

The Paper Project Sample Budget - Exhibition & Publication

Budget Categories		Total Cost	Getty Funds
Research Costs	Travel		
	Accommodation		
	Per diem		
	Honoraria		
	Research Materials		
	Symposium/Advisor Team Meetings		
Exhibition Costs	Guest Curator Fee		
	Curatorial/Research Assistant		
	Loan Fees		
	Transportation		
	Couriers		
	Insurance		
	Conservation		
	Exhibition Design		
	Installation		
	Matting and Framing		
	Object Photography/Associated Costs		
	Programming and Education		
Exhibition Costs for Tour	Transportation		
	Couriers		
	Insurance		
	Installation Expenses		
Publication Costs	Editorial Costs		
	Design Fees		
	Rights & Reproduction Fees		
	Translation Fees		
	Production and Shipping		
	Object Photography/Associated Costs		
	Project Research Travel Costs		
	Author Fees		
	Research Materials		
	Other		
Indirect Costs	Overhead expenses (up to 15% of total grant request)		
TOTAL			



The Paper Project Sample Budget - Digital

	Budget Categories	Total Cost	Getty Funds
Research Costs	Travel		
	Accommodation		
	Per diem		
	Honoraria		
	Research Materials		
	Symposium/Advisor Team Meetings		
Project Costs	Consultant Fees		
	Conservation/Stabilization		
	Software Licenses and Fees		
	Digital Development and Design		
	Creation of Digital Assets		
	Object Photography/Associated Costs		
	Rights & Reproduction Fees		
	Translation Fees		
	Editorial Costs		
	Other		
Indirect Costs	Overhead expenses (up to 15% of total grant request)		
TOTAL			



The Paper Project Sample Budget - Workshops

	Budget Categories	Total Cost	Getty Funds
Salaries/Benefits	Project Director(s), Honorarium or salary replacement		
	Guest speakers honoraria		
	Project assistant/coordinator		
	Additional staff costs		
Travel	International or national travel costs (airfare, train, visa fees, travel insurance)		
	Accommodations		
	Per Diem		
	Catering and Shared Meals		
	Ground and local transportation		
	Admission costs		
	Contingency (max. 10%)		
Direct Program Costs	Program materials		
	Facility fees		
Indirect Costs	Overhead expenses (up to 15% of total grant request)		
TOTAL			

