



The Getty Foundation

Getty Graduate Internship Positions, 2009-2010

J. Paul Getty Museum

The **J. Paul Getty Museum** collects and exhibits Greek and Roman antiquities, European paintings, drawings, manuscripts, sculpture and decorative arts, and European and American photographs and offers a range of special exhibitions and educational programs. A few internships will be located at the Getty Villa. For more information about the Museum, go to www.getty.edu/museum.

Curatorial

Antiquities (Getty Villa, Greek and Roman Art)

The intern in the Antiquities Department participates in all departmental activities, from the preparation of exhibitions, acquisition proposals, loans, and public programs to research on the collection and development of data for collection management records. S/he also leads specialized public tours on aspects of the collection. The intern works closely with departmental staff and with registrars, conservators, mount-makers, preparators, designers, and others, and will gain experience in diverse aspects of curatorship, installation, museum education, and conservation.

Decorative Arts (northern European and French, 1660-1795) and Sculpture (European, prior to 1900)

The Decorative Arts internship offers a full introduction to the work of the curatorial department. The intern will be provided with extensive opportunities to study the collection and its development, management, installation, and interpretation. Projects will include work on major reinstallations of permanent collections galleries and work on international loan exhibitions. This work may include writing gallery didactics, labels, and exhibition materials and conducting background research on objects to be displayed.

Drawings (European, prior to 1900)

The Drawings Department intern will be involved in all aspects of the curatorial department, including planning exhibitions, researching acquisitions, and assisting with the care and interpretation of the collection. The internship will allow for exposure to the more specialized aspects of working with drawings.

Illuminated Manuscripts (European, 800-1600)

The Manuscripts Department intern will be assigned a variety of responsibilities, both administrative and research-oriented, to highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection, understand fundamental aspects of a curatorial department, and learn about organizing exhibitions both large and small.

Paintings (European, prior to 1900)

The Paintings Department strives to familiarize its graduate interns with as many aspects of curatorial work as possible. Like the curators, the Paintings Department intern works on a wide array of projects. The intern will carry out long-term research and writing tasks

associated with the Online Collection Catalogue, exhibitions, and acquisitions, as well as daily projects such as updating object files, writing gallery labels, and assisting with gallery installations.

Photographs (European and American)

The intern in the Photographs Department will assist the curatorial staff on one of the following 2009/10 exhibitions: *Still Life, Frederick H. Evans, or Photojournalism*. S/he will conduct research on the permanent collection, catalogue works for display, and write label copy. In addition, the intern will work on acquisition proposals, collections management, and staffing the departmental study room on a rotating basis.

Conservation (12 months)

Antiquities Conservation (Getty Villa)

The Antiquities Conservation intern will focus on the inspection, care, and treatment of objects in the Museum collections and as part of collaborative international projects. S/he will work on a variety of treatment and analytical projects with each member of the department and be responsible for a number of treatment or research projects during the year. To the extent possible, the intern's particular interests will be accommodated.

Decorative Arts and Sculpture Conservation

Depending on his/her qualifications and interests, the Decorative Arts Conservation intern will work on a range of potential research projects including technical examinations of the Getty's Rococo furniture and gilt-bronze object collections. This project will include in-depth examination and analysis of objects, Radiography, X-ray fluorescence, and microscopy. The intern is encouraged to take on a few treatment projects and pursue a research project of his/her own, utilizing the Getty's resources and advisory expertise. The intern will also participate in the department's responsibilities for its active temporary exhibition program.

Paintings Conservation

The intern in the Paintings Conservation department will work with all members of the department on the study and treatment of paintings from the Getty's collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, ongoing technical and conservation materials studies, and the Getty's exhibition program.

Collections

Collections Information and Access

The intern will become acquainted with the management, production, and dissemination of documentation and interpretative material on the Museum's collection. Projects may include new media initiatives, digital media production, information management and the application of standards-based practices, information systems and technology, digital asset and rights management, preservation, personalization, and community spaces.

Design

Exhibition Design

The Exhibition Design intern will be involved in designing the Getty visitor's experience. The intern will participate in the creative work of planning, conceptualizing, and designing and installing special exhibitions, education spaces, galleries, and wayfinding systems. S/he will join the design team, which is comprised of specialists from fields including Interior Design, Graphic Design, Industrial Design, and Architecture. The department is fast-paced and offers a hands-on studio environment in which the intern will have first-hand exposure to project development processes.

Education

Museum Education

The Education Department has two of the strongest teaching programs in the country: the Gallery Teaching Program, built on a corps of 18 professional gallery teachers, and the Docent Program, consisting of 300 volunteer docents. The intern will learn about and practice teaching public programs in the galleries of the Museum, and in the gardens and grounds of the Getty Center. The intern will learn about the recruitment, training, scheduling, administration, and evaluation of docents/gallery teachers. Subjects of study will include the history, theory, and methods of museum teaching.

Public Programs

Public Programs

The intern in the Department of Public Programs participates in the overall development, planning, and coordination of a diverse array of performing arts (music, theater, dance and film) events for both the Getty Center and the Getty Villa, with involvement at various stages of program management. Special projects will be assigned.

Registration

Registrar (Getty Villa)

The intern in the Registrar's Office will learn the Getty Museum's collections policies, registration procedures, and collections management practices. The intern's primary responsibilities will be to assist with exhibitions, loans, and permanent collection projects. The intern will attend exhibition launch and installation meetings and will assist with administering loans to the collection, reviewing conditions of loan, and making shipping, courier, and installation arrangements. S/he will collaborate with the staff throughout the Museum, especially in the collections and exhibitions departments.

Getty Research Institute

The **Getty Research Institute (GRI)** promotes advanced scholarship in the visual arts through an international residential scholars program, a growing 900,000-volume library, major archival collections, exhibitions, publications, lectures, and symposia. Visit www.getty.edu/research for more information.

Department of Special Collections and Visual Resources

The intern in the Department of Special Collections will gain experience providing access to unique research materials. Working on a video art archive that spans the early history of the medium, the intern will develop skills in archival processing, cataloging, and writing and encoding a finding aid according to international metadata standards.

Project for the Study of Collecting and Provenance

The intern will research, create, and edit records for inclusion in the Getty Provenance Index® and may also assist in planning workshops and conferences. Over the course of the year, the intern in the PSCP will receive an introduction to the history of collecting and to the methods of provenance research.

Publications

The intern will receive training across the complete cycle of book production in a scholarly art history publications program. The bulk of the work will involve fact checking, photo research, and copy editing, with additional exposure to the design and marketing of books and to the creation of exhibitions and printed ephemera related to GRI programs.

Getty Conservation Institute (12 months)

The **Getty Conservation Institute (GCI)** pursues a broad range of activities dedicated to advancing conservation practice and education in order to enhance and encourage the preservation, understanding, and interpretation of the visual arts. For more information, go to www.getty.edu/conservation.

Field Projects

Field Projects interns participate in the organization and implementation of field campaigns that may include hands-on conservation work, the development of conservation plans, and reference documentation.

Science

Science interns learn to use instrumentation and perform tests to investigate the processes of material deterioration, to design and evaluate conservation solutions, and to conduct technical examinations of works of art in the Getty collections.

Education

The intern in the GCI's Department of Education contributes to needs assessments for conservation education, pedagogical research, and the development of courses, workshops, or meetings for conservation professionals.

Getty Foundation

The Getty Foundation provides support to institutions and individuals throughout the world, funding a diverse range of projects that promote the understanding and conservation of the visual arts. See www.getty.edu/grants for more details.

Philanthropy

The intern in the Foundation has an opportunity to see arts funding in action through working on grantmaking programs in the areas of art history, conservation, and leadership. S/he will be primarily involved in carrying out research for the development of new

funding initiatives and the administration and evaluation of ongoing programs. Qualifications include good research and communication skills, and knowledge of art history. A basic understanding of grantmaking and/or the museum/cultural field is a plus.