

## **Getty Scholar Housing Resident Policy**

### **Policy Statement**

The Getty's Scholar Housing facility is designed to house residential scholars and other invited professionals, and to support and promote an active scholarly community through its communal spaces. Scholar Housing is an important feature of the Getty's programming, while remaining a hospitable residence for individuals and their families.

### **Policy Purpose**

The policy on Scholar Housing describes the intended purpose of and establishes guidelines for proper use of Scholar Housing's facilities by invited visitors and staff.

### **Who should read this policy?**

All visitors and residents of Scholar Housing, Getty staff working with individuals residing at the Scholar Housing facility (i.e. programmatic staff and OSIP staff).

### **Guidelines**

- The Housing Coordinator's role is to manage and maintain the apartments and to utilize the building's communal spaces to their best advantage to foster community.
- The Getty will provide residential scholars and invited professionals with a furnished apartment including linens, dishes and other basic household items. While most apartments have one bedroom, there are a limited number of two bedroom apartments for resident scholars with dependent children.
- Apartments are assigned according to various criteria including, but not limited to, length of stay, arrival/departure dates, purpose, family size, community, accessibility, pets, light and noise.
- Secured carport parking is available at Scholar Housing for use by residents. Spaces are not assigned and will be occupied on a first-come-first-serve basis.
- The Scholar Housing Coordinator is not responsible for receiving shipments on behalf of residents.
- Personal furniture, personal art work and personal large items cannot be moved into Scholar Housing Apartments.
- Residents are responsible for the general upkeep and cleanliness of their assigned living space. Basic cleaning tools are provided in each apartment. Cleaning services are not provided during the residency. Cleaning services may be hired at the expense of the resident.
- Upon departure, apartments must be left in the condition they were in upon arrival. Furniture and art work must be repositioned in their original spaces.
- Maintenance issues should be reported as soon as possible to Scholar Housing staff.

- Smoking is not permitted in any of the apartments and communal spaces.
- Quiet time at Getty Scholar Housing is between 12 midnight and 7 AM.
- The intention to bring pets to Scholar Housing must be specified in the OSIP questionnaire or in a written request sent to OSIP shortly after receiving the Getty invitation. Failure to comply with this policy will result in the exclusion of the pet from Scholar Housing. Requests for pets to stay at Scholar Housing are evaluated on an individual basis.
- Pets are not allowed in the common areas at any time.
- Pets belonging to short-term residents and to temporary invited guests of residents are not allowed in the building.
- Disputes among residents must be politely solved by the involved parties. Being disrespectful to other residents and their families at Scholar Housing is never acceptable.
- Apartments may not be sublet or transferred to anybody, for any reason, at any time.
- Residents must be on the premises when hosting invited guests in their apartments.
- Residents should move into their unit during their first week of assignment. Moving in may only occur during Scholar Housing regular business hours so that residents may be greeted by and receive an orientation from the Scholar Housing Coordinator.
- Early check in or extended stays at Scholar Housing are not permitted. Residents must check in and out of the facility according to the dates indicated in the invitation and/or agreement letter.
- The Getty is not responsible for the theft or loss of personal items while in residence.
- Getty Staff provides as much notice as possible when access to residential units is needed. However, the Getty reserves the right to enter units without notice when deemed necessary.
- Accommodation at Getty Scholar Housing is considered imputed income for U.S. sojourns exceeding 12 months and it will be reported and taxed according to Federal and State requirements. For U.S. sojourns of less than 12 months, it will be reported and it may be taxed according to Federal and State requirements.
- Residents using personal computers shall adhere to the [Scholar Housing Wireless Policy](#).