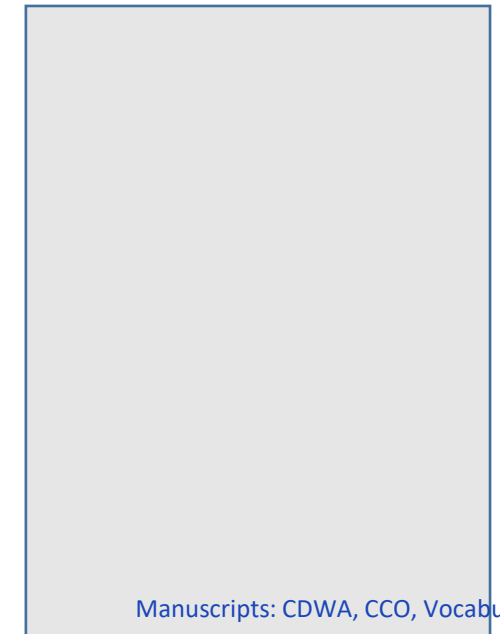
depicts



depicts

Destroyed work

lost painting by Rubens





## What Is It?

Catalog Level, Classification, Work Type

# Catalog Level / Record Type

- Catalog Level indicates the type of record
- In CONA, this is called Record Type
- Several apply to manuscripts, rare books, prints, and drawings
- Values for “record types” in CONA that could apply to manuscripts, rare books, prints, drawings, and photographs

item  
volume  
album  
group  
subgroup  
collection  
series  
set  
multiples  
component  
box  
fond  
portfolio  
suite

# Classification

## Work type

- **Classification** designates the broad category into which the work is placed; may be the curatorial department of the repository
- **Work Type** identifies what the work is  
Its physical form, function, or materials / techniques of creation

CONA ID 700009452 Catalog Level item

### Classification:

drawings  
paintings

### Work Type:

watercolor drawing

Title A Prince Restrains a Rampaging Elephant AAT Creator unknown Indian

Creation Date : ca. 1780

General Subject genre

Specific | Asian elephant (species) | prince | animal training | Maharao Umed Singh I (Indian prince, reigned 1771-1819)

Current Location Philadelphia Museum of Art (Philadelphia, Pennsylvania, USA);

ID: 2004-149-65 Credit Line: 125th Anniversary Acquisition. Alvin O. Bellak Collection, 2004

Dimensions Image: 11 1/4 × 16 13/16 inches (28.6 × 42.7 cm); Sheet: 11 7/8 × 17 1/2 inches (30.2 × 44.5 cm)

Mat & Tech: opaque watercolor, gold, and silver-colored paint on paper





# Classification

## Work type

CONA ID: 70009456

Title: Healing Scroll

Creator: unknown Amhara or

Tigrinya

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19  
M

Classification:

manuscripts  
medicinal  
African art

Work Type:

magic scroll

AAT



- **Classification**
- May have multiple Classification terms
- Based on organizational scheme of a particular repository or collection; purpose is to place work within a broader context
- Group the work with other works on the basis of similar characteristics, including materials, form, shape, function, region of origin, cultural context, or historical or stylistic period

# Classification Work type

- **Classification**
- Varies from collection to collection
- What is “prints and drawings” in a museum may be “rare books” or “special collections” in a library

CONA ID: 700009454 Class: Prints and Drawings  
Title: Alberti Dvreri pictoris et architecti praestantissimi De  
urbibvs...”, 1535

Artist: Albrecht Dürer (German, 1471–1528)

Publication Location: Paris: Officina Christiani Wecheli

**Record Type:** item

**Classification:**  
prints and drawings

**Work Type:** illustrated book

AAT

Schloß und Flecken [De Urbibus, arcibus, castellisque . . . ],” on military fortification, was published about 1527. The Library’s copy contains the Latin editions of both the military and geometric treatises published in Paris in the mid-1530s. The earlier manual was intended to give artists a strong base in the theory and application of geometry. In it Dürer discusses the generation of ellipses, the geometry of three-dimensional bodies, and the practical application of geometry in architecture. The last section of “Underweysung der Messung” is the first scientific treatment of perspective by a northern European artist, and its very placement in his treatise on geometry emphasizes the importance of perspective as a branch of mathematics, not merely as a technique of painters and architects. The practical application of geometrical theory reappears in Dürer’s work on fortification, the first book in German on the subject. He relied heavily on Italian literature, but the “Eitliche Unterricht” was the first printed book in any language to bring together elements of the art of fortification from various sources and to present them as a system. Although it has been previously rebecked, the Library’s copy is bound in a contemporary blind-tooled calfskin.

Relationship Numbers: Pages 136–37.



# Work type

- **Work Type**
  - May be multiple Work Types
  - Reference to Form and Function
- Ideally, linked to AAT

CONA ID: 700009453 Class: Drawings Work Type: drawing  
Title: Birth and Baptismal Certificate  
Creator: Francis Portzline (American (Pennsylvania German),

**Record Type:** item

**Class.:** prints and drawings

American art

**Work Type:**

fraktur (document)

birth certificate

baptismal certificate

AAT

Top of the AAT hierarchies

.... Objects Facet

..... Visual and Verbal Communication (hierarchy name)

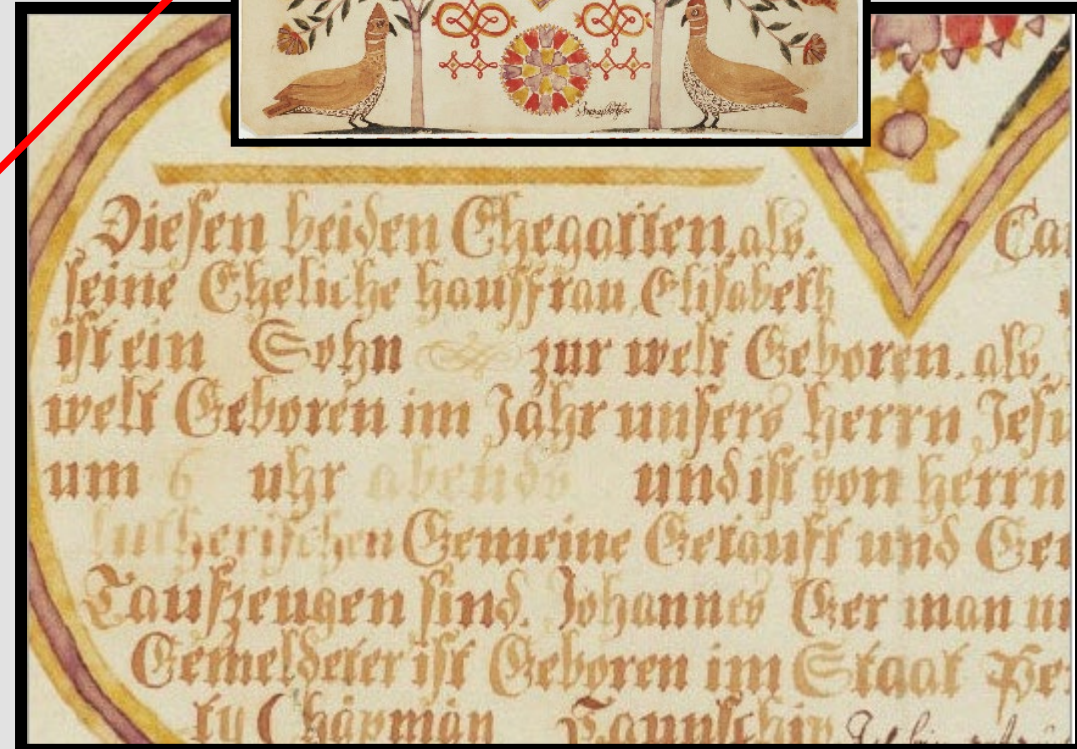
..... Information Forms (hierarchy name)

..... information forms (objects)

..... document genres

..... <documents by form>

..... frakturs (documents)





# Work type

- **Work Type**
- Provide access for items in the larger group
- If cataloging only the group, items must be accessible too
- Also for multiple-part items and folios or prints in volumes

CONA ID: 700000185

Title: Peruvian Portrait Cartes-de-Visite

Creator Display: Eugenio Courret (French, active ca. 1850-1860 in Peru) and Courret Hermanos (Peruvian act

**Record Type:** collection

**Classification:** photographs

**Work Type:**

original photographs

cartes-de-visite

studio portraits

AAT



California) •ID: 91-F46

• \*Material / Technique: cartes-de-visite (photographs)

[link]: •cartes-de-visite

• \*Measurements: 11 items, 9 x 8 cm each (3 1/2 x 3 1/8 inches)

[controlled]; \*\*Extent: each Value: 9 Unit: cm Type: height | •Value: 8 Unit: cm Type: width | •Extent: items Value: 11 Type: count

• Inscriptions: verso read: E. Courret, Fotógrafo, 197 Calle de la Union (Mercaderes), 71 Calle del Palacio, Lima, República Peruana, Exposición 1869 Medalla de Honor, Exposición 1872 Medalla de Oro (9 items); Courret Hermanos, [same address], with monogram; • E. Courret, Fotógrafo, Lima, República Peruana, Exposición.

• Description: Studio portraits in cartes-de-visite format. 3 tapadas (veiled women); a matador; 9 images of indigenous Andeans, including a soldier and his rabona (camp follower), and a mother and child

• Related Work:

Relationship Type [controlled]: part of

Relationship Type [controlled]: Work Record: Getty Research Library, Special Collections (Los Angeles, California, USA); Collection: Cities and sites cartes-de-visite collection; 1854-ca.

• ID: ECDV





# Work type

- Work type may change over time
- Include terms for original and current types
- E.g., was originally a set of homilies, second text is a prayer book

CONA ID 700008558 Catalog Level: item Classification: manuscripts  
Work Types: manuscript palimpsest prayer book homiliary  
Title: MS 575. Codex Armenicus Rescriptus. Palimpsest.  
Creator: Unknown scribes, created at the Monastery of St. Catherine, Mt.Sinai, Egypt; Authors: Johannes Chrysostomus: Homilies on the Psalter ; Parakletikon: Melkite Liturgical Prayers, Including a Tract on the Mobilitas

**Catalog Level:** item

**Classification:** manuscripts

**Work Type:**

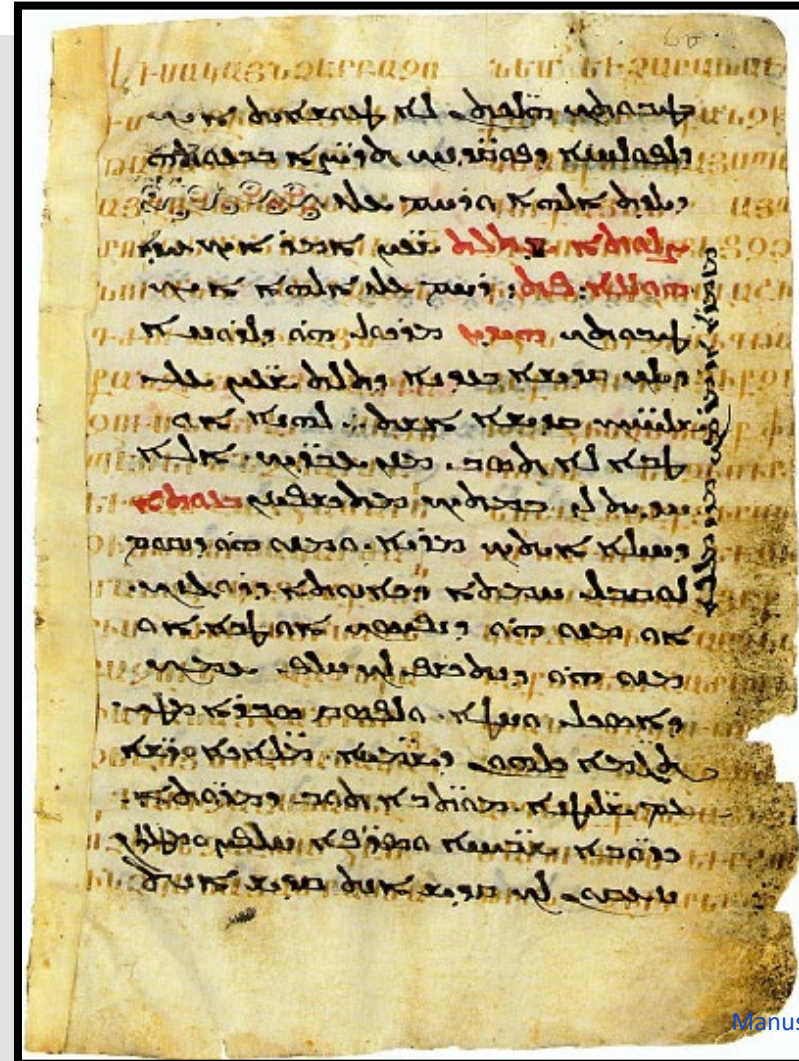
manuscript

AAT

palimpsest

prayer book

homiliary



palimpsests  
SN: Written materials, usually parchment, that have been written upon more than once; the previous text may have been imperfectly erased, thus remaining partly legible.

Schøyen Collection. Besides the monastery's own famous library (4300 MSS), only The British Library (8 MSS) and The National Library of Russia, St. Petersburg, have comparable holdings.

Sources: Context: 93 ff. from the same MS: Karl W. Hirsemann, Leipzig, cat. 500(1922):42, now in Den Haag, the Meerman-Westreenen Museum. The pres

Assfalg: Syrische Handschriften, pp. 211-13, No. 109-110, S 11 & 13.

Exhibited: Conference of European National Librarians, Oslo. Sept. 1994

# Work type

- What is the focus of the record? Reflected in Work Type.
- E.g., volume, folio, page, or illumination
- Repository Number may clarify what is being cataloged

Arenberg Hours (illuminated manuscript; Willem Vrelant and workshop (Flemish  
A Cross in a Landscape (folio (leaf); Willem Vrelant (Flemish, died 1481, act  
Adam and Eve CONA ID: 700002574 Cat level: item Class: manuscripts his  
All Saints (folio Title: Adam and Eve Eating the Forbidden Fruit tiv  
All Saints (folio Creator: Willem Vrelant (Flemish, died 1481, active 1454 81  
A Man Chopping - 1481) W  
A Man Hawking Cu Vr  
A Man Knocking Ar (f)  
A Man Mowing Pl /re  
A Man Praying Date: early 1460s 14  
A Man Reaping Medium: Tempera colors, gold leaf, and ink on ar  
A Man Slaughtering pa op  
A Man Sowing; Cu /re  
A Man Threshing Ca /re  
A Man Treading St op or Willem Vrelant 700002574  
A Man Warming by a Fire; Zodiacal Sign of Aquarius (folio (leaf); Workshop of Willem 700002503

**Catalog Level:** item  
**Classification:** manuscripts

**Work Type:** folio (leaf)

AAT

## Repository Numbers

83.ML.104.137; Ms. Ludwig IX 8, fol. 137





# Work type

- What is the focus of the record? Reflected in Work Type.
- E.g., volume, folio, page, or illumination
- Repository Number may clarify what is being cataloged

Detached Leaves from an Anglo-Saxon Missal (set (group); Unknown Anglo-Saxon illumi 70000  
Christ Teaching (page (component); Unknown Anglo-Saxon (Anglo-Saxon Illuminator); 70000  
The Miracle of the Gadarene Swine (page (component); Unknown Anglo-Saxon (Anglo 70000  
The Miracle of the State CONA ID: 700002415 Cat level: item 70000

CONA ID: 700002415 Cat level: item  
Class: manuscripts Type: leaf  
Title: The Miracle of the Gadarene Swine

**Catalog Level:** item

**Classification:** manuscripts

**Work Type:** page (component)

AAT

Dimensions: Leaf: 31.3 x 18.1 cm (12 5/16 x 7 1/8 in.)

Current Location: J. Paul Getty Museum (Los Angeles, Ca

## Repository Numbers

85.MS.79.2.verso; Ms. 9, leaf 2v

**Folio** is the entire sheet, front and back

**Page** is only one side of the sheet (the *v[erso]*

indicates this refers to one side of the leaf)





What Is It Called?

Title / Name



# Titles or names

CONA ID: 700009457 Record Type: volume

Class: prints and drawings

work type: artist book lithographs

Title: Poèmes de Charles d'Orléans

Title Flag: inscribed

Creator: printmaker: Henri Matisse (French, 1869 - 1954); author: Charles, duc d'Orléans (French,

**Record Type:** volume

**Class:** prints and drawings

**Work Type:** artist book lithographs

**Title:**

Poèmes de Charles d'Orléans

**Title Flag:** repository

Poems of Charles of Orléans

**Title Flag:** translated

he selected the Poèmes de Charles d'Orléans for illustration and most of the work was completed during 1943 including the first of the poems in Matisse's own hand.

- Titles, identifying phrases, or names given to a work of art, architecture, or material culture
- For complex works, series, or collections, the title may refer to a discrete unit within the larger entity (a print from a series, a photograph in a collection, a panel from a fresco cycle, a building within a temple complex) or it may identify only the larger entity (series, collection, cycle) itself
- Preferred title is ideally one of these types:  
*repository title, artist title, inscribed title*
- May be translated in the language of the catalog record



# Titles or names

- Include artist titles and repository titles; if the artist prefers a title, the repository will typically adopt that as the repository title
- If the preferred title is not descriptive of the work or its subject, a descriptive title should be created
- Descriptive title is strongly recommended, if indicated; but not required

CONA ID 700000071 Catalog Level: item

Class: prints and photographs Work Type: gelatin silver print

Creator Display: André Kertész (American, 1894-1985)

Role: photographer

\*Caption: D. 1936

## Title:

Chez Mondrian

**Title Flag:** repository

Interior View of a Room and an Open Door

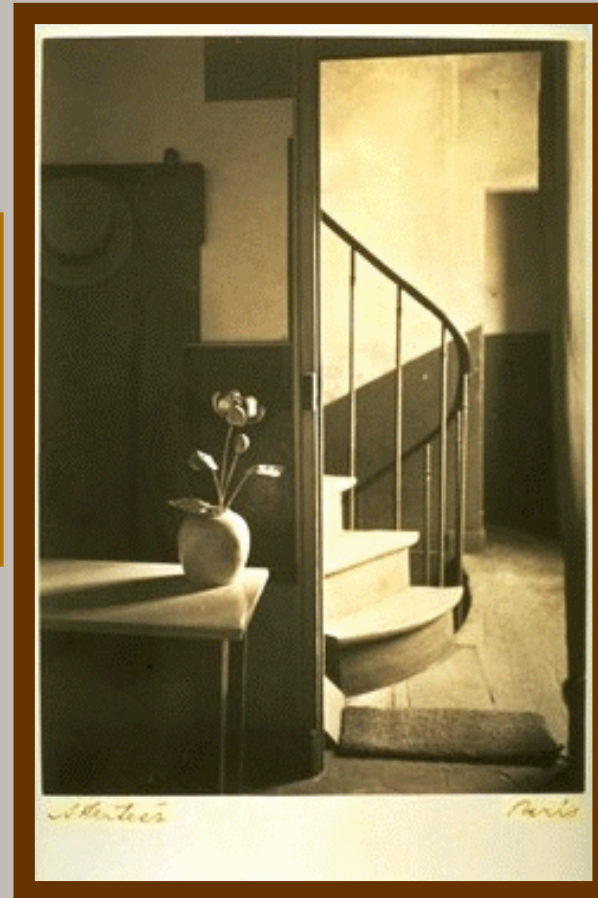
**Title Flag:** descriptive

\*Dimensions: image: 10.9 x 7.9 cm (4 5/16 x 3 1/8 inches)

\*Mat & Tech: and Techniques: gelatin silver print

Description: Characteristic of his work as "Naturalist-Surrealist," it combines prosaic observations of life combined with surrealistic perspective.

Getty



## Title Flags:

*Not Applicable, Descriptive title, Repository title, Artist's title, Inscribed title, Former title, Original title, Translated title, Constructed title, Uniform title, Address, Title statement, Title proper, Manuscript designation, Series title, Collection title, Group title, Sub-Group title, Collective title, Popular title, Misspelling*

# Record for a volume

## Titles or names

CONA ID 700008562 **Classification** manuscripts

**Work Type** sacramentary

### Title

Sacramentary of Charles le Chauve

Le Sacramentaire de Charles le Chauve

Sacramentary of Metz

Ms. Latinus 1141 **Type** manuscript designation

**Creator** school of the Palais de Charles le Chauve

**Creation Date** 869-870

**General Subject** religion and mythology **Specific Mass**

**Current Location** Bibliotheque Nationale de France (Paris, France) **Number:** Latin 1141; Identifiant : ark:/12148/btv1b53019391x

**Dimensions** 270 x 210 mm (just. 180 x 120 mm)

**Mat & Tech:** ink, pigment, and gilding on parchment **Style:** Carolingian

**Descriptive Note:** École du palais de Charles le Chauve. - Minuscule caroline ; grandes initiales peintes et dorées (1, 4, 6v). Incipits en capitales alternativement dorées, vertes et rouges, avec lettres enclavées (1r-v, 2, 3v, 4 et 6v) ; bandes pourprées passim ; onciale (4v, 6 et 7) et minuscule d'or. - Six peintures en pleine page: f. 2v, couronnement d'un prince (peut-être Charles le Chauve ? Voir R. McKitterick, 1990, p. 333 n. 49 et p. 336) ; f. 3, portrait de Grégoire le Grand (voir le sacramentaire de Marmoutier, vers 850: Autun, B.M., 19b) ; f. 5, Christ en majesté ; f. 5v, cour céleste ; f. 6, Christ dans une mandorle ; f. 6v, page-tapis « Te igitur », Christ en croix, avec entrelacs et rinceaux d'or. Mis à part les ff. 1-2r, tous les autres ff. présentent un encadrement peint contenant le texte et les images. - Parch. - III +17 + I ff. à longues lignes (ff. 10v-17 blancs). - 270 x 210 mm (just. 180 x 120 mm). - Reliure de maroquin rouge aux armes et chiffre de Colbert. - Estampille de la Bibliothèque royale (Ancien Régime, avant 1735), modèle identique à Jossierand-Bruno, p. 268, type B n° 5; **Ce manuscrit est inachevé, il ne comprend qu'un cahier contenant la préface commune et les Canons.** f. 1-2r. « In nomine Domini incipit liber sacramentorum de circulo anni, a sancto Gregorio papa romano editus.... excelsa voce ». f. 3v. Préface commune (incomplet de la fin). ff. 6v-7v. Canon « te igitur ... ». ff. 7v-8r. « Communicantes ... ». f. 8r-9r. « Quam oblationem ... » ; f. 9r « Supplices te rogamus ... » ; « Nobis quoque ... ». ff. 9v-10. Pater noster ; f. 10. « Libera nos ... filium tuum »

- Shelf numbers or other identifying codes may be recorded as titles when used as a title in publications
- Accession numbers, etc. are recorded separately with the repository information





Record for a folio within a volume

# Titles or names

CONA ID 700006365 **Classification** manuscripts

**Work Type** folio (leaf)

## Title:

All Saints

Arenberg Hours **Title Flag:** volume

**Creator** Willem Vrelant (Flemish, died 1481, active 1454-1481)

**Creation Date** early 1460s

**General Subject** religion and mythology

**Specific** saints

**Current Location** J. Paul Getty Museum (Los Angeles, California)

**Number:** Ms. Ludwig IX 8, fol. 179

**Location:** Bruges **Type:** creation

**Dimensions** Leaf: 25.6 x 17.3 cm (10 1/16 x 6 13/16 in.)

**Mat. & Tech:** Tempera colors, gold leaf, and ink on parchment

**Style:** Carolingian

- Titles for an item may include a group title for the larger context, in accordance with bibliographic cataloging traditions
- Flag such titles as applying to broader the group or volume by using Title Flag



# Titles vs inscription

- An inscription is not necessarily a title
- Ideally, record long inscriptions in the Inscription field

CONA ID 700000075 Classification prints and drawings  
Work Type poster | lithograph

## Title:

Chat Noir

**Title Flag:** repository

Poster of a Black Cat, for the Reopening of the Chat Noir Cabaret

**Title Flag:** descriptive

**Creator** Théophile-Alexandre Steinlen (Swiss, 1859-1923) **Creation Date** 1896

**General Subject** advertising/commercial | animals

**Specific** domestic cat | Chat Noir (cabaret) | Rodolphe Salis (French performer, 1851-1897) | shadow theater

**Current Location** Santa Barbara Museum of Art (Santa Barbara, California): ID:1991.17

**Dimensions** 61.6 x 39.62 cm (24 1/4 x 15 5/8 inches)

**Mat & Tech:** lithograph | ink | paper | lithograph

**Inscription:** along right side and bottom: Prochainement / la très illustre  
Compagnie du / Chat / Noir / avec / ses Pièces d'Ombres / Célèbres, ses  
Poètes / ses Compositeurs / Avec / Rodolphe Salis





# Titles or name

- Local or discipline's practice may require recording the inscription as an inscribed title verbatim
- In the example below, the repository title is a long transcription
- The Descriptive Title provides a briefer title in the language of the catalog record

CONA ID 700000578 Catalog Level: item Classification: pints  
Work Type: engraving

**Title:** Abbildung des Tempels der Ewigkeit, sambt der römischen Kaijzerl:  
Maij: sehr prächtigsten Auffzugs, mit dem Wagen der Glori, und 12 vor  
trefflichster aus staffirten Cavallieren, vorstellende so viel Genios so  
vieller vom hochlöblichen Ertz-Haus Oesterreich, die Zeit Hero bis auff die  
Jetzt allerhöchstlößlichsten regierende kaijsserl: maij: gewessene  
römische Kaijzer, zu fenerlichster begehung des sehr Künst- und  
zierlichsten ross Ballets, welches sambt den andern Rittern von den 4  
Ellementen zu Wien innerhalb der Kaiserl:burg auff dem Platz gehalten  
worden ist so geschehen im Januarij 1667 **Title Flag:** repository

**Title:** Equestrian ballet at the Hofburg, Vienna, on 24 January  
1667, in celebration of the wedding of Leopold I to the Infanta  
Margarita Teresa of Spain **Title Flag:** descriptive

**Creator:** Mattheu Cosmerovio, printmaker

Date: published 1667

Current Location: Getty Research Institute, Special Collections (Los  
Angeles, California, USA); 666926; (CMAIG)1366-954; accession number:  
P910002\*\* (FF.1266))





# Titles or name

Record Type [controlled]: item • Class [controlled]: •prints and drawings •American art •\*Work Type [link]: • etching

Title: Le Menuet de la Mariée Title Flag: inscribed

Title: Minuet of the Bride Title Flag: translated

Creator Display: Philibert-Louis Debucourt (French,

## Title:

Le Menuet de la Mariée

Title Flag: inscribed

Minuet of the Bride

Title Flag: translated

Material [links]: • paper

Technique [links]: • etching • engraving • color printing

• Incriptions: lower center: Menuet de la Mariée

Philibert-Louis Debucourt  
French, 1755 - 1832

Le Menuet de la mariée  
etching and wash mark  
and black inks

Overall (outer framing  
in.) sheet (trimmed with  
1/16 x 10 5/8 in.)

Rosenwald Collection  
1958.8.87



- Ideally, use part of the inscription as a title, if appropriate
- Record the full citation – e.g., dedication – in Incriptions





# Titles or name

Record Type: item Classification: prints and drawings

Work Type: etching

Creator: Jacques Callot

Title: The Fair at Impruneta

Title Flag: repository

Creation Date: 1620

**Title:** The Fair at Impruneta

**Title Flag:** repository

3/8

Edition: first version, L.478, Lieure

Description: The fair of Saint Luke is the subject of one of the most famous engravings by the French engraver Jacques Callot. This work, carried out in

of the largest engravings (424X670 mm

Callot and is not only important by its sp

the richness of its details, the abundanc

(over 1100 figures) and scenes but also

sociological testimony of Tuscany at the

church depicted is the what became a baroque

structure that was destroyed by bombing during the



- In this case, inscription was considered a dedication by the repository, not a title
- The repository constructed a title or used a title for this print as found in publications

*Nundinas Imprunetanas que in Diui Lucae Festo quotannis innumerabili populi frequentia, atqz affluenti solo extructum, fundarumqz vbi Deipare Virginis Imago, miraculorum faecunda, ab eodem Diuo Luca, vt fertur depicta*  
*SERENISSIMO COSMO*  
*Jacobus Callot Nobilis Lotharingius delineatus areque incisus dedit*

*MAGNO DVCI ETRVRJAE*  
*variarum mercium copia celebrantur, iuxta Templum insigne a Nobilissima Bondelmontium Familia olim in propri*  
*atqz espinetis eruta religione summa alleruatur & colitur*  
*cavit consecrauitque arati animi sui pezzetuum testimonium An. salm DCCXX*



# “untitled”? Titles or names

- Avoid using the term “untitled” as a Title unless it is so-named by the artist or by the owner/repository
- Instead, construct a descriptive title
- (In the example below, the repository title is the artist title, and is also descriptive)

CONA ID 700008563 Catalog Level: item

Classification: prints and drawings Work Type: screen print

**Creator: Roy Lichtenstein (American, 1923 – 1997)**

Creation Date: 1965

Current Location: National Gallery of Art (Washington, DC); Gift of Roy and Dorothy Lichtenstein; 1996.56.139

Title: Brushstroke

Dimension

sheet

image

frame

Extent: sheet

Value: 58.4 Unit: cm Type: height

Value: 73.6 Unit: cm Type: width

Extent: image

Value: 56.4 Unit: cm Type: height

Value: 72.4 Unit: cm Type: width

Extent: framed

Value: 76.7 Unit: cm Type: height

Value: 92.2 Unit: cm Type: width

Value: 4.4 Unit: cm Type: depth

Mat & Tech: color screen print on heavy, white wove paper

Inscriptions: lower right in graphite: rf Lichtenstein H.C. G

Leo Castelli Gallery

Clinton Press

**Title:** Brushstroke **Title Flag:** repository







# Who Is Responsible for Its Creation?

Creator, Related People

# Creator and other people

CONA ID 700008851

Classification paintings **Work Type** painting | leaf

**Title** Sitting on Rocks Gazing at Clouds

**Title** 宋 李唐 坐石看雲

**Title** Assis sur des rochers en regardant les nuages

## Creator Display:

Li Tang (Chinese painter, 1050s-after 1130)

**Person:** [Li Tang ULAN 500321561]

ULAN

**Creation Date** 12th century

**Culture:** Song dynasty

**General Subject** landscapes

**Specific** rocks | clouds

**Current Location** National Palace Museum (Taipei, Taiwan)

**Dimensions** 27.7 x 30 cm

**Mat & Tech:** album leaf, ink and colors on silk

Getty

- Named or anonymous individuals or corporate bodies responsible for the design, production, manufacture, or alteration of the work
- Creator Display includes name in natural order and a brief display biography
- What is *natural order* varies by language, custom
- Varies by dates (very early names have no “last” name in Western or other cultures)
- Creator may be indexed by linking to ULAN



# Creator and other people

- Creator Display expresses nuance for end user
- Creator may be indexed by linking to ULAN
- Attribution Qualifier is from controlled list

CONA ID 700009459

Classification prints

Work Type etching (print) | copy (derivative object)

Title Cupid Resting (copy)

## Creator Display:

formerly attributed to Rembrandt van Rijn (Dutch, 1606-1669); now, after Rembrandt

ULAN

Person: [Rembrandt van Rijn ULAN 500011051]

Qualifier: after

Creation Date n.d.

General Subject religion and mythology

Specific Cupid (Roman mythology)

Current Location Metropolitan Museum of Art (New York, New York)

Dimensions 27.7 x 30 cm

Mat & Tech: etching and drypoint

Getty





# Creator and other people

- Creator Display may include nuance or uncertainty
- Index “unknown” creators, as well as named creators
- Role is indexed using AAT

CONA ID 700008977 Classification manuscripts

Work Type manuscript

Title Hymne nestorien d'éloge de la Sainte Trinité

Title 大秦景教三威蒙度讚、尊經寫本

Title Chinese Christian Manuscript

Title Ta Chin king chiao San wei mong tou tsan



## Creator Display:

unknown scribe; translation by Jingjing (European cleric in China, 8th century)

Person: [unknown ULAN 500125274] role: scribe

[Jingjing ULAN 500372668] role: translator

ULAN

Creation Date ca. 8th/9th century

General Subject text Specific Chinese Extent: language | Holy Trinity

Current Location Bibliothèque nationale de France (Paris, France)

Dimensions sheet: 26 x 104,8 cm

Mat & Tech: ink on paper, written with a hard pen instead of a brush

# Creator and other people

CONA ID: 700007191 Record Type: component  
Class: manuscripts  
Title: The Way to Calvary  
Creator Display: Spitz Master (French illuminator, active ca. 1415-ca. 1425)  
Role: illuminator

## Creator Display:

Spitz Master (French illuminator, active ca. 1415-ca. 1425)

Person: [Spitz Master ULAN 500055339]

ULAN

Role: illuminator

- “Anonymous” artist, appellations are devised by scholars or museums = when the hand (style), and oeuvre (works) are identified, approximate dates known, but the name of the artist is not known
- (vs. “unknown” artist, where the hand is not identified)





# Creator and other people

CONA ID: 700002498 Class: manuscripts

Work Type: illumination

**Title: The Annunciation**

*Creator Display:* follower of the Boucicaut Master

*Role:* illuminator *Qualifier:* follower of *[link]:* Boucicaut Master

*Creation Location:* Paris (France) *Creation Date:* ca. 1410

## Creator Display:

follower of the Boucicaut Master (French, active ca. 1390/1430)

ULAN

**Person:** [Boucicaut Master [ULAN 500019456](#)]

**Qualifier:** follower of

**Role:** illuminator

Middle Ages. Although this book is elaborately decorated with an innovative scheme of illumination and numerous marginal figures, it was illuminated not by major masters but by their followers. With the increased demand for books of hours in the early 1400s, collaborative ventures by different artists were common in the Parisian art market. This book was certainly made for a woman; in fact, she is depicted kneeling in prayer in the miniatures accompanying two prayers to the Virgin. The manuscript epitomizes the sumptuous aesthetic of the International style of painting. Characteristic features include the elongated proportions of the figures, their swaying postures, and their extravagant clothing. The borders are also classic examples of the International style in manuscripts, with richly colored acanthus leaves, brilliant touches of gold leaf, and small playful figures appearing throughout.

Other illuminator in this MS is the follower of the Egerton Master, illuminator (French, Paris, about 1410)

- Artist here is unknown, but affiliation with a named artist or master is established
- Link to the named artist or master
- Note the Attribution Qualifier





# Creator and other people

- Creator may be an individual, or a firm or other corporate or administrative body
- e.g., photographic studio, architectural firm

CONA ID: 700009460 Record Type [controlled]: item • Class  
[controlled]: •photographs •American art  
**Work Type [link]:** • gelatin silver print  
**Title:** The White House, Washington, DC  
• \*Creator Display: Haines Photography Co. (American

## Creator Display:

Haines Photography Co. (American,  
founded 1908)

## Corp. Body:

ULAN

[Haines Photography Co. ULAN 500475814]

Role: photography studio

## • Related Work:

Relationship Type [controlled]: depicts  
[link to Work Record]: White House (Washington, DC, USA);  
1792-1817





# Creator and other people

- At the group level, may include none or only the most prominent creators if you will also catalog at the item level
- If only cataloging at the group level, index all of the creators, if possible

CONA ID 700009461 Record Type group Classification cartographic  
Work Type portfolios | maps Title MPH 1/871, Maps of the Ottoman Empire  
Note: 20 items extracted from WO 33/29. Items 1-19 are maps of the Ottoman Empire (of places now in Turkey unless otherwise stated).  
**Detailed descriptions are given at item level.** Arrangement: Items 1-9 are in part 1; items 10-20 are in part 2.

## Creator Display:

various cartographers; lithographed at the Intelligence Branch, QMG's Department (Government of the UK, London, England)

## Person:

ULAN

[Intelligence Branch, Quartermaster-General's Department

ULAN 500475819] Role: lithographers

[Chermside, Herbert ULAN 500475817] Role: cartographer

[Cockburn, G.A. ULAN 500475816] Role: cartographer

[Hare, W.A.H. ULAN 500475818] Role: cartographer

[etc.]

Creation Date 1877 General Subject cartographic

Specific Ottoman Empire | public documents Extent: legal status

Current Location The National Archives (Kew, London, England): MPH 1/871

Dimensions 2 portfolios; 20 items, various dimensions Mat & Tech: lithographs on paper





# Creator and other people

- Related People: Any individuals or corporate bodies related to the creation, design, execution, production, patronage, or commission of a work
- Include the publisher

CONA ID 700008568 Classification prints

Work Type lithograph Title Still Life

## Creator Display:

Ivon Hitchens (artist, British, 1893-1979); Contemporary Lithographs Ltd (publisher, British, contemporary); Curwen Press (printer, British, founded 1863)

## Person:

[Hitchens, Ivon ULAN 500032784]

ULAN

**Role:** artist

[Contemporary Lithographs Ltd ULAN 500372723]

**Role:** publishers

[Curwen Press ULAN 500372724]

**Role:** printing firm

Creation Date 1938 General Subject still lifes

Current Location Te Papa Tongarewa (Wellington, New Zealand): 1953-0003-149 Dimensions

image: 61.2 x 46.9 cm; support: 70 cm x 5.08 cm;

Material: color lithograph on paper



# Creator and other people

- May include clients or patrons who were not “creators” per se

CONA ID: 700009458 Record Type: volume

Class: manuscripts

Work Type: book of hours

**Title:** Hours of Jeanne d'Évreux

*Creator Display:* Jean Pucelle (French, active in Paris, ca. 1320–1334)

*Role:* illuminator *link1:* Jean Pucelle

*Role:*

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*Mat*

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## Creator Display:

Jean Pucelle (French, active Paris, 1319–1334), for Jeanne d'Évreux, Queen of France

## Person:

ULAN

[Jean Pucelle ULAN 500115647]

**Role:** illuminator

[Jeanne d'Évreux ULAN 500475812]

**Role:** patron

queen of France, by the celebrated Parisian illuminator Jean Pucelle (active ca. 1320–34) and was intended for use by the queen during private prayer throughout the course of the day. Upon her death in 1371, Jeanne d'Évreux left the prayer book to King Charles V. At his death, the book entered the collection of another much lauded bibliophile, his brother Jean, duc de Berry. Conservation: nested mount.





# Creator and other people

- Include multiple creators and roles
- E.g., architect for the project, and draftsman for this drawing

CONA ID: 70000084 Record Type [controlled]: item  
Class [controlled]: prints and drawings American art  
\*Work Type [link]: working drawing  
\*Title: Plan and Sections of Concrete Foundation for the  
U.S. Post Office, Cedar Rapids, Iowa

**Creator Display:** architect: Willoughby J. Edbrooke  
(American, 1843-1896); draftsman: Chauncey G.  
Graham (American, active 1890s)

**Person:**

ULAN

[Edbrooke, Willoughby J. ULAN 500033076]

**Role:** architect

[Graham, Chauncey G. ULAN 500100374]

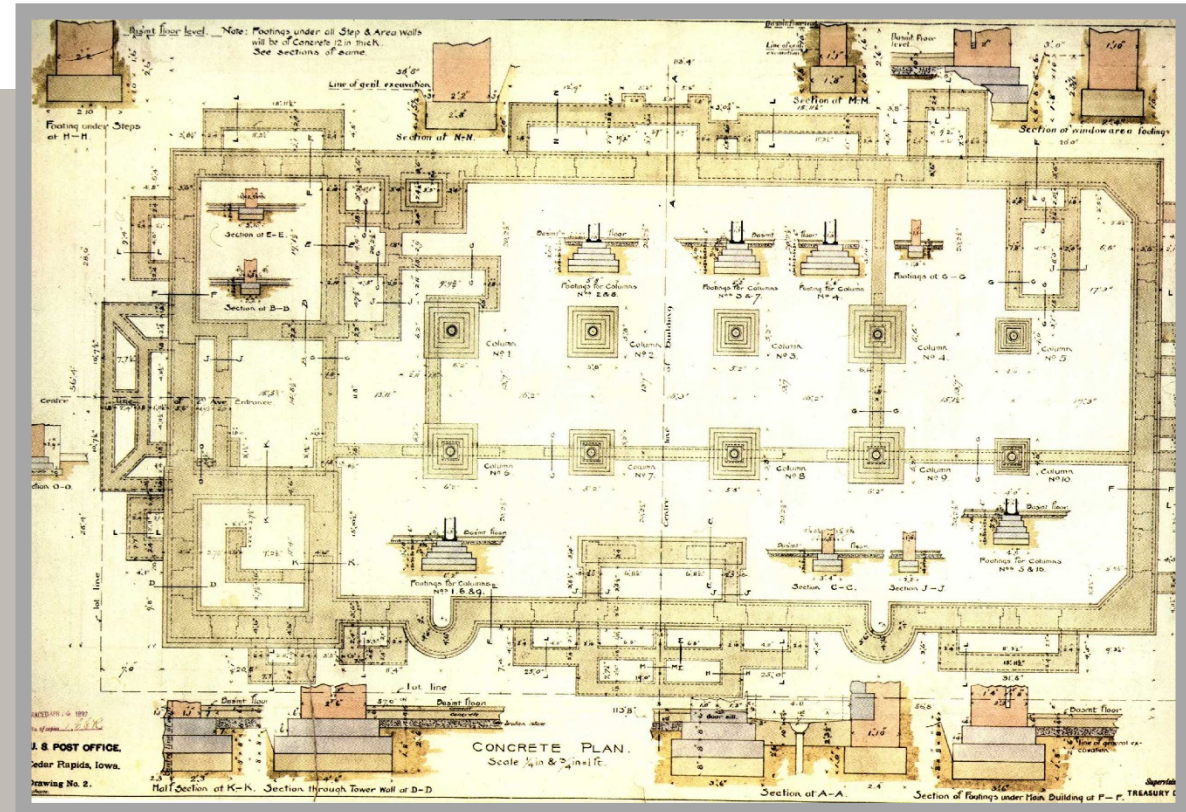
**Role:** draftsman

*Description:* The purpose of this drawing was to convey basic construction information, but the draftsman has created a thing of beauty.

*Related Work:*

*Relationship Type* [controlled]: depicts

[link to Work Record]: U.S. Post Office (Cedar Rapids, Iowa, USA);  
1890s





- You may index names even if the artists are not mentioned in the Creator Display

# Creator and other people

CONA ID: 700009462 Class: prints and drawings Work Type: screen print

Title: Vote McGovern

**Creator Display:** Andy Warhol (American, 1928 - 1987), with Jeff Wasserman and Gemini G.E.L.

**Person & Corp. Body Records:**

[Gemini G.E.L. ULAN 500372630]

Role: publisher

[Warhol, Andy ULAN 500006031]

Role: printmaker

[Gemini G.E.L. ULAN 500372630]

Role: publisher

[Tyler, Kenneth ULAN 500106651]

Role: supervisor

[Wasserman, Jeffrey ULAN 500125210]

Role: printer

[Dressen, Robert ULAN 500353800]

Role: assistant

[Knisel, Robert ULAN 500475821]

Role: assistant

ULAN



# Creator and other people

- Author of the textual work may be included in Creator
- Also link as Specific Subject to Iconography Authority (if possible); or another bibliographic authority

CONA ID: 700009464 Class.: manuscripts Work Type: illumination | detached leaf

Title **The Elephant Clock: Leaf from the Book of the Knowledge of Ingenious Mechanical Devices**

\*Creator  
illuminator: probably unknown Syrian Islamic; calligrapher: Farkh ibn `Abd al-Latif (Syrian Islamic, 14th century); author: Mamluk Abu'l Izz Isma'il al-Jazari

## Creator Display:

illuminator: probably unknown Syrian Islamic; calligrapher: Farkh ibn `Abd al-Latif (Syrian Islamic, 14th century); author: Mamluk Abu'l Izz Isma'il al-Jazari

## Person:

ULAN

[unknown Syrian Islamic ULAN 500204327 ]

**Role:** illuminator **Qualifier:** probably by [al-Latif, Farkh ibn `Abd ULAN 500475825]

**Role:** calligrapher [al-Jazari, Mamluk Abu'l Izz Isma'il ULAN 500475824] **Role:** author **Extent:** work depicted





# Recording publication information for rare book Creator and other people

- Publisher statement in Creator Display
- Index this and other publication information in appropriate fields

**CONA ID** 700009499

**Creation Date:** published 1565

**Creator Display:** author: Alberti, Leon Battista (1404-1472); translated by Bartoli, Cosimo (1503-1572); publisher: In Venetia: Appresso Francesco Franceschi

**Person:** ULAN  
Bartoli, Cosimo (Italian, 1503-1572)

**Role:** translator

Alberti, Leon Battista (Italian, 1404-1472)

**Role:** author **Extent:** original work  
Franceschi, Francesco de (Italian printer, active 1561-1599) **Role:** printer

**Location:** TGN  
Other: Venice (Veneto, Italia)

**Type:** Publication ULAN

Current: Getty Research Institute, Special Collections (Los Angeles, California, United States)

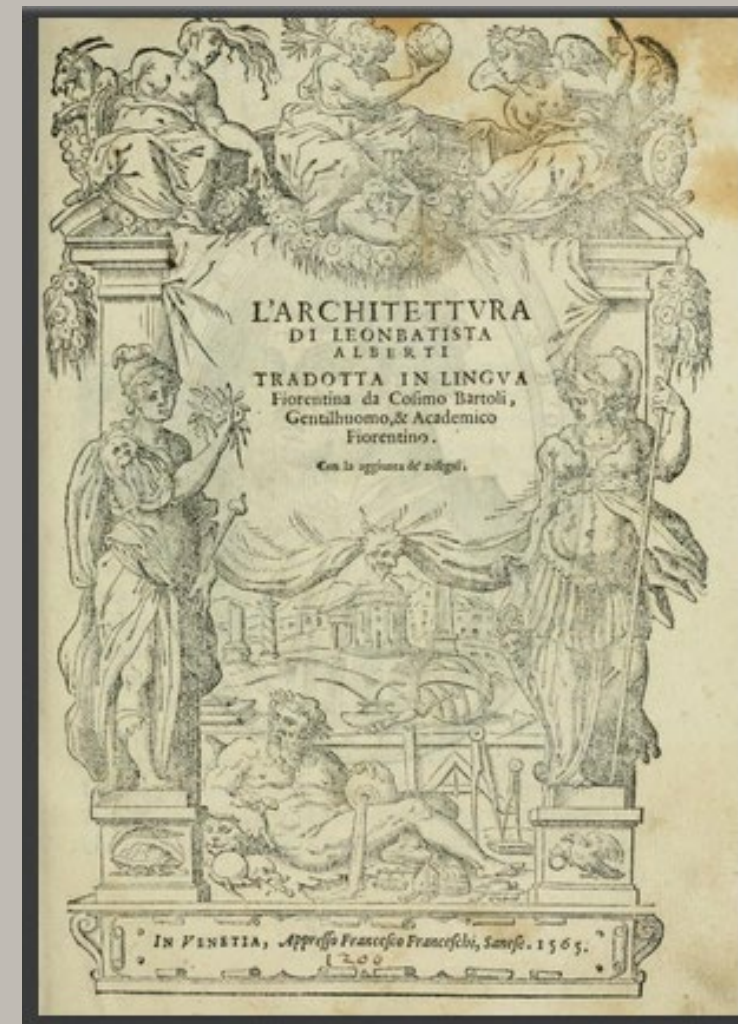
**Repository No.:** 84-B29340

**General Subject:** IA

text

**Specific Subject:** AAT

De re aedificatoria (Alberti, treatise, 1443/1452) **Extent:** work depicted  
Italian (language) **Extent:** language







## When Was It Made?

Creation Date, Other Dates

# Creation date

- Display Date
- Start and End for retrieval
- Date may be simple – a particular year

CONA ID: 700008594 Class: prints and drawings Work Type: architectural drawing  
Title: [The White House ("President's House") Washington, D.C. East front elevation]  
Description: north and south fronts of the President's House  
Document Type: architectural drawing  
Creation Date: 1807  
Start: 1807 End: 1807  
Materials: ink and watercolor on paper  
Measurements: 15 3/8 x 20 inches  
Type, Purpose, Method of Representation: architectural drawing  
Current Location: Library of Congress  
Descriptive Note: Latrobe worked on the design of the President's House ...  
Subject: White House

**Creation Date:** 1807

**Start:** 1807 **End:** 1807



**Display Date:** A concise description of the date or range of dates associated with the creation, design, production, presentation, performance, construction, or alteration of the work or its components, including indications of uncertainty, ambiguity, and nuance.

**Start and End Dates:** The earliest and latest possible years when the work of art or architecture was created. For works that were created over a span of time, this is the year when the work was designed or when execution was begun, and the year when it was completed. For uncertain or approximate dates, this is the earliest and latest possible years when the work could have been created.

# Creation date

## Start and end dates

- In display date, express uncertainty, nuance, “ca.”
- Index the display date with start and end years for retrieval
- Rules for estimating Start and End Dates are in CONA documentation

CONA ID 70008596 Catalog Level: item  
Class: prints and drawings Work Type: drawing  
**Title: Pennsylvania German Dish**  
**Creator: rendered by Albert Levone**  
Creation Date: ca. 1935

**Creation Date: ca. 1935**

**Start: 1930 End: 1940**

Current Location: Smithsonian Institution, DC)  
Mat & Textile: General  
Dimension: General  
Subject: General  
om(?) 23  
Index of  
Description: Pennsylvania German Folk Art from the Index of American Design. Dishes made by Pennsylvania German potters came in a variety of sizes and shapes. This oval one with scalloped edges was elaborately decorated by the sgraffito technique. Notice the bold floral design that contrasts with the light strokes of lettering that form a delicate border. Splashes of green worked into the glaze heighten the color of the red clay that is exposed. The dish was made by Samuel Troxel. The inscription reads: "From clay and many skills, the potter fashions what he will, July the 19th 1823."

Related Work: Pennsylvania German Dish





# Creation date

- Dates expressed by century
- Estimate Start and End Dates

CONA ID: 700009469 Record Type: volume

Class: Indian and Himalayan Art Work Type: book

**Title: A Volume of the Manjushri Namasamgiti (Hymn to Manjushri, Bodhisattva of Wisdom)**

**Creator: unknown**

Creation Place: China or Mongolia

**Creation Date: 19th century**

**Start: 1800 End: 1899**

m) Cover:

Current Location: Philadelphia Museum of Art (Philadelphia, Pennsylvania); 1923-21-464; Gift of Charles H. Ludington from the George Crofts Collection, 1923

Description: Printing Buddhist books is an expensive but popular method of earning religious merit—the spiritual currency believed to increase one's chances for a better rebirth in the next lifetime. A wealthy, multi-lingual patron commissioned this large looseleaf book, annotated in Tibetan, Chinese, Manchurian, and Mongolian scripts. The red ink, possibly made from cinnabar, costs more than black. Golden yellow silk brocade, a color reserved in China for members of the imperial family, covers the bookends. Printing or donating lavish Buddhist texts like this one is one method for paying for monastic

rituals. Creator: unknown, Tibetan, Chinese, Mongolian, and Manchurian



# Creation date

- For a collection or group
- Bulk, inclusive, coverage dates

**Inclusive dates:** Also called *span dates*, the years of the earliest and latest dated works in the group (e.g., for a folder of drawings, *1911-1951 (inclusive dates)*).

**Bulk dates:** The years representing the earliest and latest dates for the most important or principal body of items in the group. There may be multiple sets of bulk dates for any group (e.g., *1914-1918 and 1939-1945 (bulk dates)*).

**Coverage dates:** The date range for the subjects contained in the archival materials, particularly when the subjects do not correspond to the dates when the group or series was created. For example, a series created in the 1970s about the 1941 attack on Pearl Harbor would have a coverage date of 1941 and inclusive dates of 1970-1979 (e.g., *1941 (coverage), 1970-1979 (inclusive dates)*).



CONA ID: 700008599 Record Type [controlled]: collection • Class [controlled]: •photographs •European art Work Type [link]: albumen prints

**Title:** Views of Paris and Environs and the Exposition Universelle

**Creator Display:** Neurdein Frères (French, active late 19th early 20th centuries)

**Creation Date:** 1888-1894 (inclusive dates)

**Qualifier:** inclusive

**Start:** 1888 **End:** 1894

(Los Angeles, California, USA) ID: 954101

- *\*Materials and Techniques:* albumen prints *Technique [links]:* •albumen prints
- *\*Measurements:* 37 photographic prints; images 13 x 19 cm (5 1/8 x 7 1/2 inches), on sheets 19 x 25 cm (7 1/2 x 9 7/8 inches)

[controlled] *Extent* items • *Value:* 37 *Type:* count || • *Extent:* image • *Value:* 13 *Unit:* cm *Type:* height | • *Value:* 19 *Unit:* cm *Type:* width || • *Extent:* sheet • *Value:* 19 *Unit:* cm *Type:* height | • *Value:* 25 *Unit:* cm *Type:* width

- *Inscriptions:* captions in French, printed on mount above and below image.
- *Description Note:* Mounted souvenir views of Paris and environs issued by Neurdein Frères for visitors to the 1889 Exposition universelle. Collection includes panoramas of Paris and views of its main avenues and monuments as well as views of Versailles and the Parc de Saint-Cloud. These images were probably printed from existing ones in the Neurdein Frères inventory. Six views of the Exposition universelle include a panoramic view taken from the Trocadero, a view of the Parc du Champ de Mars, and an exterior view of the Algerian pavilion

# Creation date

- Work created in stages over a period of time
- Or different parts created at different dates
- Multiple dates, repeating fields

CONA ID: 700009466 Record Type: item  
Class: photographs American Art work type: photograph

**Title: Self Portrait**

**Creator: Alfred Stieglitz**

**Creation Date:** negative 1907, print 1930

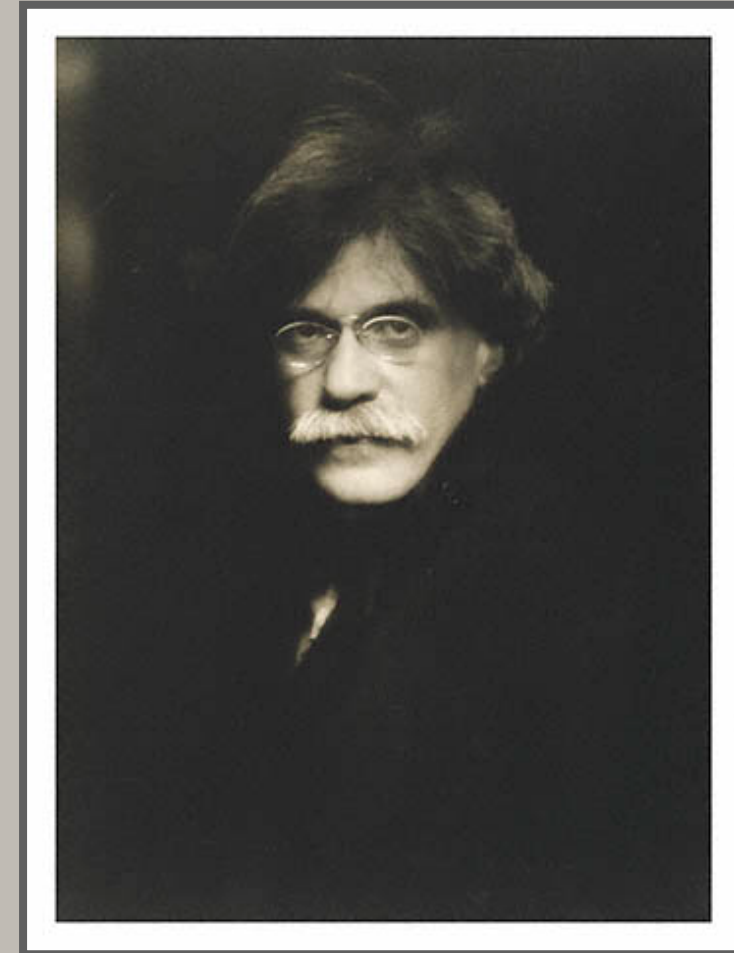
**Qualifier:** negative

**Start:** 1907 **End:** 1907

**Qualifier:** print

**Start:** 1930 **End:** 1930

Subject: Alfred Stieglitz, self-portrait, bust





# Creation date

- Different parts created at different dates
- Multiple dates, repeating fields
- Use Qualifier as applicable

CONA ID 700008597 Catalog Level: volume Class: manuscripts  
Work Type: sacramentary illuminated manuscript  
**Title: Sacramentary**  
**Creator: illuminated by unknown German active in Mainz or Fulda, binding by unknown Mosan artist**

**Creation Date:** illuminated in 2nd quarter of 11th century, binding from 12th century, with later additions

**Qualifier:** illuminations  
**Start:** 1025 **End:** 1060

**Qualifier:** binding  
**Start:** 1100 **End:** 1199



# Creation date

## Dates of publication

- Published works, including books and prints, should include date of publication
- Publication dates are typically inscribed on the work, or surmised from other information (e.g., below, estimated based on date *1801* of the watermark of the paper)

CONA ID: 700008855 Catalog Level: item

Classification: books Work Type: pattern book

Creator: unknown British

Title: Metalwares Pattern Book for the Export Trade Type: descriptive

**Creation Date:** publication: ca. 1801/1815

**Start:** 1801 **End:** 1818

Specific Subject: hardware (components) | patterns | designs | motifs

Current Location: Victoria and Albert Museum (London, England) Repository

Number: E.129-1896

Location: England Type: creation

Descriptive Note: Book of patterns, particularly for decorative brass fittings for furniture. Subjects mentioned in the book indicated it was intended for the European and American export markets.





# Creation date

- Dates may be recorded according to various dating systems
- Indexed per the Gregorian calendar

CONA ID: 700009470 Classification\*: manuscript

Object/Work Type\*: decorated text, Koran

Title : Leaf from a Qur'an Manuscript

Creator: calligrapher: Ahmad ibn al-Suhrawardi al-Bakri; illuminator: Muhammad ibn Aybak

Creation-Date\*: text was finished in the year A.H. 707 / A.D. 1307-1308

## Creation Date:

text was finished in A.H. 707 (1307/1308 CE)

**Start:** 1307 **End:** 1308

Current Location\*: Metropolitan Museum of Art (New York); 55.44

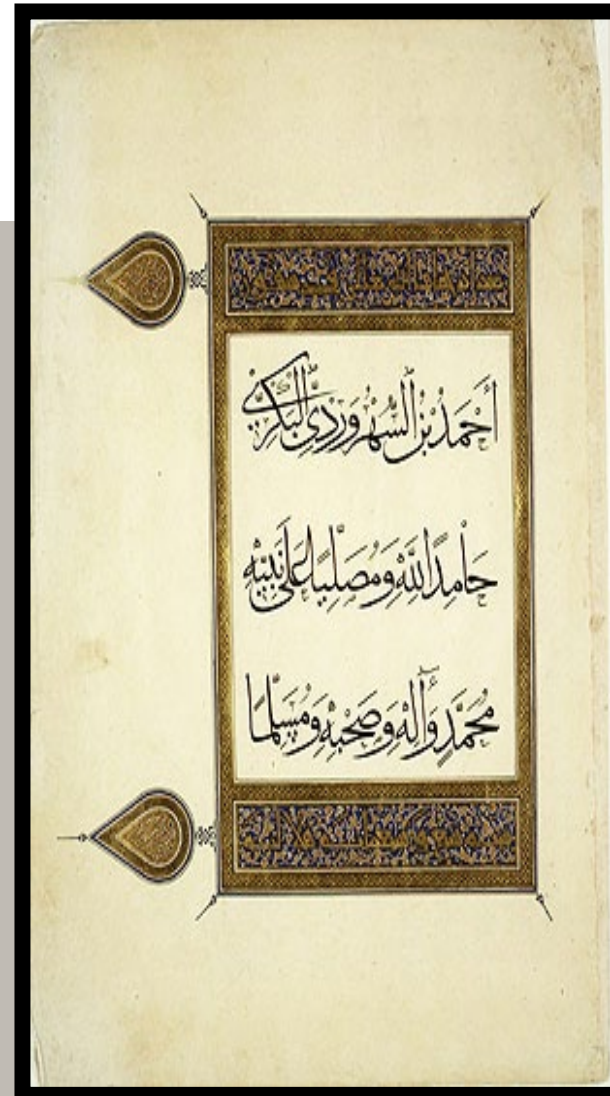
Measurements\*: 52 x 69 cm

Materials and Techniques\*: cotton appliqué

Descriptive Note: This folio, the left half of the double end-page of a Qur'an, was signed by Ibn al-Suhrawardi in a splendid muhaqqaq calligraphy (the three lines

of text). In addition, the kufic script inside the cartouches, which were

illuminated by the famous artist Muhammad ibn Aybak





# Creation date

- In display Creation Date, the date may be recorded according to various dating systems (e.g., French Revolutionary calendar), when significant, such as when inscribed on the work or otherwise associated with the alternative calendar
- Indexed per the Gregorian calendar

CONA ID: 700008632 Class.: drawings Work Type: drawing

Title: **The Triumph of the Republic**

Creator: **Joseph-Marie Vien (Montpellier, 1716 - Paris, 1809)**

Date of Creation: l'An II (1794)

Current Location: **Creation Date: l'An II (1794)** 38804

Material: Mat 8 white highlights, over

black

Dimensions: **Start: 1794 End: 1794**

Provenance: Mr. Chamaire collection, sale, Paris, 2-4 April 1860 (part of lot number 304); Philippe de Chennevières collection; sale, Paris, Hôtel Drouot, 5-6 May 1898, lot number 189 ; sale, Paris, Hôtel Drouot, 13 December 1976, lot number 9 D ; Q. Moatti collection; gift of M. and Mme Alain Moatti in 1981

General Subject: allegory Specific: triumph French Republic

Descriptive Note: This drawing was exhibited with other entries the Concours de l'An II, despite having been submitted after the deadline had passed. In this allegorical work illustrating Jacobin ideals through symbolic figures, Vien chose to depict a procession from classical antiquity and imbue it with revolutionary ideas. Wanting to start work on a companion piece, the artist eventually decided to withdraw this drawing before the jury had reached its decision.





Where Is It?

Current Location, Other Locations

# Location

- Current Location is required
- Repository numbers and Credit Line (if any)
- May be a corporate body (ULAN, for a repository) or a geographic place (TGN, if not in a repository)
- Other locations may be recorded if known
- If recording current location is not possible, other values may apply: *not applicable, undetermined, lost, last known, destroyed, private collection*

CONA ID: 700009473 Record Type: item  
• Class: •paintings •European art \*Work Type: • painting  
**Title: Maude Adams as Joan of Arc**  
**Creator: Alphonse Mucha (Czech, 1860-1939)**  
\*Role [link]: painter •[link]: Mucha, Alphonse  
\*Creation Date: 1909 [controlled]: • Start: 1909

- The geographic location of the repository is known from the link to ULAN, not repeated in the Work record here

## Location

### Current:

ULAN

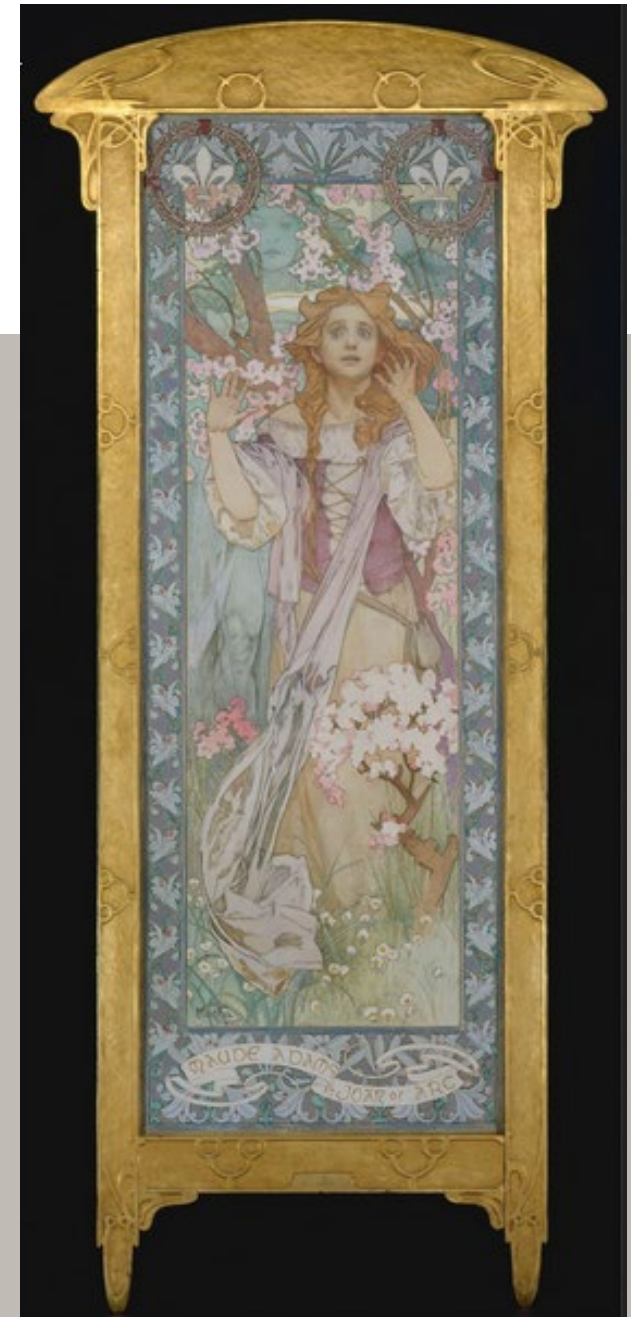
Metropolitan Museum of Art (New York, New York, USA)

**Repository No.:** 20.33

**Credit Line:** Gift of A. J. Kobler, 1920

*Description:* The painting was created as a poster design to advertise the performance of American actress Maude Adams in Schiller's "Die Jungfrau von Orleans" at Harvard University Stadium on June 21, 1909. Mucha also designed the costumes, sets, and supervised direction. Afterwards, the painting was displayed in the lobby of the Empire Theater in New York, where Adams often performed. Mucha designed the frame for this purpose.

*Description Source* [link]: Metropolitan Museum of Art online. www.metmuseum.org (accessed 10 February 20014)





# Location

- When the location could be either of two places
- Explain in the Descriptive Note, but index both places to allow retrieval by either
- NB: Link to geographic place may result in anachronistic listing of broader context (e.g., modern Belgium); clarify in Descriptive Note and using Culture = Flemish

CONA ID: 700002654

Title: Bishop Theophilus Finding the Grave of Saint Anthony

Creator: Master of the Brussels Romuléon or workshop (Flemish, active about 1465)

Classification: manuscripts Work Type: folio Culture: Flemish

**Culture:** Flemish

**Location**

**Current:** ULAN

J. Paul Getty Museum (Los Angeles, California, USA)

**Repository No.:** 83.MN.127.29; Ms. Ludwig XI 8, fol. 29

**Other:** TGN

Bruxelles (Bruxelles region, Belgium) **Type:** creation

**Other:** TGN

Brugge (West-Vlaanderen, Flanders, Belgium) **Type:** creation



# Location

- When creation activities took place in two places, explain distinctions and nuance or uncertainty in Descriptive Note
- Index both places associated with different creative activities

CONA ID: 700009475 Record Type: item Class: Indian and Himalayan Art  
Work Type: manuscript

Title: Double Folio from a Qur'an

Creator Display: unknown Central Asia or Turkey, possibly Anatolia

**Descriptive Note:** Possibly made in Anatolia (modern Turkey); decorated in India ....

## Location

**Current:**

ULAN

Philadelphia Museum of Art (Philadelphia, Pennsylvania)

**Repository No.:** 2004-149-4

**Credit Line:** Alvin O. Bellak Collection, 2004

**Other:**

TGN

Anatolia ((general region) Turkey) **Type:** creation

**Other:**

TGN

India (subcontinent) **Type:** creation





# Location

- Include other types of Location: *discovery*, *publication*, *original*, *site context*, *former*
- Supplement Discovery Location with information in other fields, as needed

CONA ID: 700009476 Record Type: item Class: Asian Work Type: tablet

Title: The Flood Tablet, relating part of the Epic of Gilgamesh

Creator: unknown Neo-Assyrian Creation Date: 7th century BCE

Measure

Material

Creation

(Nineva

Excavat

Current

Script: c

Descrip

Assyria

thousan

legends

of Gilga

...

Sources

T.C. Mit

Press, 1

H. McC

S. Dalle

## Location

### Current:

ULAN

British Museum (London, England)

Repository No.: K.3375

### Other:

TGN

Kouyunjik (Ninawa, Iraq)

Type: excavation

### Related person:

ULAN

Hormuzd Rassam (Iraqi archaeologist, 1826-1910)

Role: excavator

### Event

Type: excavation

Date: 1853





# Location

- Include the place of publication

CONA ID: 700009463 Record Type: volume  
Class.: •prints and drawings •European art •rare books  
Work Type: •book •etchings •maps •plans •panoramas  
Title: Theatrum civitatum nec non admirandorum Neapolis et Siciliae regnorum  
\*Creator Display: Joan Blaeu (Dutch, 1596-1673), with Bastiaen Stopendaal (Dutch, 1637-before 1707)

## Location

**Current:** ULAN

Getty Research Library, Special Collections (Los Angeles, California, USA)

**Repository No.:** 92-B27718

**Other:** TGN

Amsterdam (North Holland, Netherlands)

**Type:** publication





## What Are Its Physical Characteristics?

Materials and Techniques, Dimensions

# Materials and techniques

- Substances or materials used in the creation of a work, as well as any implements, production or manufacturing techniques, processes, or methods incorporated in its fabrication
- Display field is indexed with AAT terms

[CONA ID: 700001088]

Title: A mandarin paying a visit of ceremony

Mandarin rendant une visite de cérémonie

Creator Display: Fox, Angus, after drawing by Thomas Allom; published by Fisher, Son and Company

**Materials [& technique] Display:**

steel engraving, hand colored

**Materials [& technique] Index:**

steel engraving (printing process)

hand coloring

AAT



*A Mandarin paying a visit of ceremony*

*Mandarin rendant une visite de cérémonie*

*Ein Mandarin bei einer feierlichen Besuche*

*abstrahiert*

1845. 11 x 17. FISHER & CO. PARIS.



- Index materials and techniques with as much specificity as warranted

# Materials and techniques

## Activities Facet

.....<Processes and Techniques (hierarchy name)>  
 .....<processes and techniques by specific type>  
 .....<image-making processes and techniques>  
 ..... **courvoisier (technique)**

## Materials Display:

cels: nitrate; background: wood veneer

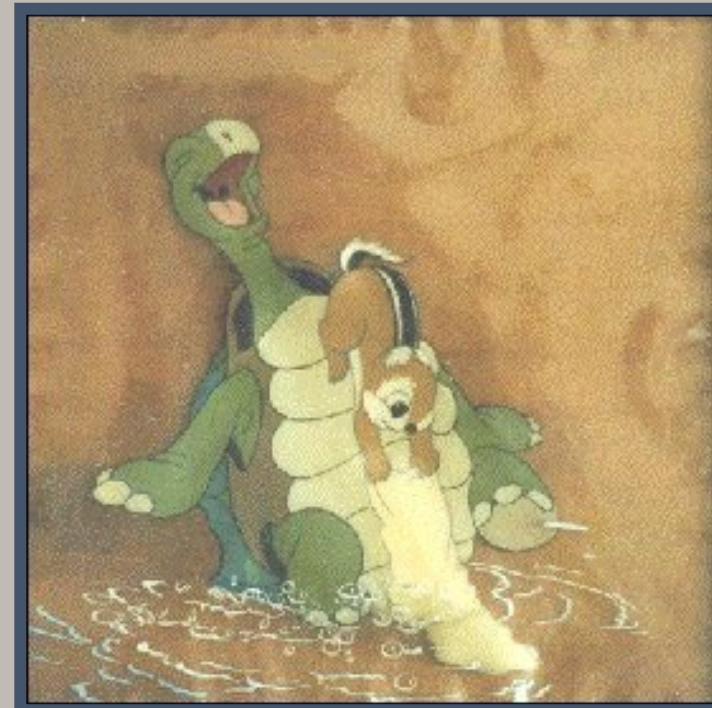
## Materials Index:

nitrate

courvoisier (technique)

AAT

wood



# Materials and techniques

- You may index the support separately from media using Role

CONA ID 700002058 Class\*: graphic arts

Work Type\*: drawing, preparatory study

Title **Man in Korean Costume**

Creator artist: Peter Paul Rubens (1577-1640, active in Flanders and Italy)

Creational

Current

Description

that R

Dimension

\*Material

laid paper

Role: m

Material

Role: s

Material

Technique

Subject Matter\*: Korean man, costume

Context-Historical/Cultural: Man is portrayed in formal costume; is one of the first portrayals of a Korean on European soil ...

## Materials Display:

black chalk with touches of red chalk in the face on ivory laid paper

## Materials Index:

chalk

AAT

**Role:** medium

laid paper

**Role:** support



# Materials and techniques

- Role, Flag, and Extent may be used with Materials terms

CONA ID 700008575 Catalog Level: volume  
Class: manuscripts and rare books Work Type: codex  
**Title:** Anaphora of the Virgin Mary  
**Creator:** unknown Egyptian; **author:** attributed to Abba Heryagos (Cyrillicus) of Behensa (Egyptian bishop, 5th-6th century)

## Materials Display:

ink on parchment

## Materials Index:

AAT

ink

**Flag:** material    **Role:** medium    **Extent:** leaves  
parchment

**Flag:** material    **Role:** support    **Extent:** binding  
Coptic binding

**Flag:** technique





# Dimensions

- Dimensions, size, scale, or shape of the work
- Display Dimensions and indexing fields
- H x W x D
- Record height by width by depth (if applicable)
- Metric and/or inches in display
- Index with controlled fields

CONA ID 700008628 Cat. Level: item - Class: -prints and drawings

\*Work Type: - etching

**Title:** Shell (*Murex brandaris*)

**Creator:** Wenceslaus Hollar (Bohemian, 1607-1677)

\*Current Location: National Gallery of Art (Washington, DC, USA)

\*ID: 1000170

\*Role: -

\*Creation Date: 1670  
**Dimensions:**  
9.5 x 13.6 cm ( 3 3/4 x 5 3/8 inches)

\*Subject:

(mar)

Cultu

Dime

: Ext

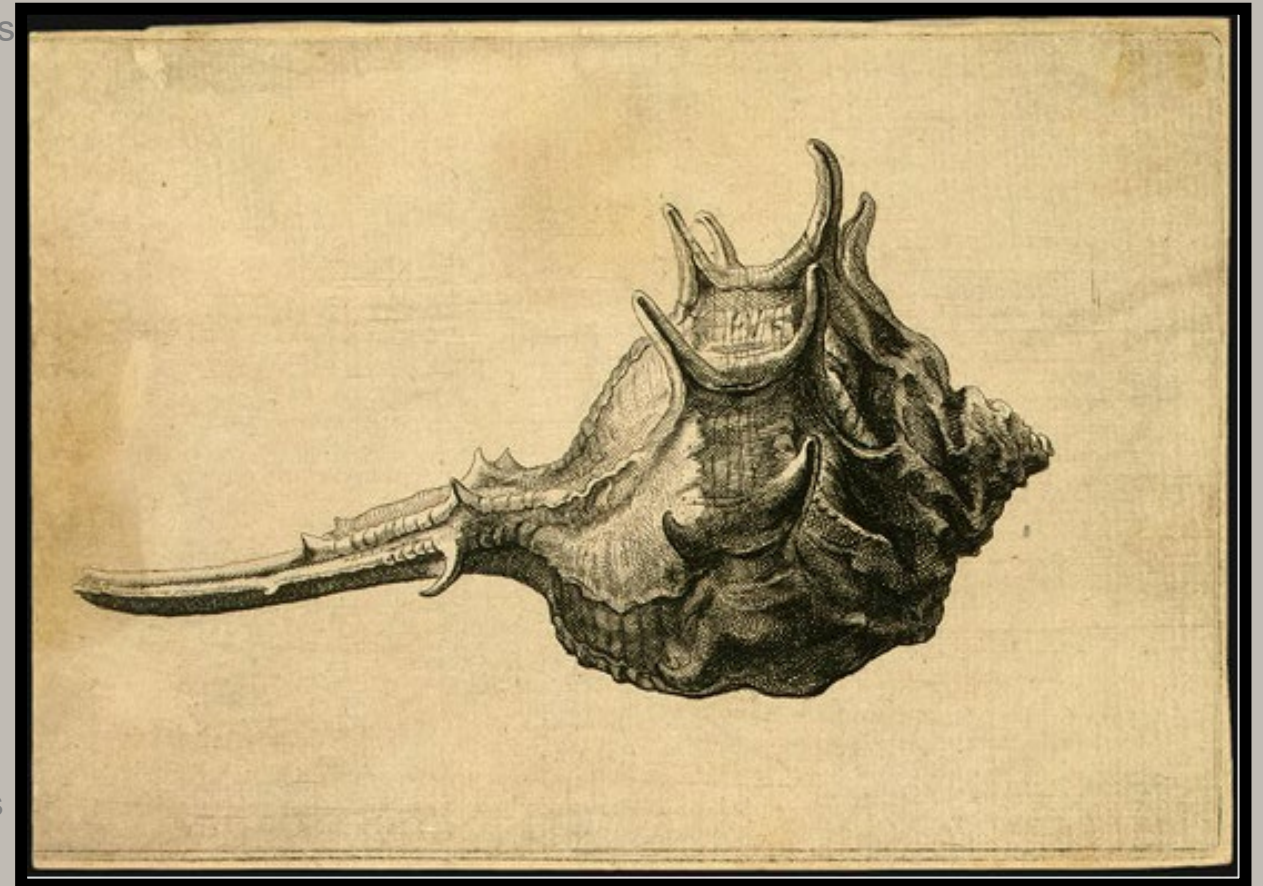
Unit: cm

Type: width

\*Mat & Tech: etching on laid paper

Material: -etching -laid paper Technique [links]: -etching

Descriptive Note: Detailed rendering of the shell was probably considered significant because Pliny's dye-producing "purpura" was probably this species, *Murex brandaris*..



# Dimensions

- If multiple units are used in the display Dimensions, use only one in the indexing
- E.g., example display dimensions lists meters, centimeters, and inches; index all in centimeters

CONA ID 700009467 Catalog Level: item Class.: textiles

Work Type: embroidery work

Title: Bayeux Tapestry

Creator: unknown embroiders; patron; probably Bishop Odo of Bayeux

## Dimensions:

231 feet (70 meters) long x 19.5 inches (49.5 cm) wide

**Value:** 7000 **Unit:** cm **Type:** length

**Value:** 49.5 **Unit:** cm **Type:** width



Specific Subject: Norman conquest of England

Material: wool yarn on linen, embroidery

Dimensions: 231 feet (70 metres) long x 19.5 inches (49.5 cm)



# Dimensions

- May include many types of Dimensions, e.g., number of items in a group, number of leaves or pages, measurement of text block, etc.

CONA ID 700008515 Catalog Level: volume Class: manuscript  
Work Type: codex  
Title: **Códice Tudela** Title: **Codex Tudela**  
Creator: **unknown Aztec** Creation Date: **ca. 1553**  
Relationship Type: part of Related Work: **Códice Tudela**  
Relationship Numbers: 98 verso and 99 recto

## Dimensions:

text block: 21 x 15 x 5 cm (9 3/4 x 6 x 2 inches); 125 leaves

**Extent:** leaves

**Value:** 125 **Unit:** N/A **Type:** count

**Extent:** text block

**Value:** 21 **Unit:** cm **Type:** height

**Value:** 15 **Unit:** cm **Type:** width

**Value:** 5 **Unit:** cm **Type:** depth





# Dimensions

- Express nuance in display Dimensions
- Counts of leaves, components, etc.

CONA ID 700008579 Catalog Level: item  
Class: Indian & Himalayan Art Work Type: manuscript  
Title: Manuscript Invoking the Protective Goddess Paldan Lhamo  
Creator: Text composed by Shakya Gelong Changra Tulku Choje  
Gewang of the Lhadan Choskhor Thubstan Ling Monastery  
Current Location: Philadelphia Museum of Art (Philadelphia, Pennsylvania)

## Dimensions:

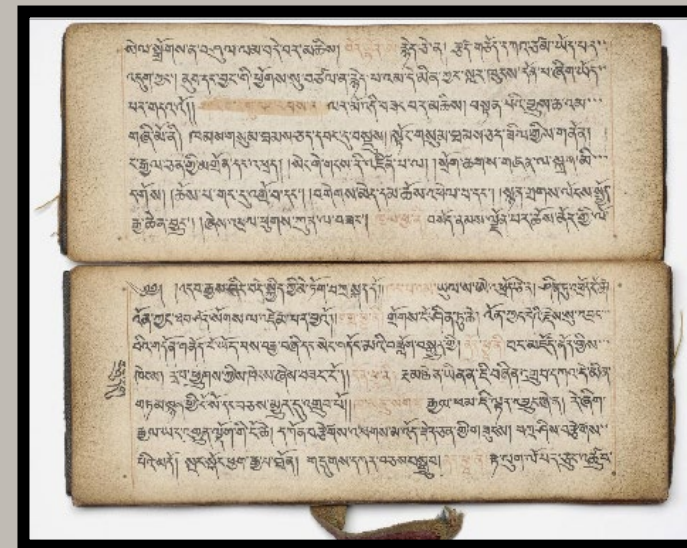
book (closed, without blue wrapping textile):  
7.9 x 20 x 1.6 cm (3 1/8 x 7 7/8 x 5/8 inches)

**Value:** 2 **Unit:** N/A **Type:** count **Extent:** leaves

**Value:** 7.9 **Unit:** cm **Type:** height

**Value:** 2.0 **Unit:** cm **Type:** width

**Value:** 1.6 **Unit:** cm **Type:** depth



- Use Dimensions to record chain and laid lines

# Dimensions

CONA ID 700008582 Catalog Level: item Class: prints and drawings

Work Type: engraving

Title: The Second Wise Virgin

Creator: Martin Schongauer (Alsatian, ca. 1430-1491)

Current Location: Museum of Fine Arts (Budapest, Hungary)

**Dimensions:** 11.8 x 17.7 cm (4 5/8 x 7 inches) chain lines: 25 mm apart (15/16 inch); laid lines: 14 per 20 mm (7/8 inch)

**Value:** 13.3 **Unit:** cm **Type:** height **Extent:** sheet

**Value:** 20.6 **Unit:** cm **Type:** width **Extent:** sheet

**Value:** 25 **Unit:** mm **Type:** distance between **Extent:** chain lines

**Value:** 14 **Unit:** N/A **Type:** count **Extent:** laid lines

**Value:** 20 **Unit:** mm **Type:** length **Extent:** laid lines



# Dimensions

- Example of a record for a reel of film
- Running time, format

CONA ID 700000111 Catalog Level: item •  
Class: film and animation • \*  
Work Type: • black-and-white film

**Title:** Theodore Roosevelt's Inauguration  
Inauguration Ceremony

**Creator:** unknown American production  
company

Current Location: Library of Congress (Washington, DC, USA)



## Dimensions:

35 mm, 176.78 m (580 feet); 28 minutes at 16 frames per second

**Format:** 35 mm

**Value:** 176.78 **Unit:** m **Type:** length

**Value:** 28 **Unit:** minutes **Type:** running time

**Value:** 16 **Unit:** frames **Qualifier:** per second **Type:** running time

duration: 0:28 at 16 fps. Theodore Roosevelt's inauguration.



# Dimensions

- May record the scale, shape, etc.
- Example, numeric scale = 2 1/2 inches = 10 feet
- **Scale type:** A term describing the scale, which is an expression of the ratio between the size of the representation of something and that thing (e.g., the size of the drawn structure and the actual built work)

CONA ID 700008581 Catalog Level item Class prints and drawings European art  
Work Type: measured drawing record drawing  
Title: Sections and Details of the Barn at Davington Court, Faversham, Kent  
Creator Display: W. G. Prosser (British, contemporary)

## Dimensions:

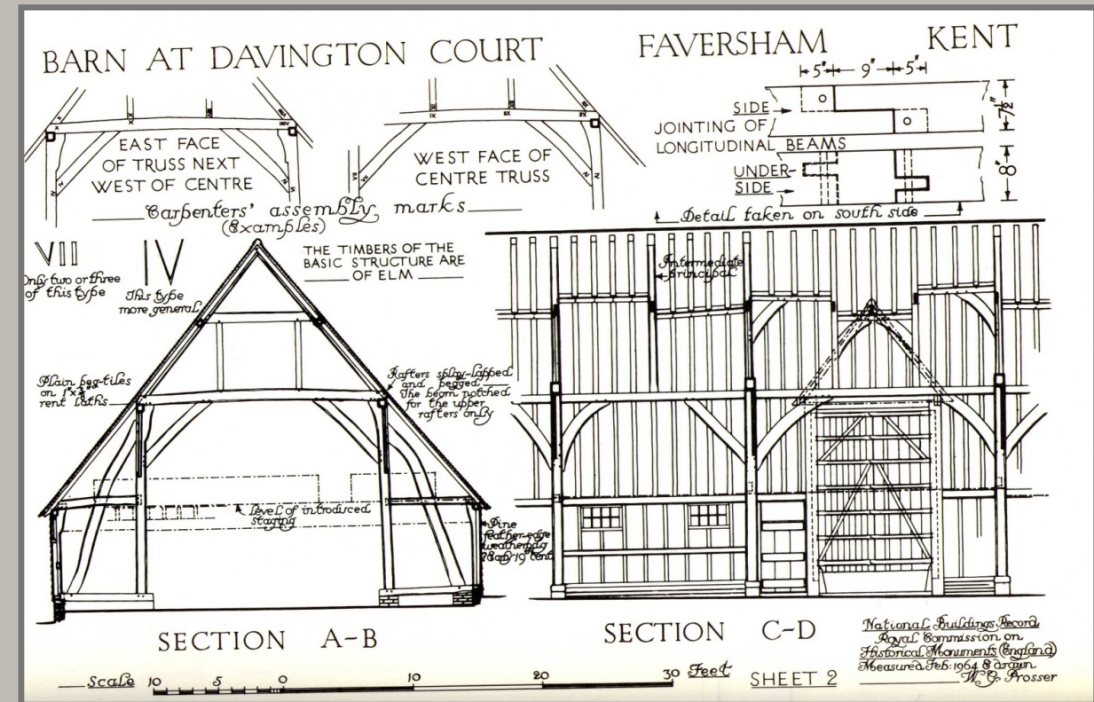
240 x 260 cm (94 1/2 x 102 3/8 inches);  
scale: 2 1/2 inches = 10 feet

**Value:** 240 **Unit:** cm **Type:** height

**Value:** 260 **Unit:** cm **Type:** width

**Value:** 2.5 **Unit:** inches **Type:** base **Scale type:** numeric

**Value:** 10 **Unit:** feet **Type:** target **Scale type:** numeric



# Dimensions

- **Format:** The configuration of a work, including technical formats, or the conventional designation for the dimensions or proportion of a work; includes format and size.
- Example of dimensions noting the format

CONA ID: 700005849 Class.: photographs  
Work Type: daguerreotype | cased photograph  
**Title: Woman Reading to a Girl**  
**Creator: unknown French**  
Date: ca. 1845

**Dimensions:** 1/4 double elliptical cut plate; image: 9.1 x 7.1 cm  
(3 9/16 x 2 13/16 in.); mat: 9.7 x 7.6 cm (3 13/16 x 3 in.)

**Value:** 9.7 **Unit:** centimeters **Type:** height **Extent:** mat

**Value:** 7.6 **Unit:** centimeters **Type:** width **Extent:** mat

**Value:** 9.1 **Unit:** centimeters **Type:** height **Extent:** image

**Value:** 7.1 **Unit:** centimeters **Type:** width **Extent:** image

**Format:** quarter plate



# Dimensions

- **Dimensions Qualifier:** A word or phrase that elaborates on the nature of the measurements of the work when necessary, as when the measurements are approximate.
- Examples: *sight, maximum, largest, approximate, assembled, variable*

CONA ID: 700009501 catalog Level: item Class.: printed materials  
Work Type: broadside (notice) catchpenny print  
Title: *Verscheide soorten van gedierten*  
Various species of animals  
Creator: from blocks by or after Dirk de Bray; Published: Gedrukt tot Haerlem : By Margareta van Bancken ..., 1690

**Dimensions:** 36 x 29 cm

**Value:** 36 **Unit:** centimeters **Type:** height **Qualifier:** largest

**Value:** 29 **Unit:** centimeters **Type:** width **Qualifier:** largest

Descriptive Note: 24 woodcuts of animals, each with caption, from blocks by or after Dirk de Bray. Affordable Animals: Printed on cheap paper and, at a penny or two, meant to be affordable to the general public, this Dutch catchpenny print from the 17th century is in remarkable condition. Printed from 24 small woodblocks, the print's diverse animal subjects are meant to be instructive as well as amusing, a child's introduction to natural history. The most exalted exotic animals, the lion and elephant, appear first, followed by the cow and horse, two animals central to artistic depictions of Dutch rural life.





# Dimensions

- **Shape:** The outline, form, or characteristic configuration of a work or part of a work, including its contours; used for unusual shapes
- Examples: *square, rectangular, round, oval, triangular, cylindrical, hexagonal, irregular*

CONA ID 700009486 Catalog Level item  
Class. textiles Work Type tiraz  
**Title:** Tiraz Fragment  
**Creator:** unknown creators, at Damietta,

## Dimensions:

H. 16 1/2 in. (41.9 cm); W. 29 1/2 in. (74.9 cm)

**Value:** 41.9 **Unit:** centimeters **Type:** height

**Qualifier:** largest

**Value:** 74.9 **Unit:** centimeters **Type:** width

**Qualifier:** largest

**Shape:** irregular





What Is It “Of” or “About”?

Depicted Subject

# Depicted subject

## General Subject:

Indexing terms that characterize in general terms what the work depicts or what is depicted in it. This subject analysis is the minimum required. It is recommended to also list specific subjects, if possible

## Examples

allegory  
architecture  
botanical  
cartographic  
ceremonial object  
portrait  
religion and mythology  
seascape

Getty  
still life

## Specific Subject:

Indexing terms that characterize what the work depicts or what is depicted in it, including generic terms and proper names. These terms are more specific than the general subjects discussed above. They are drawn from AAT, TGN, ULAN, IA, and CONA works.

## Examples

single-sitter portrait (portraits, <visual works by subject type>, ... Objects Facet) [AAT 300404138]

Adoration of the Magi (event; Life of Jesus Christ; Christian iconography; Religion and Mythology) [IA 5000189]

Battle of Nördlingen (event; (Thirty Years' War; European History); 1634) [IA 1000639]

Hercules (Greek and Roman characters; Greek and Roman iconography; Religion and Mythology) [IA 5000074]

Henry IV, King of France (French, 1553-1610) [ULAN 500122324]

Mount Fuji (mountain; Honshū (island), Japan) [TGN 1107685]

Taj Mahal (mausoleum; patron: Shah Jahan; principal designer: Ustad Ahmad Lahauri; construction began 1632; Āgra (Uttar Pradesh, India)) [CONA 700000214]



# Depicted subject

- At least one term, General Subject is required
- Specific Subject is ideally controlled by AAT, TGN, ULAN, CONA, and Getty IA
- Cataloger may describe Subject in Description

CONA ID 700008605 Class: manuscripts Work Type: illumination  
Title: Shah Jahan on Horseback: Leaf from the Shah Jahan Album, period of Shah Jahan (1628–1658)

Creator: Attributed to Bhag

Mat. & Tech: ink, colors, and gold on paper

## General Subject

portraits

## Specific Subject

ULAN

Shah Jahan (Mughal emperor of India, 1592-1666, ruled 1628–1658)

ruler

horse

AAT

hunt

10.21)  
ft, 1955.

**Descriptive Note:** Depicts Shah Jahan on horseback, dressed for the hunt ...

Getty



# Depicted subject

## Minimum and fuller

- Minimum subject = one term from General Subject
- Fuller subject = additional terms from Getty vocabularies, based on Title and authoritative information from the object record or expert analysis

CONA 700009292 Work Type: Etching

Title: Rom, 1859

Creator: Post, Karl Borromäus, 1834-1877, printmaker

Creation Date: 1859

Medium: print etching ;

**minimum**

### General Subject:

landscapes [General ID 31201]

**fuller**

### General Subject:

landscapes [General ID 31201]

### Specific Subject:

view (visual work) [AAT 300015424]

naturalistic landscape (visual work) [AAT 300417313]

Rome (Lazio, Italy) [TGN 7000874]





# Depicted subject

- Use Getty vocabularies to index subject
- Common iconographical themes, stories and characters
- Portraits, history & legend, events, geographic places
- Description, identification, interpretation
- What the work is “of” and “about”

CONA ID 700008509 Class\*: photograph Work Type\*: albumen print

Title: Li  
Creator  
Current  
Gardne  
Creatio  
Dimens  
Mat & T  
Subject  
Descr  
Preside  
Pinkert  
Descrip  
Battle o  
Robert  
in his st  
pole tha

## General Subject

portraits  
history and legend

## Specific Subject

|  |      |
|--|------|
| Antietam National Battlefield<br>(Sharpsburg, Maryland, United States) .   | TGN  |
| American Civil War (event) . . . . .                                       | IA   |
| Abraham Lincoln (American president,<br>1809-1865) . . . . .               | ULAN |
| John McClelland (American Union<br>General, 1812-1900) . . . . .           | ULAN |
| Allan Pinkerton (American Secret<br>Service agent, detective, 1819-1884) . | ULAN |
| army camp . . . . .  | AAT  |
| tents (portable buildings) . . . . .                                       | AAT  |



Title: Lincoln on the  
Battlefield of Antietam,  
Maryland, October 2,  
1862

Creator: Alexander  
Gardner (American  
photographer, 1821-  
1882)



# Depicted subject

- Linking to the Getty vocabularies allows multilingual retrieval

**TGN ID** 7002473

## Names

- *Istanbul*
- *Constantinople*
- *Konstantinopel*

**CONA ID** 700000141

## Titles/Names

- Hagia Sophia
- Ayasofya
- Αγία Σοφία
- Sancta Sophia

CONA: ID 700008633 Class.: manuscripts maps

Work Type: cityscape map

**Title:** Map of Constantinople

Karte von Konstantinopel

**Creator:** Cristoforo Buondelmonti

Date: 1422

Current Location: Bibliothèque nationale de France (France)

## General Subject:

cityscapes  
architecture

## Specific Subject:

Constantinople (inhabited place)  
Hagia Sophia (built work)

TGN

CONA



# Depicted subject

- Linking to the Getty vocabularies allows multilingual retrieval
- Hierarchical context, dates, links, other fields in vocabularies are used in access

IA ID 901000028

## Names

- First Battle of Bull Run
- First Battle of Manassas
- First Manassas
- Bull Run, 1st Battle of, Va.
- Manassas, 1st Battle of, Va.

## Hierarchy

... Named Events  
..... <North and South American  
..... United States history  
..... American Civil War  
..... First Battle of Bull Run

**General Subject:**  
history and legend

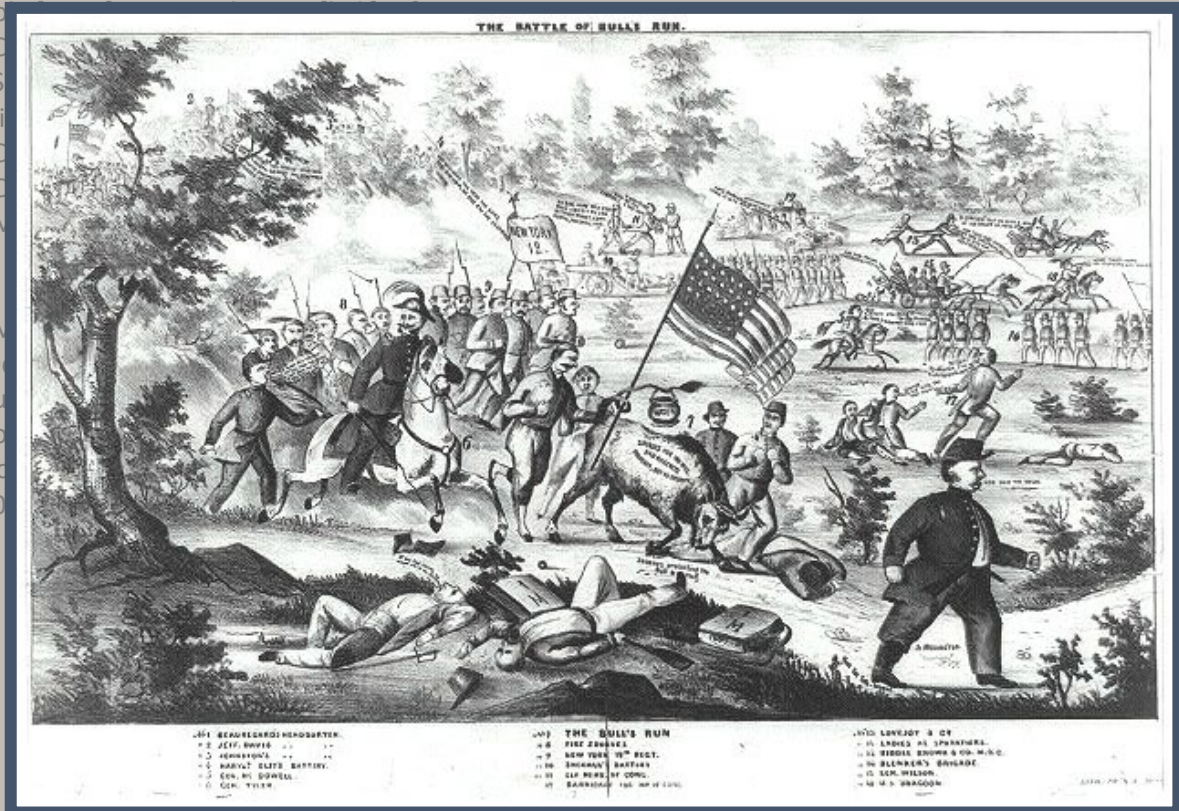
**Specific Subject:**  
First Battle of Bull Run  
soldiers  
battlefield  
satire

CONA ID: 700008624 Record Type: item • Class : prints

\*Work Type [link]: lithograph

Title: Battle of Bull's Run

Creator: A. Pfott (American printmaker, 19<sup>th</sup> century)



# Depicted subject

## *Levels of subject analysis*

- Objective **description**
- **Identification** of named subject
- **Interpretation** of the meaning or theme



# Analyzing the depicted subject

- Never index beyond what is provided by an expert or evident in the associated documentation
- Your goal as cataloger should be minimal indexing and basic-access indexing

- Three levels of analysis (“indexing type”)
  - Objective **description**
  - **Identification** of subject
  - **Interpretation** of the meaning or theme

Description, Identification, Interpretation are based loosely on Panofsky, Erwin. *Studies in Iconology: Humanistic Themes in the Art of the Renaissance*. New York, Oxford University Press, 1939.

Read about subject indexing here:

[http://www.getty.edu/research/tools/vocabularies/cona\\_and\\_subject\\_access.pdf](http://www.getty.edu/research/tools/vocabularies/cona_and_subject_access.pdf)

# What is *Indexing Type*?

A classification of the level of subject description indicated by the indexing terms, for use if necessary to distinguish between what a work is "of" and what it is "about."

## **description**

For terms that index the work according to that which may be recognized by a viewer having little or no knowledge of a particular theme or the iconography depicted. (e.g., child (people by age group) [AAT 300025945]). Description is usually analogous to ofness.

## **identification**

For terms that name the subject: its named mythological, fictional, religious, or historical narrative subject matter of a work, or its non-narrative content in the form of persons, places, things, from the real world or iconographic themes. Identification requires knowledge of the subject depicted. (e.g., an image of a child may be identified as Eros (Greek god) [IA 1000613]). Identification may be analogous to either aboutness or ofness.

## **interpretation**

For terms that refer to the meaning or theme represented by the subject matter or iconography of a work, requires access to expert analysis or knowledge of common themes, such as represented in allegory or symbols (e.g., an image of Eros symbolizes love (emotion) [AAT 300055165]). Interpretation is usually analogous to aboutness.

## **isness**

For terms that equal the work described or the class to which it belongs, relevant particularly to distinguish when the subject term is the work, as opposed to descriptive of the subject portrayed in the work. Used primarily in General Depicted Subject (e.g., if you are cataloging a cathedral as a built work, General Depicted Subject term architecture has Indexing Type isness)

## **aboutness**

If more familiar with aboutness than the Panofsky-inspired terms, cataloging institutions may use this flag to indicate what the work is about. It may analogous to either identification or interpretation.

## **ofness**

If more familiar with ofness than the Panofsky-inspired terms, cataloging institutions may use this flag to indicate what the work is of. It may analogous to either description or identification.

# Description, Identification, Interpretation

CONA ID 700008561 Catalog Level: item Class.: paintings

Work Type: painting

Titles: Three Peonies

牡丹

Creator: Yün Shou-p'ing (1633-1690) Style/Period: Ch'ing dynasty

Location: National Palace Museum (Taipei, Taiwan)

## General Subject

botanical **Indexing Type:** description

## Specific Subject:

Paeonia (genus) [AAT] **Indexing Type:** identification

wealth [AAT] **Indexing Type:** interpretation

prosperity [AAT] **Indexing Type:** interpretation

**Descriptive Note:** Three peonies are distinguished by their colors and positions. The peony is considered the king of flowers in China, symbolizing **wealth and prosperity**.

- basic description = *botanical*
- identification of genus
- interpretation of meaning
- Flagging “interpretation” indicates that this is what the image is about, not what is literally depicted in it
- Cataloger uses expert knowledge from the museum to know “interpretation”





# Depicted subject

- Description, identification, interpretation
- What the work is “of” and “about”
- Architectural drawings, prints

CONA ID 70008607 Catalog Level: item Class: prints  
Work Type: engraving  
Title: Capital and base of a column (Vitruvius II)  
Creator: Hans Beham

## General Subject:

architecture [General ID 30105]

## Specific Subject:

column (architectural element) [AAT 300001571]

capital (column component) [AAT 300001662]

base (object component) [AAT 300001656]

acanthus (motif) [AAT 300164902]



VITRVVIVS II (u.c.) HSB (monogram - u.r.); (verso - pencil)

1543 H2 (l.c.); QVODLIBET HORVM CAPITVM PONI

# Depicted subject

- Description, identification, interpretation
- What the work is “of” and “about”
- Cartographic works

CONA ID: 70009477 Record Type: volume  
Class: rare books Work Type: map  
**Title: Nile Delta**  
**Creator: Scribe: Haji Khalifa (Turkish, died 1657); Author: Piri Reis (Turkish, 1465-1554)**  
Created: 17th century

## General Subject:

cartographic

## Specific Subject:

map

AAT

river

Nile River

Alexandria (Egypt)

TGN

Current Location: Walters Art Museum. Accession No. W.658.304V  
Credit Line: Acquired by Henry Walters



# Depicted subject

- In addition to the visual subject content, Subject may include the content of the text
- Transcribe or describe the text in the Inscriptions field

CONA ID: 700008586 Class\*: Manuscript, lectionary

Work Type\*: decorated folio, calligraphy

Title or Names: Initial Letter P

Creator: artist: unknown Ottonian

## General Subject:

religion and mythology | literary

## Specific Subject:

AAT

decorated initial

IA

Purification of the Virgin

Extent: text

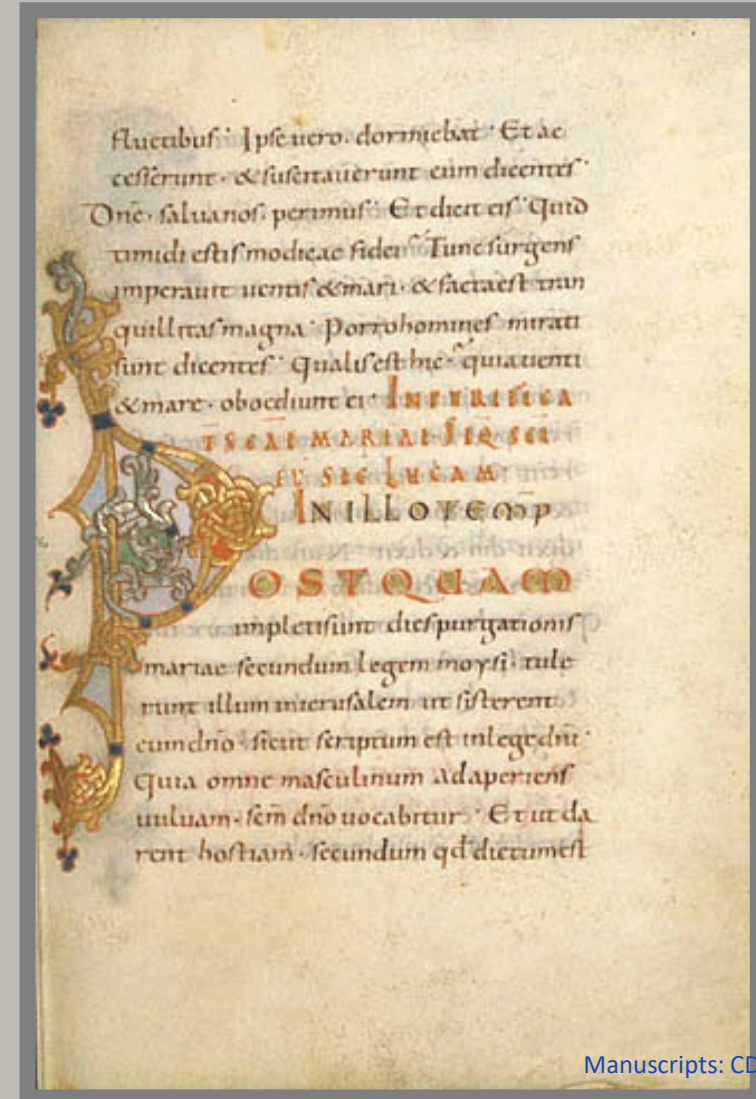
rubric Extent: design

versal (decorated initials)

AAT

rustic capitals Extent: script

**Inscription:** Text begins with the rubric for the Gospel reading for the Purification of the Virgin, explaining that the reading comes from the Gospel of Luke, written entirely in rustic capitals ...





# Depicted subject

- Illustrations represent Salome and John the Baptist
- May index the subjects of the illustration separately from the subject of the text, Oscar Wilde play
- Use Extent = text

CONA ID: 700009479 Record Type: volume  
Class: prints and drawings Work Type: rare book  
Title: Salome  
Creator: author: Oscar Wilde (Irish playwright, 1854-1900)  
printmaker: Aubrey Beardsley (British artist, 1872)-1898;  
printmaker: Carl Hentschel (British printmaker, 19th century)

## General Subject:

text

## Specific Subject:

IA

Salomé (Wilde, play, 1891) Extent: text

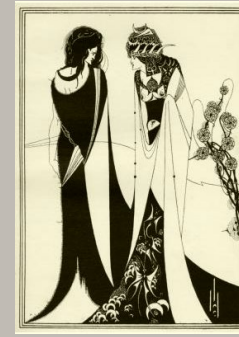
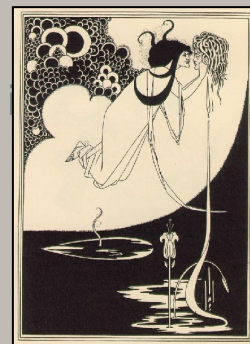
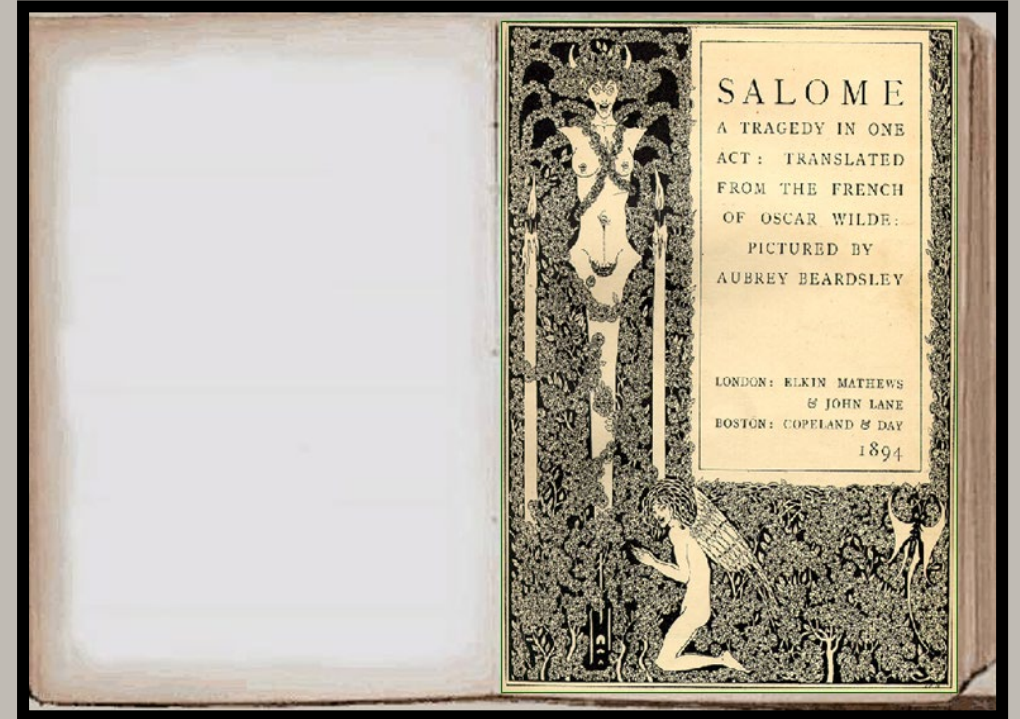
play (performing arts)

tragedy (document genre)

Salome (Christian character) AAT

Beheading of St. John the Baptist IA

(Christian iconography)



# Depicted subject

- Description, Identification, Interpretation
- If you do not label interpretation, you cannot reliably distinguish a portrayal of the “Resurrection” from this Pelican as allegory for the “Resurrection”

CONA ID 700008641 Class.: Manuscripts Work Type: folio

Title: A Pelican Feeding her Young

Creator: unknown Franco-Flemish Role: illuminator

Current Location: University of California, Los Angeles

Culture:

Place Created:

(Flanders)

Material:

Mat & Text:

parchment

Date: about 1400

Dimensions:

Broader Context:

Part of 8

Repository:

## General Subject:

animals

religion and mythology

literary theme

allegory

## Specific: Subject

Pelecanus (genus)

AAT

blood (animal material)

feeding

De Avibus (Hugh of Fouilloy)

IA

Psalms

AAT

eucharist

Resurrection of Christ (New Testament narrative)

IA

Type: interpretation



# Depicted subject

What if there is no subject?

- General Subject should be included, even if there is no figurative or narrative content
- Nonrepresentational art
- May include design elements, motifs

CONA ID 700008601 Catalog Level: item Class: prints and drawings Work  
Type: lithograph

**Title:** White Line Square XII

**Creator:** Josef Albers

Creation Date: 1966

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## General Subject:

nonrepresentational art

## Specific Subject:

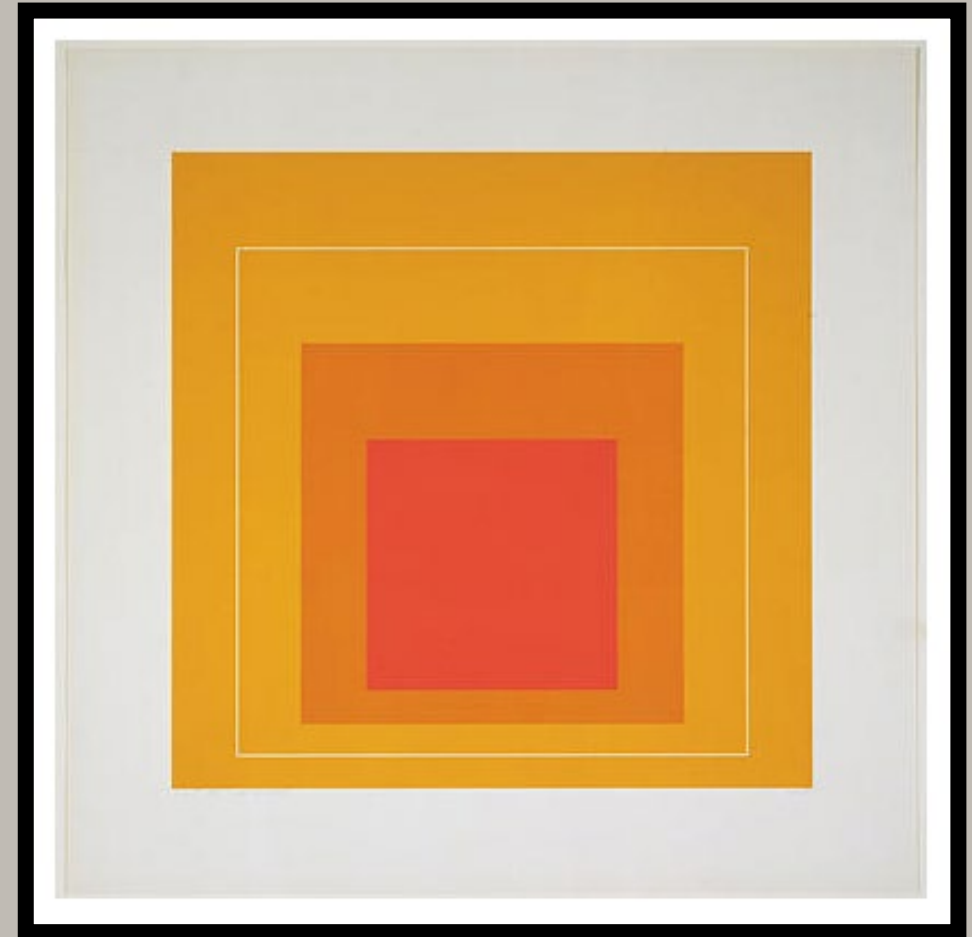
square AAT **Extent:** design element

line AAT **Extent:** design element

Description: Edition 125 plus 10 AP, 5 TP, RTP, PPII, 2 GEL, 5 PP;

Collaboration and Supervision Kenneth Tyler; Processing and Proofing

Kenneth Tyler; Edition Printing James Webb, Fred Ganis, Octavio Pereira





# Depicted subject

- Subject may be another art work

CONA ID: 700008614 Record Type: item Class.: photographs

Work Type: Albumen print

Title: The Eiffel Tower: State of the Construction

Creator Display: photographer: Louis-Emile Durandelle  
(French, 1832-1923)

Role [cont.]: photographer [link]: Durandelle, Louis-Emile

## General Subject:

architecture

another work

## Specific Subjects:

CONA

Eiffel Tower (built work) Extent: work

depicted



# Depicted subject

- Subject may be another art work

CONA ID: 700009490 Record Type: item Class: paintings  
Work Type: rendering | watercolor (painting)  
Title; Manuscript and Miniature of Fraktur  
Creator: rendered by Albert Levone

**General Subject:**

another work

**Specific Subjects:**

fraktur (document)

AAT

psalm **Extent:** work depicted

angels (spirits) **Extent:** work depicted

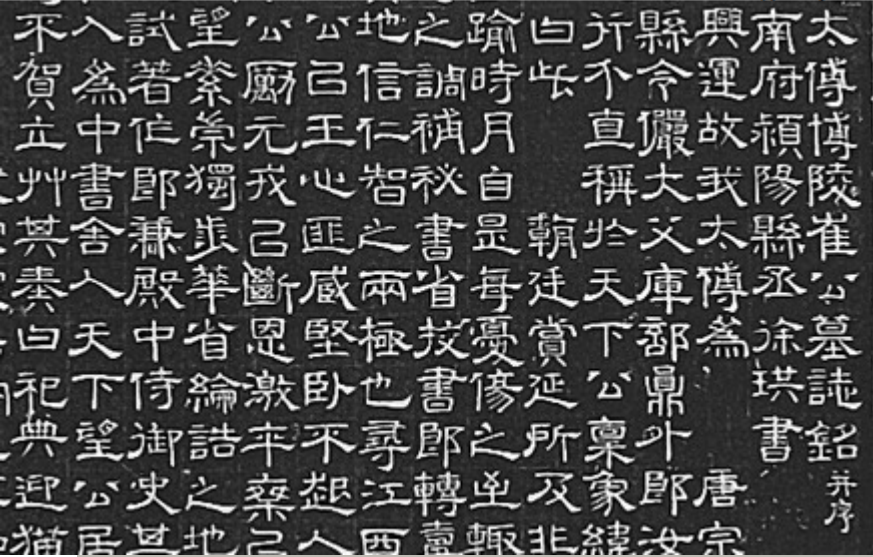
German (language) **Extent:** work depicted

Pennsylvania Dutch **Extent:** work depicted



# Depicted subject

- Subject may be another art work



Specific Subject



CONA ID: 700009112 Work Type: tombstone

CONA ID: 700009111 Work Type: rubbing  
Title: Rubbing of the Inscribed Epitaph to Cui Youfu

**General Subject:**

another work  
funerary  
text

**Specific Subject:**

CONA

*Inscribed Tombstone of Cui Youfu* (tombstone;  
Henan Museum; 8th century)

**General Subject:**

funerary  
text

**Specific Subject:**

ULAN

Cui Youfu (Chinese Tang Dynasty official, 721-780)  
epitaph

AAT



# Depicted subject

- Index all subjects in the Title
- Index other important subjects depicted

CONA ID: 700008983 Work Type: embroidery  
Titles: Śākyamuni preaching on the Vulture Peak  
Miraculous Image of Liangzhou (Fanhe Buddha) | 番禾瑞像  
Creator: unknown Tang

## Title:

Śākyamuni preaching on the Vulture Peak  
Miraculous Image of Liangzhou (Fanhe Buddha)

## General Subject:

religion and mythology

## Specific Subjects:

Buddha (Buddhist character) IA  
Śākyamuni Buddha (Asian philosopher, founder of Buddhism) ULAN  
Vulture Peak (Bihār state, India) TGN  
Miraculous Image of Liangzhou (Buddhist narratives) IA  
preaching AAT



# Depicted subject

- Index all subjects in the Title
- Index other important subjects depicted

CONA ID 700008643 Work Type: painting

Title: Boy Viewing Mount Fuji

Creator: Katsushika Hokusai, (Japanese,

176

Date: Boy Viewing Mount Fuji

Ma

Dimensions: General Subject:

Landscapes

Sm

Gift: Specific Subjects:

AAT

landscape (environment)

Mount Fuji (Honshū (island), Japan) TGN

boy <people by gender>

AAT





# How specific? How many terms?

CONA ID 700009293 Work Type: photograph

Title: [Portrait of Empress Carlota]

Creator: Disdéri, André-Adolphe-Eugène (1819-1889)

**General Subject:** portraits

**Specific Subject:**

Index important subjects

- Carlota, Empress, consort of Maximilian, Emperor of Mexico (Empress, active in Mexico, 1840-1927) [ULAN ]
- single-sitter portrait [AAT]
- full-length figure [AAT]
- woman (female human) [AAT]
- costume [AAT]
- fur garments [AAT]

these are not primary subjects

- coat [AAT] • hat [AAT] • gloves [AAT]
- table [AAT] • book [AAT] • carpet [AAT]
- bow (costume accessory) [AAT]
- face (animal or human component) [AAT]
- hands (animal or human components) [AAT]



How many subject terms are too many?

Establish rules regarding the number of terms to assign and method of analyzing

Include subjects named in Title and any other important subjects

- In this example, General Subject and name of sitter are critical, in the Title
- Costume is also important subject element, according to contributor
- But indexing too many details of the composition are unhelpful
- Will user want to retrieve this work when looking for “carpet” or “hands”?





## What Is Written on the Work?

Inscriptions, Watermarks, Marks, Creation Numbers

# Inscription

- Record a transcription or description of the content of the inscription, mark, or text, including the material or medium
- Record signatures, dates, text inscribed on the work

CONA ID 700008584 Catalog Level: item  
Class: prints and drawings  
Work Type: print  
Creator: Rembrandt van Rijn (Dutch, 1606 – 1669)

**Title:** Adam and Eve

---

**Creation Date:** 1638

---

**Inscriptions:**

signed and dated, lower center in plate:  
Rembrandt. f. 1638

Mat & Tech: etching on laid paper  
Dimensions: sheet (trimmed within plate mark): 16 x 11.7 cm (6 5/16 x 4 5/8 in.)  
General Subject: religion and mythology  
Specific: Adam and Eve  
Current Location: National Gallery of Art (Washington, DC); Rosenwald Collection; 1943.3.7102



# Inscription

- Accurately indicate case, line breaks, punctuation, missing texts, abbreviations, etc. in transcriptions
- Translation clearly indicated by square brackets

CONA ID 700008585 Cat. Level: item

Class.: prints and drawings

Work Type: engraving

**Title: Adam and Eve**

Creator: Albrecht Dürer (German, 1471-1528)

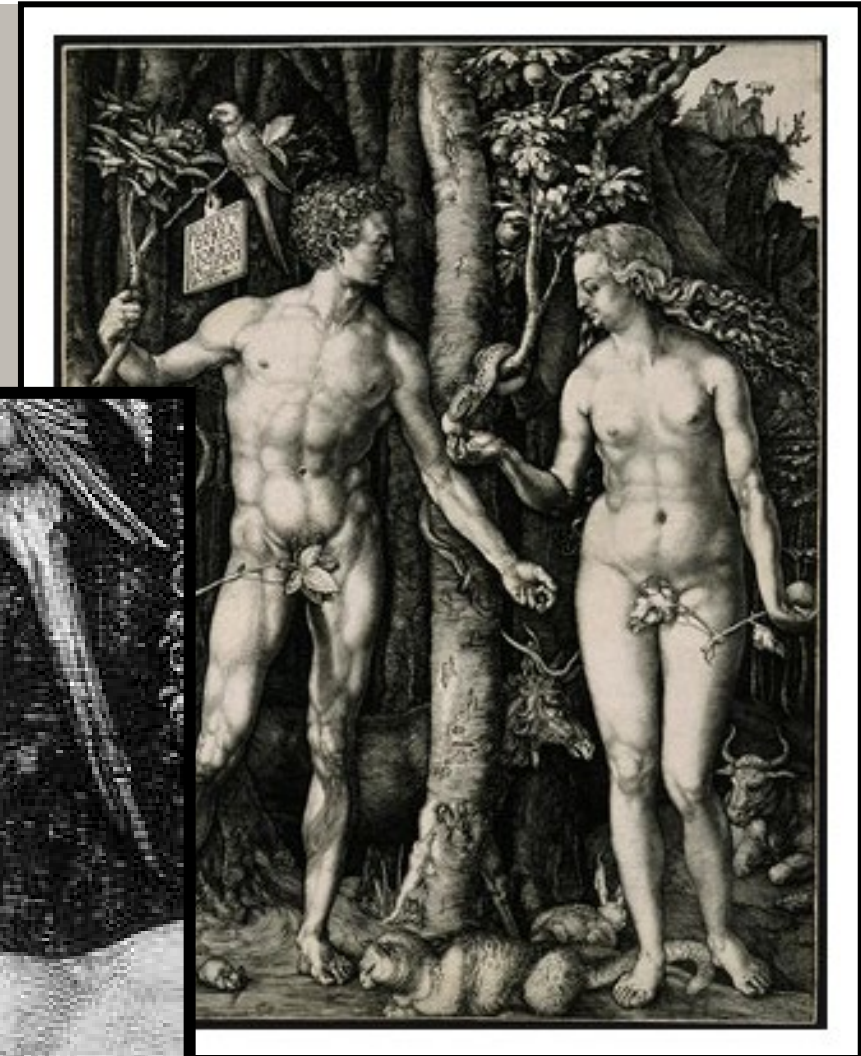
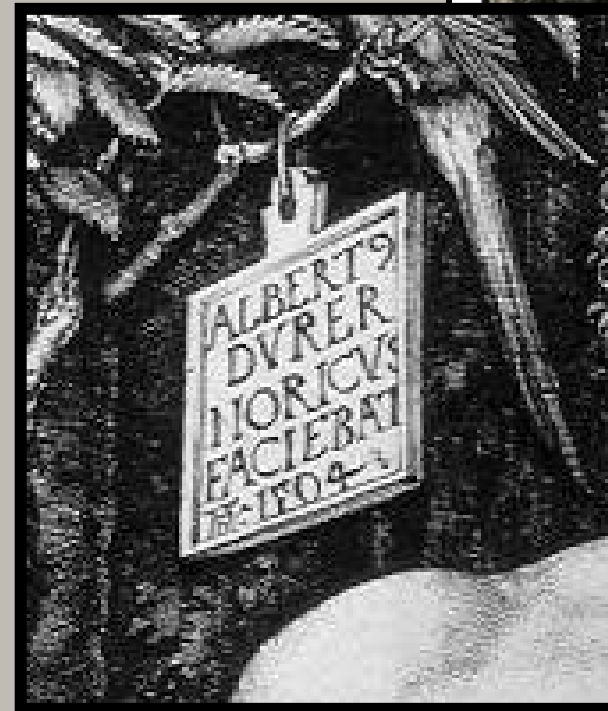
Creation Date: 1504

Current Location: National Gallery of Art (Washington, DC)

## Inscription:

signed and dated in plate, above Adam's shoulder: ALBERTUS / DVRER / NORICVS / FACIEBAT / AD 1504; translation: [Albrecht Durer of Nuremberg made this in 1504].

Eve, in which he embodied all his new ideas of beauty and harmony, and which he proudly signed with his full name in Latin.





# Inscription

- Include inscriptions on mounts, if important

Record Type: item Class: photographs American art

Work Type: photograph

**Title: Floyd and Lucille Burroughs on Porch, Hale County, Alabama**

**Creator: Walker Evans (American, 1903–1975)**

*Inscription:* signed and inscribed in pencil on mount, recto, bottom right:

## **Inscription:**

signed and inscribed in pencil on mount,  
recto, bottom right: Walker Evans; bottom  
left: Alabama, 1936

Cre

Material and Technique: gelatin silver print,

Measurements: 18.9 x 23.7 cm (7 7/16 x 9 5/16 inches)

Subject: portraits male female home

Current Location: Metropolitan Museum of Art (New York, New York)  
1999.237.4

Credit Line: Purchase, Marlene Nathan Meyerson Family Foundation  
Gift, in memory of David Nathan Meyerson; and Pat and John  
Rosenwald and Lila Acheson Wallace Gifts, 1999. © Walker Evans  
Archive, The Metropolitan Museum of Art



- May transcribe or describe the text in the Inscriptions field

# Inscription

CONA ID: 700008852 Class.: calligraphy

Work Type: scroll

Title: 愚極礼才書「極重悪人無他方便・唯稱弥陀得生極楽」

Buddhist Maxim on the Saving Power of Amida

Creator: Gukyoku Reisai (Japanese, 1369–1452)

Location: Metropolitan Museum of Art (New York, New York) Repository Number: 2014.719.9

Created: 2014

Date: 2014

Culture: Japanese

Material: Paper

Dimensions: 67 x 28.6 cm

Weight: 3/1 g

Genre: Buddhist

Description: This couplet, written in Chinese cursive script

prose: isai, a

inscriptions: Amitābha).

inscriptions: This couplet, written in Chinese cursive script

inscriptions: Inscription: Chinese cursive script, reads, from right column to left:

inscriptions: For an utterly evil person, there is no other expedient means.

inscriptions: Simply recite the name of [A]Mida to achieve birth in Paradise.

inscriptions: (Translation by John T. Carpenter)

inscriptions: (Translation by John T. Carpenter)

## Inscription:

Chinese cursive script, reads, from right column to left:

極重悪人無他方便・唯稱弥陀得生極楽

For an utterly evil person,  
there is no other expedient means.

Simply recite the name of [A]Mida  
to achieve birth in Paradise.

(Translation by John T. Carpenter)





# Inscription

- May include a translation or description instead of a transcription
- Use parentheses, brackets, and other punctuation to designate editorial comments

CONA ID: 700009491 Record Type: item Classification: paintings

Work Type: icon

**Title:** Icon with the Presentation of Christ in the Temple

**Creator:** unknown Byzantine

Creation Date: 15th century

## Inscription:

Inscribed (in Greek): (on scroll held by Anna) This Child created Heaven and Earth; (above Virgin) Mary, Mother of God; (upper left) Purification; (upper right, part of an older inscription) Purification [partially legible]

Mary) recognized the child's divinity, as indicated by the Greek text on the scroll in her hand: "This child created Heaven and Earth."





# Inscription

CONA ID: 700008587 Record Type: component

Class: manuscripts

Work Type: illuminated manuscript

Title: Johannes de Garlandia's Compendium metricum de synonymis

Creator: unknown German scribe; author: Johannes de

## Inscription:

Language: Latin; Script: Gothic; Decoration: Large red and brown puzzle initial (f. 161). Large red initials, some with simple decoration. Red paraphs. Marginal drawing (f. 173).

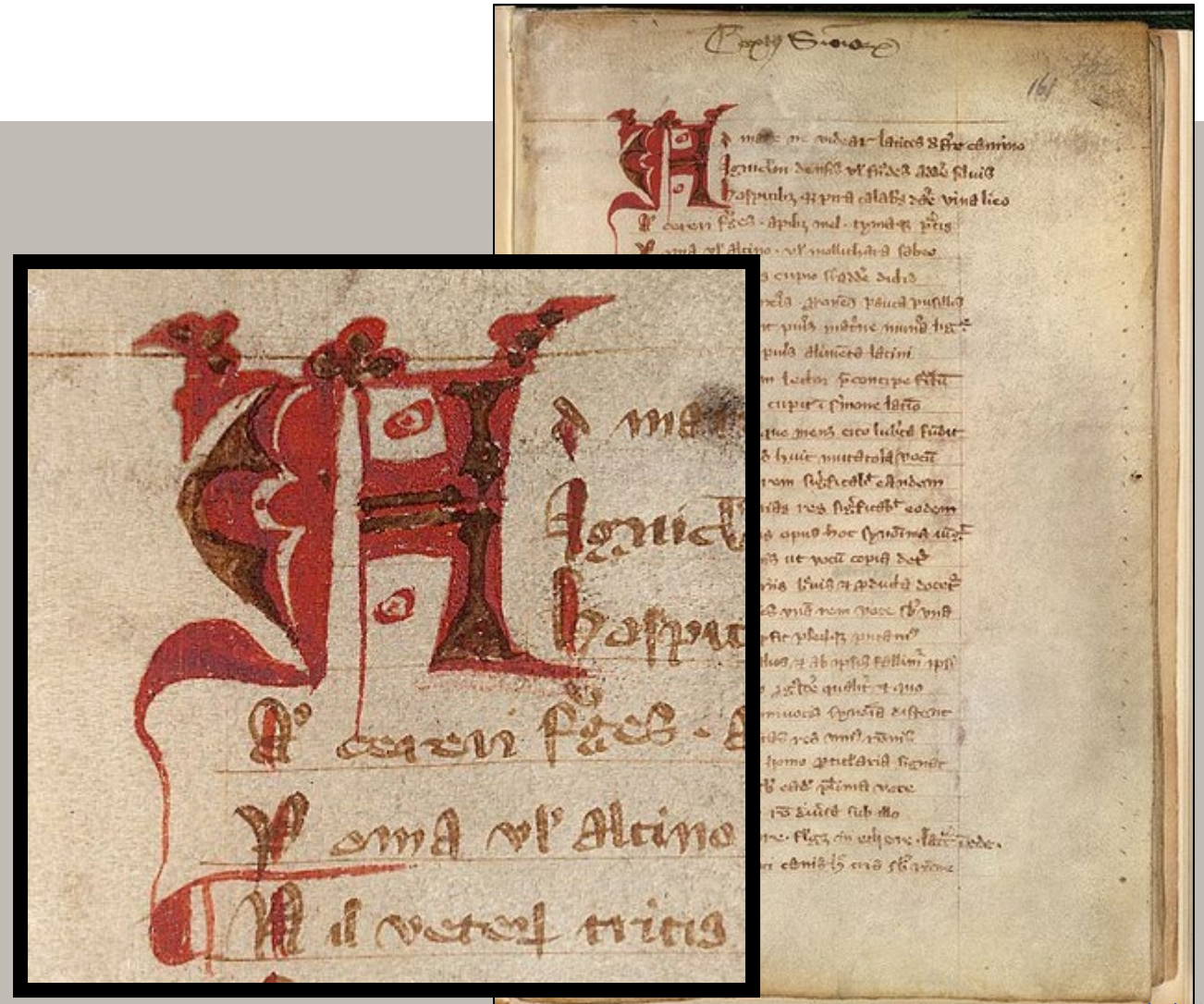
## Specific Subject:

Latin **Extent:** language

Gothic **Extent:** script

**Materials:** ink on parchment

- Inscriptions is a free-text field, may be used to describe the text appearance or content
- Index scripts, materials of inscription, proper names, etc. in indexed fields elsewhere in the record



# Watermarks

- Watermarks are marks inherent in or applied to the material before it was fashioned into the work, including watermarks and stationers' stamps or marks
- Record in Materials Display
- Describe it in Watermark field

CONA ID 700008583 Cat Level: item Class: prints and drawings Work Type: etching

Title: The palaces Creation Date: 1879/1880

Creator: James McNeill Whistler

Current

NGA 78.4.1

Mat & Tec

Mat & T

Techniq

Waterma

Collection

Place ma

Mat & Tec

Edition: Edit

Publisher: Th

Primary Insc

Dimensions:

Cat Raisonne

Acknowledge

Accession No

Subject: Col

Dimensions p

Description: A

variations of t

Lis, (a term de

only be used t

occurred whe

**Materials:** etching and drypoint; watermark:  
Strasbourg lily

**Materials Index:**

ink **Role:** material

laid paper **Role:** support

etching **Role:** technique

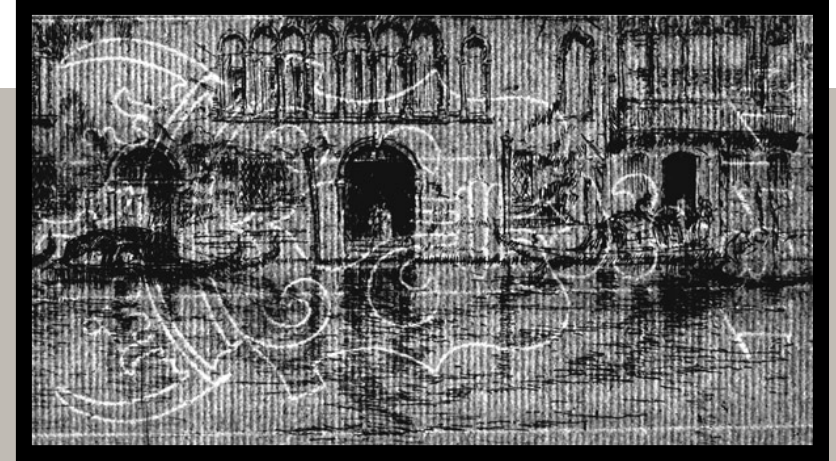
drypoint **Role:** technique

Strasbourg lily **Role:** support **Extent:** watermark

AAT

**Watermark:**

Strasbourg lily in shield with flower





- **Marks:** An identification of the mark type or name, a mark being a mark, stamp, or similar device applied to the work in the course of, or after, creation. Marks are not part of the material, as distinct from watermarks.

# Marks

CONA ID: 700009502 Catalog Level: item  
Class.: prints Work Type: color woodcut  
Title: Japanese Lady  
Creator: Utagawa Kunisada (Japanese, 1786–1865)  
Date: ca. 1850

**Inscription:**  
Kunisada, Signed Toyokuni ga

---

**Marks:**  
Censor seal (upper) Yoshimura Gentaro,  
Censor seal (lower) Muramatsu Genroku





# Creation numbers

- Record numbers that identify the work
- Repository numbers, CONA ID, URLs, numbers associated with creation

CONA ID: 700008593 Record Type: item  
Class: prints and drawings Work Type: lithograph

**Title: Face**

**Creator: Jasper Johns**

Creation Date: 1973 Publication Date: 1974

**CONA ID:** 700008593

<http://vocab.getty.edu/page/cona/700008593>

**Current Location:** ULAN

National Gallery of Art (Washington, DC, USA)

**Repository Number:** 1981.5.191 26.64

**Creation Number:**

JJ73-627; Old Gemini Catalogue Number 500

Description: Edition 49 plus 10 AP, 4 TP, RTP, PPII, 3 GEL, 8 OP, C; Collaboration and Supervision Ronald McPherson, Kenneth Tyler; Processing and Proofing Charles Ritt, Kenneth Tyler; Edition Printing Charles Ritt assisted by Barbara Thomason. The same stone and plates were used for printing edition JJ73-627A, a state edition of 15 with 3 trial proofs, which was printed before the cancellation proof was pulled. 2 trial proofs representing the discarded first drawing for Face were pulled on Laurence Barker handmade paper. 2 other trial proofs were pulled, one on Laga Narcisse and another on Amgoumois α la Main paper. Of the 8 other proofs that were pulled, 2 are of the uncorrected stone in black and were printed on Amgoumois α la Main handmade paper. The other 6 are two sets of elements in black showing each element printed singly in black. These were printed on 320 gram Arches paper



Artist



# Happenings Surrounding the Work

Events

# Events

- Events may be used to record cancellation of a (in the “multiples” group record) and other events
- Events include dates and/or links to geographic places
- Examples of Event Types that could apply to works on paper: *exhibition, disassembling, cancellation, conservation, examination, accessioning, deaccessioning*

CONA ID: 700009496 Record Type: item  
Class: prints and drawings Work Type: print

**Title: Snow (multiples)**

**Creator: David Hockney**

Creation Date: 1973

Measurements: 101.6 x 85.1 cm (40 x 33 1/2 in.)

Current Location: M

Accession Number

Catalogue Number

Gemini Catalogue

Materials: 9-color

Facture: 1. light blu

(stone), 4. dark ma

7. dark gray (stone

Dimensions 101.6

Description: Cance

Edition 98 plus 12

Supervision Kenne

Printing James Webb assisted by Robert Kniser, Donna Rae Hirt, Remarks The

stones, plate, and screens were used for edition printing of DH73-506A .

## **Descriptive Note:**

... Cancellation was documented with printing of edition in 1973...

## **Event**

**Type:** cancellation

**Display Date:** 1973

**Start:** 1973 **End:** 1973







# Origins and Appearance

## Style and Culture

# Style and Culture

- Style field records *style, period, group, movement, dynasty*

CONA ID: 700009498

Class: ❖ Asian art ❖ calligraphy ❖ painting

Work Type: handscroll

Title: Viewing the Waterfall at Longiu

Creator primary painter and calligrapher was Dai Xi  
additional inscriptions and colophons added by other  
officials

\*Creation Date: probably between 1847 and 1849

Style: **Style field:** Wen ren

AAT

\*Subject: pine trees ❖ clouds ❖ pavilions ❖ Long'iu (Dragon Pool) ❖ Yent'ing Mountains ❖ Mountain of Myriad Geese

\*Current Location: Department of Asian Arts, The Saint Louis Art Museum ( Saint Louis, Missouri, USA) ID: 7:1985

Creation Location: Beijing (China)

\*Measurements: 31.9 cm x 133.9 cm

\*Materials and Techniques: ink on paper, in a brocade cover with calligraphies written on separate sheets

Inscriptions: inscribed with the colophons and encomia of the artist and several other collaborators: Dai Xi, Luchuang Juren , Lun An, Meng Xin, Shun Qi, Shun Shi, Shun Si, Song Ping, Yu An, Jing Dong Juren, and Wen Jie

Description: This is an example of the Wen re style, where the work, comprising painting, poetry, and calligraphy, was created by scholars and gentlemen, rather than professional painters or craftsmen. Dai Xi and the others involved with the creation were scholar-officials at the imperial court or its offices in the provinces



# Style and Culture

- May record Style and also Culture
- May flag Type: *style, period, group, movement, dynasty*

CONA ID 700008601 Catalog Level: component

Class: manuscripts Work Type: illumination

Title: **A Crowd Watches a Flying Pelican Luring Smaller Birds into Its Large Beak**

Creator: **Shaykh Azari**

Creation Date: 1613

Current Location: Walters Art Museum

W.652.162A

Credit Line: Acquired by Henry Walters

Mat & Tech: tempera and gold on parchment

Dimensions: 11 13/16 x 6 3/4 in. (30.0 x 17.0 cm)

Relationship Number: folio 162A

Inscriptions: [Date] 22 Rajab 1022 [8 September 1613]

Culture: Islamic Dynasty: Safavid

Reign: Shah Abbas (1585-1628)

Creation Location: Afghanistan

Ownership/Collection History: Henry Walters, Baltimore [date and mode of acquisition unknown]; Walters Art Museum, 1931, by bequest.

**Culture:** Islamic

**Style field:** Safavid

**Type:** dynasty

AAT





# Style and Culture

- Style field records *style, period, group, movement, dynasty*

CONA ID: 700009497 Record Type: component  
Class: manuscripts Work Type: illuminated manuscript  
Title: Lindisfarne Gospels: Initial page to St John's Gospel  
Creator: probably Eadfrith (British, late 7th-early 8th century)  
Creation Date: late 7th or early 8th century

**Style field:** Insular  
**Qualifier:** style

**General Subject:**

text  
religion and mythology

**Specific Subject:**

Gospels, the (Bible, sacred text) IA  
Old English (Anglo-Saxon language) **Extent:** language  
Latin (Language) **Extent:** language AAT  
Insular majuscule **Extent:** script





## Text About the Work

Descriptive Note



# Descriptive note

- Descriptive Note: Discuss some or all of the salient characteristics and historical significance of the work
- Including uncertain info, function, historical context, physical form
- Include the source of the information

CONA ID: 700009492 Record Type: item

Class: Indian and Himalayan Art Work Type: copper grant

Title: Tamrashasana (Copper Grant)

Creator: unknown, India, probably Karnataka or Andhra

**Descriptive Note:** Made in India, possibly made in Andhra Pradesh, Karnataka, or Telangana. In ancient India, texts were written on cloth, bark, or palm leaves. When a more permanent record was required, writing was carved into stone or metal. From at least the fourth century, permanent records of royal gifts and property transactions were inscribed on flat sheets of copper called a tamrashasana (literally copper grant or edict). A tamrashasana can be a single sheet or multiple sheets held together with a ring to which a cast royal seal is often affixed.

**Source:** Philadelphia Museum of Art online

**Page:** accessed 3 July 2016





# Descriptive note

- For volumes: May include codicology, collation, contents, etc.

CONA ID 700008618 Catalog Level: volume

Class: manuscripts Work Type: illuminated manuscript

Title: Mondsee Gospels and Treasure Binding with Four Evangelists and Crucifixion

Creator: illuminator: unknown German; scribe: Othlon of Regensburg

**Descriptive Note:** Codicology: 228 fols. + 1 flyleaf; 27.8 x 21.7 cm (textblock: 14.4 x 10.1 cm); 1 column of 17 lines, ruled in brown ink; 5 large interlaced initials in gold and silver Contents: fols. 1r-208r: Gospel readings for the liturgical year, beginning with Christmas vigils

fols. 63r-76v: Matthew; Passion narrative

fols. 76v-85v: Mark; Passion narrative

fols. 85v-94v: Luke; Passion narrative

fols. 94v-102v: John; Passion narrative fols. 208-220v: Common of Saints fols. 222r-223v: Gospel readings for non-proper feriae

fols. 223v-225v: Gospel readings for votive masses

fols. 227v-228v: Gospel readings for Office of the Dead

**Source:** Walters Art Museum



# Descriptive note

- For groups: May be used for archival description

CONA ID: 700008570 Record Type: group Class: Architecture

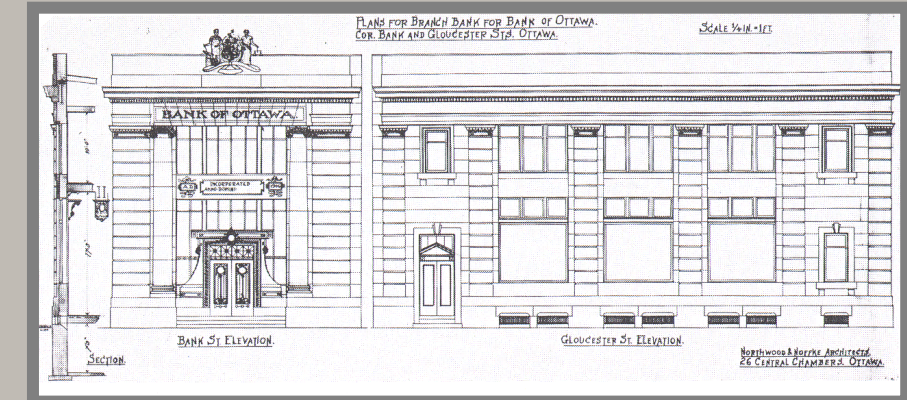
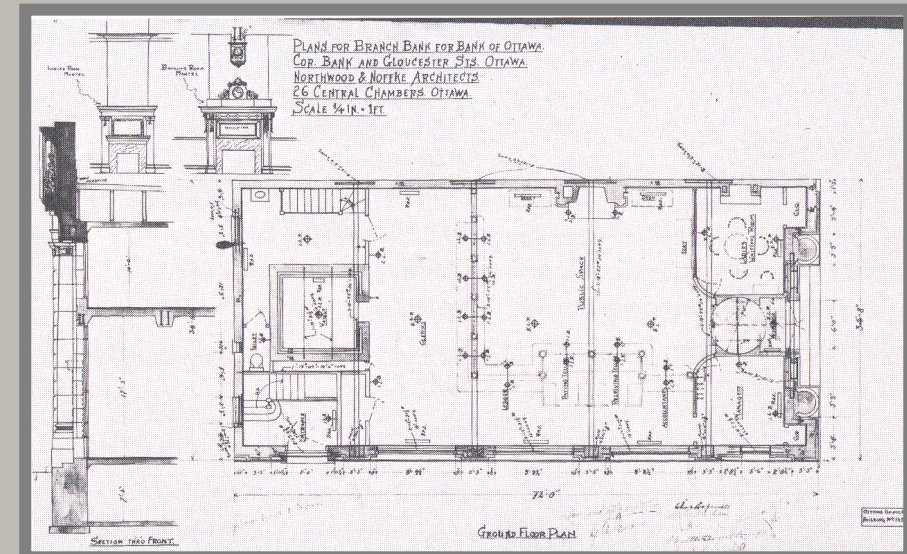
Work Type: • architectural documents

Title: Architectural drawings relating primarily to residences and commercial and public buildings in Ottawa from the Office of Werner E. Noffke, Ottawa

Creator Display: Office of Werner E. Noffke, Ottawa

**Descriptive Note:** This collection contains 2241 drawings representing some 200 projects by Ottawa architect Werner E. Noffke over a period of 60 years. Residences, offices, and commercial buildings, exhibition halls, and churches appear in the collection, along with projects for buildings for foreign legations. A great deal of Noffke's work was done for the Government of Canada.

**Source:** National Archives of Canada





# Descriptive note

- Physical condition may be discussed if relevant

CONA ID 700000108 Catalog Level: item ▪  
Class ▪photographs ▪American art ▪ \*Work Type : ▪ daguerreotype

Title: A Young Mother with Her Daughter

Creator Display: unknown American

\*Current Location: private collection \*ID: N/A

**Descriptive Note:** Quarter-plate daguerreotype of a young mother, wearing a fancy plaid dress, and her daughter, both with gilt detail on their earrings and necklaces, without a seal, in a leather case. There are some light tarnish spots, especially noticeable in the background, giving it a faintly mottled look. There is a small accretion in the lower left portion of the image on the mother's dress, and another smaller one to the right of the young girl's arm. There are two intertwining tarnish lines across the lower right corner (which is probably due to being housed with a cracked piece of cover glass for long period of time). The case is generally worn and its hinge has been replaced.

**Source:** Sotheby's [online]







# Position Among Multiples

Edition and State

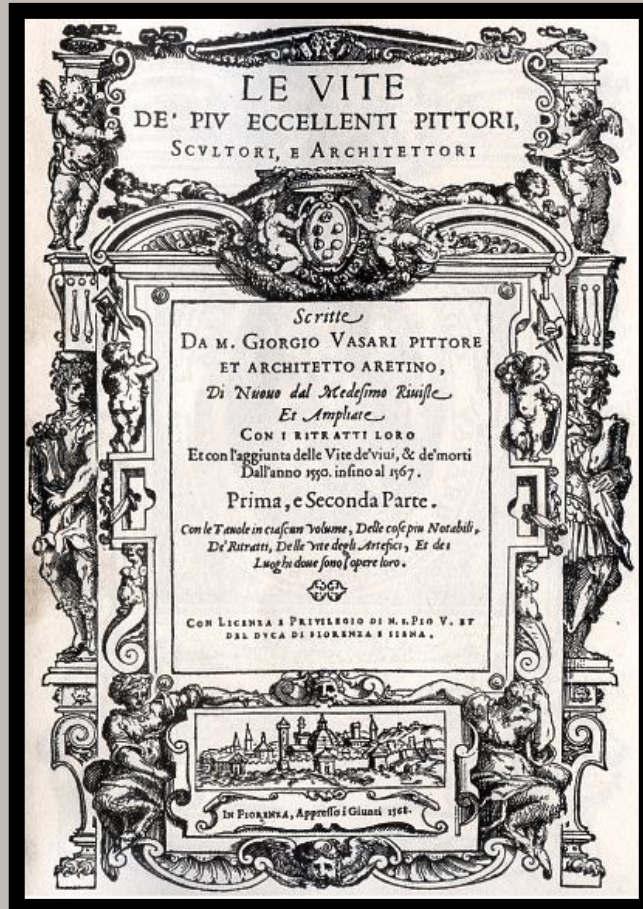
# Edition

- An indication of the placement of a work in the context of prior or later issuances of multiples of the same work. Edition either identifies a specific work in the context of a group issued at the same time, or defines an issuance of a work in relation to previous and subsequent editions.
- Record the Edition of prints or books

CONA ID 700008591 Catalog Level: item  
Class: special collections work Type: rare book  
Creator: Giorgio Vasari (Italian, 1511-1574)  
Publisher: I Giunti  
Title: Vite de' piu eccellenti pittori, scultori et architettori  
Title: Le vite de' piu eccellenti pittori, scultori, et architettori / scritte, & di nuouo ampliate da M. Giorgio Vasari, pit. et archit. aretino ; co' ritratti loro, et con le nuoue vite dal 1550. insino al 1567 ; con tauole copiosissime de' nomi, dell'opere, e de'luoghi ou' elle sono.  
Publication Place: Florence  
Publication Date: 1568  
General Subject: literary  
Specific: biography | artists  
Description: 3 pts. in 3 v. : ports. ; 25 cm. (4to) revised, expanded and illustrated version of the 1st ed. (Florence : Lorenzo Torrentino, 1550).

**Edition:** 2nd edition

Sources: Mortimer, R. Italian 16th cent., 515  
Notes: R  
Current Location: Getty Research Library (Los Angeles, California) 85-B23279



CONA ID 700008592 Catalog Level: item  
Class: prints and drawings Work Type: lithograph  
Creator: Claes Oldenburg  
Title: Typewriter Eraser  
Creation Date: 1970  
Current Location: National Gallery of Art (Washington, DC);  
Dimensions: 31.1 x 24.1 cm (12 1/4 x 9 1/2 inches)  
Mat & Tech: 3-color lithograph on Rives BFK paper

**Edition:** 100/100

Facture: Colors or Sequence 1. pink (aluminum), 2. transparent red-brown (stone), 3. green-black (stone)  
General Subject: utilitarian objects Type: description  
Specific: eraser  
NGA Accession Number 1991.74.182; 38.18; © Gemini G.E.L. and the Artist; Catalogue Number 38.18; Gemini Work Number CO70-310; Old Gemini Catalogue Number 182  
Description: Edition 100 plus 20 AP, RTP, PP II, 3 GEL, C. Collaboration and Supervision Kenneth Tyler; Processing and Proofing Kenneth Tyler; Edition Printing Charles Ritt assisted by Andrew Vlady, Richard Wilke





# State

CONA ID 700008589 Catalog Level: item Class: prints and drawings  
Work Type: drypoint  
Title: Christ Presented to the People  
Creator: Rembrandt van Rijn (Dutch, 1606–1669) Mat & Tech: drypoint

## State: 2:8

Current Location: Metropolitan Museum of Art (New York, New York); Gift of Felix M. Warburg and his family, 1941 (41.1.34).

Description: The Roman governor Pontius Pilate on the dais points to Christ at his side as he asks the people whether he should release Barrabas or Christ (Matthew 27:21–23). Just as fascinating as the riveting central subject of this powerful print are the varied characters, attitudes, and poses to be found within the crowd of spectators witnessing the event from the street below and the surrounding windows. Rembrandt composed this print entirely in drypoint, which accounts for the velvety quality of many of the lines. With drypoint, Rembrandt could combine the immediacy of drawing with the ability to print many impressions of a single image. This impression was printed on Japan paper, whose yellow tone bathes the scene in a warm light. The standard-size Japan sheet was smaller than Rembrandt's printing plate, but the printmaker solved this dilemma by adding an extra strip of paper to the top of the sheet.



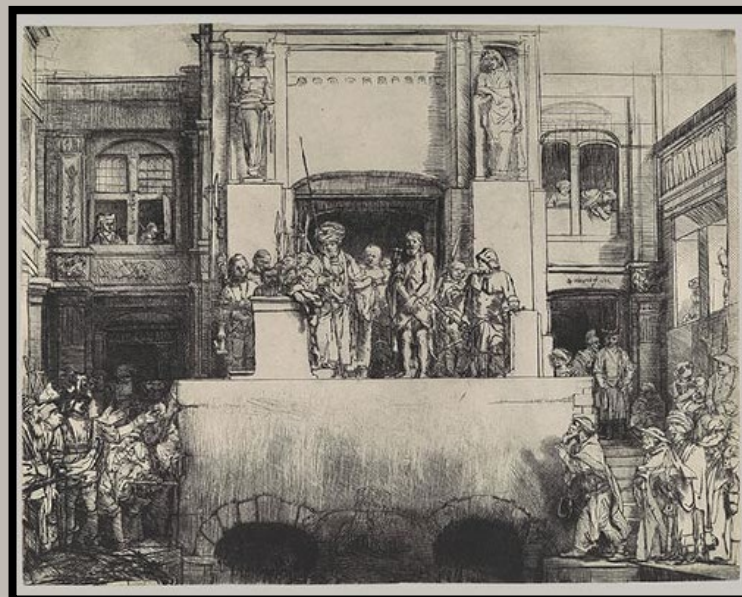
CONA ID 700008590 Catalog Level: item Class: prints and drawings  
Work Type: drypoint  
Title: Christ Presented to the People  
Creator: Rembrandt van Rijn (Dutch, 1606–1669) Mat & Tech: drypoint;

## State: 8:8

Dimensions: 13 3/4 x 17 15/16 in. (34.9 x 45.6 cm)

Current Location: Metropolitan Museum of Art (New York, New York); Gift of Felix M. Warburg and his family, 1941 (41.1.36)

Description: Rembrandt treated this large drypoint almost as a painting, making marked changes to the composition as he reconceived the scene over and over. In the sixth state of the print, he removed much of the original crowd that stood directly below the main event and replaced it with two brick arches over an unidentified chasm. Between the arches he also added a sculpted male figure, lightly covered over in this, the final, state. The iconographic significance of these changes remains a mystery, but compositionally they serve to thrust the viewer into direct confrontation with Christ's face.



- State: For a work that was created as multiples, an indication of the relationship of the state of the work to other stages of the multiples
- May also describe the Multiple, even each State, as a conceptual work, as a separate record
- Then link the records for these individual physical works to the records for the conceptual entities



# State

- Multiples: For example, prints made from the same plate
- Each print is described as a unique item; then linked to a record for the multiples
- (conceptual relationship)

Sample *Multiples* record

CONA ID 700008519

Catalog Level: multiples

Classification: prints and drawings

Work Type: drypoints

Title: Christ Presented to the People

Creator: Rembrandt van Rijn (Dutch, 1606–1669)

Description: Rembrandt treated this large drypoint almost as a painting, making marked changes to the composition as he reconceived ...

State: 1

State: 2

State: 3

State: 4

State: 5

State: 6

State: 7

State: 8



# State

- Authorities for states of prints
- Use the Record Sources field to make references to codes or numbers in authoritative reference works

CONA ID 700008590 Catalog Level: item Class: prints and drawings

Work Type: drypoint

Title: Christ Presented to the People

Title: Ecce Homo

Creator: Rembrandt van Rijn (Dutch, 1606–1669)

Mat & Tech: drypoint on paper

**State:** 8:8

**Record Source:** Bartsch, Illustrated Bartsch (1978)

**Page [Code]:** B076

Current Location: Metropolitan Museum of Art (New York, New York); Gift of Felix M. Warburg and his family, 1941 (41.1.36)

Dimensions: 13 3/4 x 17 15/16 in. (34.9 x 45.6 cm)

General Subject: religion and mythology Specific: Ecce Homo (Life of Christ)

Description: Rembrandt treated this large drypoint almost as a painting, making marked changes to the composition as he reconceived the scene over and over. In the sixth state of the print, he removed much of the original crowd that stood directly below the main event and replaced it with two brick arches over an unidentified chasm. Between the arches he also added a sculpted male figure, lightly covered over in this, the final, state. The iconographic significance of these changes remains a mystery, but compositionally they serve to thrust the viewer into direct confrontation with Christ's fate.





Are There Other Important Data?

Additional possible fields



# Sources

- Sources are critical for Titles/Names and for Descriptive Note
- Sources may include the contributor/repository DB
- For the Record in general = for all other information

CONA ID: 700001038 Cat. Level: item Record Type: Movable Work Work Type: etching

**Title:** Il castel dell'acqua Marcia

**Creator:** Piranesi, Giovanni Battista (etcher, 1720-1778)

**Title:** Il castel dell'acqua Marcia

**Source:** GRI Special Collections Finding Aids databases (2012-)

**Source ID:** 2000052133 **Page:** 651056

**Descriptive Note:** Starting in the 1740s and continuing throughout his career, Piranesi ...

**Source:** GRI Special Collections Finding Aids databases (2012-)

**Source ID:** 2000052133 **Page:** 651056

## Record in General

**Source:** Hind, A. M. Giovanni Battista Piranesi

**Source ID:** 2000052464 **Page:** no. 34

**Source:** Robison, A. "Dating Piranesi's early Vedute di Roma," in Bettagno, A., ed. Piranesi tra Venezia e l'Europa **Source ID:** 2000052465 **Page:** 11-33

**Source:** Wilton-Ely, J. Giovanni Battista Piranesi, the complete etchings

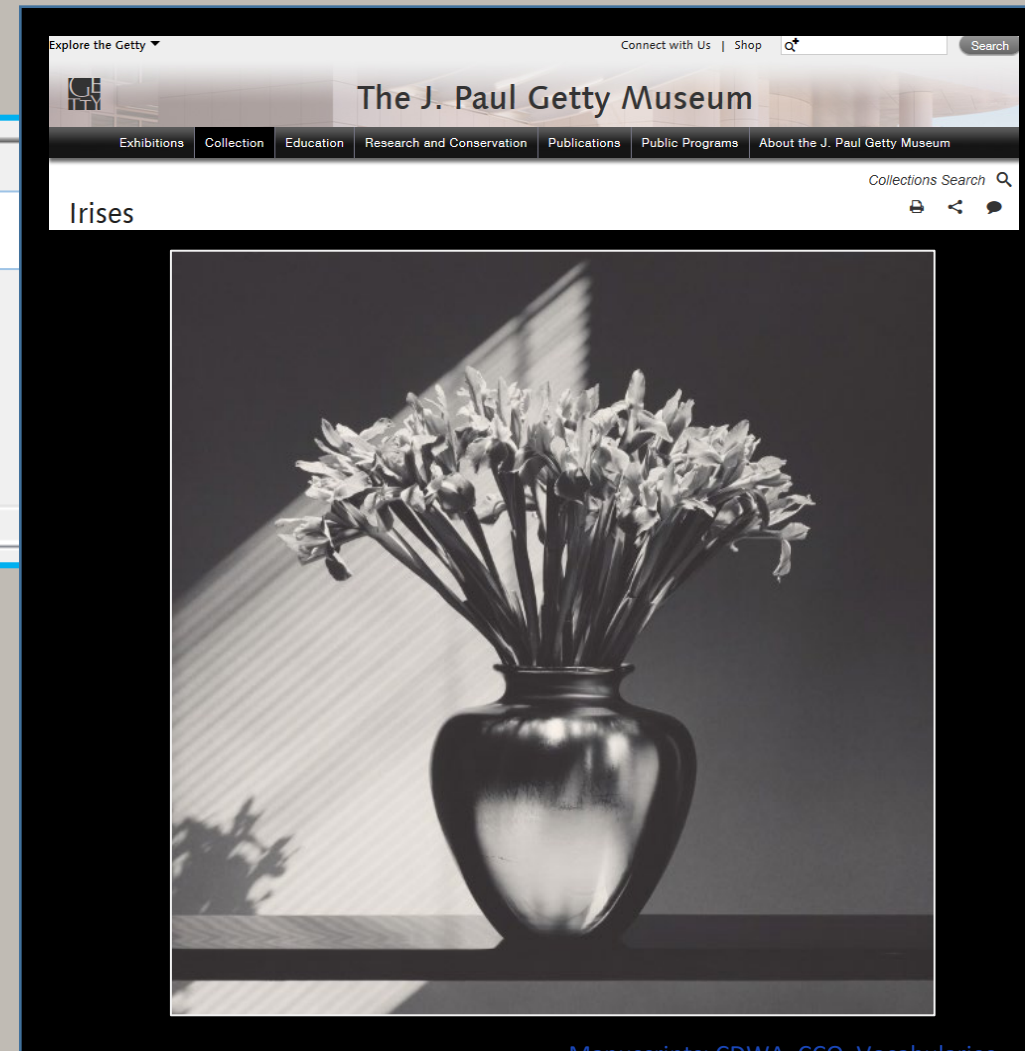
**Source ID:** 2000052466 **Page:** no. 169



# Link to images

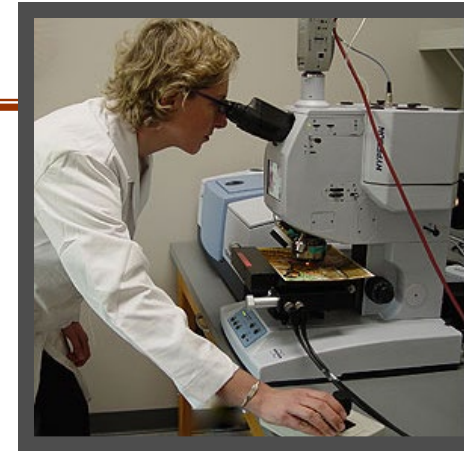
- CONA includes links to images of the works
- It thus may provide metadata to access and link to images in the linked, open world

| Order | Image URL   | Go! |
|-------|---|-----|
| 1     | <a href="http://www.getty.edu/art/collection/objects/254471/">http://www.getty.edu/art/collection/objects/254471/</a> |     |



See CDWA for these also

- Exhibition/Loan History
- Ownership/Collecting History
- Orientation/Arrangement
- Copyright Restrictions
- Cataloging History
- Related Visual Documentation
- Related Textual Documentation
- Context  
(Events, Archaeological, Architectural, Historical)





# Conservation/Treatment History

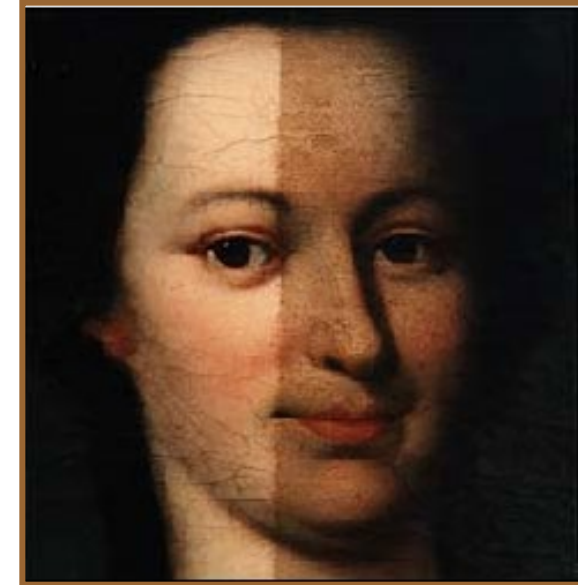
## DEFINITION

Procedures or actions that a work has undergone to repair, conserve, or stabilize it.

## SUBCATEGORIES

- **Description**
- **Type**
- **Agent**
- **Date**
  - **Start Date**
  - **End Date**
- **Place**
- **Remarks**
- **Citations**
  - **Page**

- Conservation information recommendations are included in CDWA
- Description and indexing fields



GEN

A work of art or architecture may undergo conservation or treatment. The procedures should be documented in a separate category. In the case of modern treatments, many details of the treatments, it may be possible to reconstruct what was done by the examination of it. Opinions may differ about the extent of the treatment of a work of art or architecture.

The conservation profession uses many technical analytical procedures. The results are conveyed or summarized verbally, or presented in a written report.

# Condition/Examination History

## DEFINITION

An assessment of the overall physical condition, characteristics, and completeness of a work of art or architecture at a particular time. This includes examinations of the work under special conditions, such as ultraviolet light, but excludes interventions or treatments that alter the condition of a work, such as restoration or conservation.

SU

- **Description**
- **Type**
- **Agent**
- **Date**
  - **Start Date**
  - **End Date**
- **Place**
- **Remarks**
- **Citations**
  - **Page**

GE

- Condition is important to repositories
- May not be displayed to end users

- See CDWA for Condition description and indexing fields



Repositories routinely track the condition for the works in their care or caretakers of architecture will track condition reports. The condition reports manage the care of art, architecture, and cultural heritage objects. It charts the condition of the work and ensures that proper preventive and conservation strategies are in place. Condition reports typically should be prepared when an object enters the collection. Periodic reports should be made in order to determine whether the condition has changed and conservation is required. Condition reports are generally sent with loans or exhibitions of art works. The condition of a work of art or architecture may change over time; hence there may be more than one







## Making Data Accessible

Utilize the Getty vocabularies, including LOD releases

# What is Linked Open Data (LOD)?

- The AAT, TGN, and ULAN are now available as LOD
- They are published under the Open Data Commons Attribution License (ODC-By) 1.0
- When data is linked and open, it means that data is structured and published according to the principles of Linked Data, so that it can be both interlinked and made openly accessible and shareable on the Semantic Web. The goal of linked open data is to allow data from different resources to be interconnected and queried.
- In order for data to be understood and processed automatically by computers, data in records or about resources must be expressed in a standard format. Each thing (for example, a museum object, a place, or a person) must be represented by a persistent identifier (known as a Uniform Resource Identifier (URI)). A Resource Description Framework (RDF) is a language or format for describing things as well as the relationships between things as simple properties and values (known as 'triples'), while things are represented using URIs.

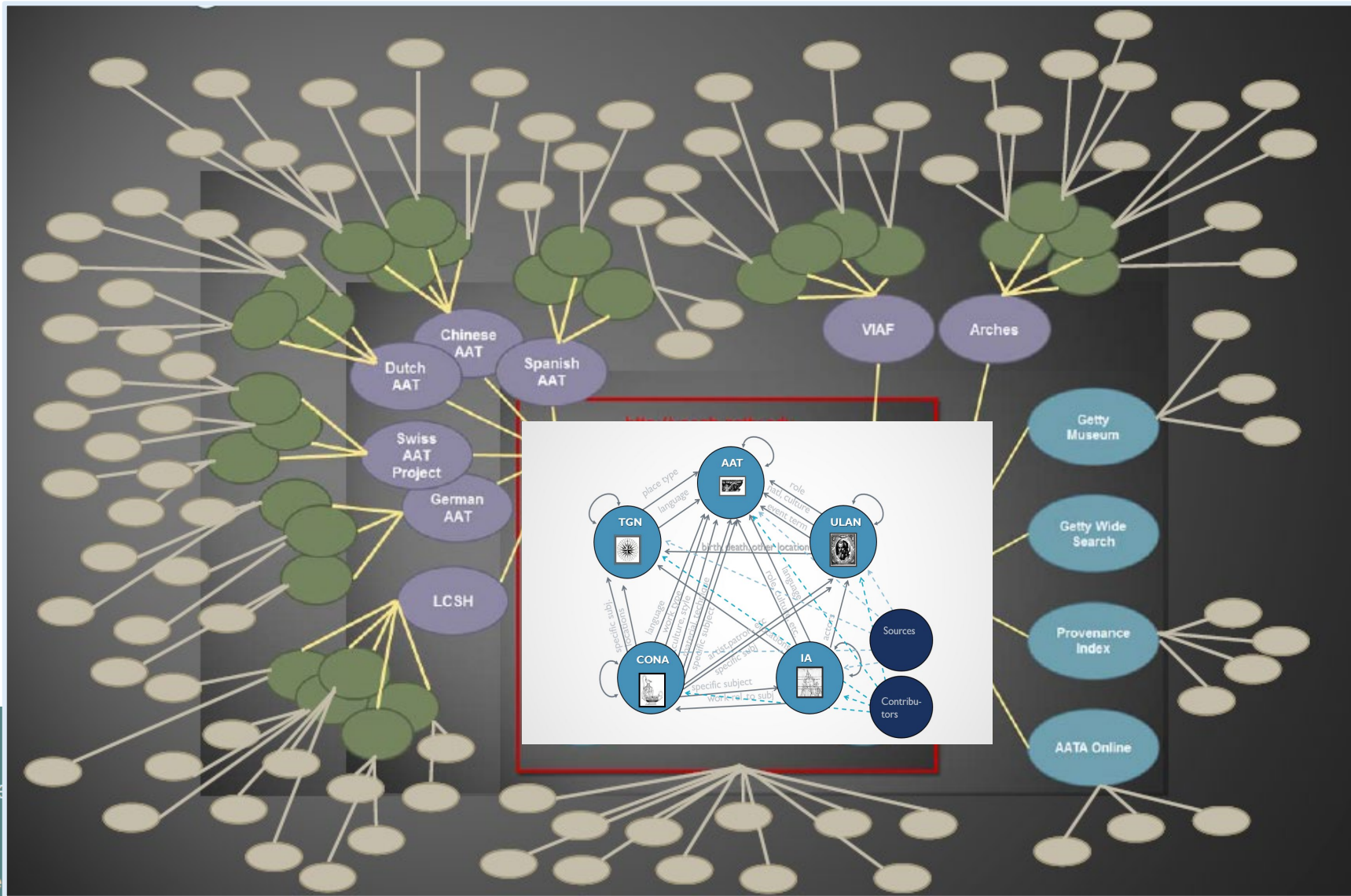
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```

```
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"value": "00198841",  
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```





# Getty vocabularies providing conduits to links in the cloud



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{
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    "uri", "value":
    "literal", "value
  }, "Predicate":
  "xml:lang": "es",
  "http://vocab.ge
  "http://www.w3.org/2000/01/rdf-schema#label"
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```
: {
  "type":
  "in", "type":
  "aat/300198841"
  "Object": {
    "":
```

**Thank you.**

---

Patricia Harpring  
Managing Editor  
Getty Vocabulary Program

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[vocab@getty.edu](mailto:vocab@getty.edu)