

## **Information on Graduate Internship Areas and Host Departments, 2016-2017**

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Research Institute, Conservation Institute, and the Foundation), as well as by Getty Publications. **Please review the descriptions of graduate internships listed below, then in the online application select two in order of preference.**

**The J. Paul Getty Museum** collects and exhibits Greek and Roman antiquities, European paintings, drawings, manuscripts, sculpture and decorative arts, and European and American photographs and offers a range of special exhibitions and educational programs. A few internships will be located at the Getty Villa. For more information about the Museum, go to [www.getty.edu/museum](http://www.getty.edu/museum).

### **Collections**

#### **Collection Information & Access (CI&A)**

The Collection Information and Access Department (CI&A) will provide an immersive experience for an intern, focusing on building digital media projects that document and broaden access to the Museum's collection, exhibitions, and conservation efforts. The projects are used on site at both the Center and Villa, online, and on mobile devices. Digital projects may include producing audio tours of the collection, web sites, interactive or mobile experiences, and video documentaries. The intern will be acquainted with the creation of interpretive content and media on the Museum's collection, exhibitions, and conservation programs, working with our team of interpretation, imaging, media, information, and technology experts. Projects may include digital initiatives such as mobile web/apps, audio, video, and information management. The intern will work with state-of-the-art tools, including audio and video production equipment, and the Adobe Creative Suite. CI&A provides opportunities for creativity, innovation, knowledge sharing, and best practices.

#### **Registrar**

The internship in the Registrar's Office provides a broad overview of the Getty Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibition staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collections management, and exhibition planning and installation.

### **Conservation (12-month internship)**

#### **Antiquities Conservation (Getty Villa)**

The department of Antiquities Conservation is responsible for the care of the Getty Museum's collection of ancient material housed at the Getty Villa. It is also responsible for the safe transport and exhibition of loans given to the dynamic special exhibitions program at the Getty Villa. As part of the conservation team, the Antiquities Conservation intern treats and researches a wide variety of ancient artifacts including those made of metal, stone, ceramics and organic materials. The intern assists in the technical evaluation and analytical study of ancient artifacts in the permanent collection or on special loan. Additionally, the intern is expected to be part of a multi-

disciplinary team working on collaborative projects with many of the Getty Museum's partners worldwide. Daily responsibilities include assisting in the environmental monitoring of exhibition spaces; exhibition installation/planning, materials and technology research and planning and implementation of packing and storage, working with mount making team and documentation of both treatments and research projects. The intern is also encouraged to pursue research in an area of particular interest to them.

### **Decorative Arts and Sculpture Conservation**

The Decorative Arts and Sculpture Conservation intern will work on a range of projects, including conservation treatments and technical studies of objects in the Getty's collections. Possible projects include conservation and maintenance of the modern sculpture in the Stark collection, research and treatment pertaining to clear coatings on outdoor bronzes, quantitative XRF analysis of copper alloys, and the preparation of technical essays for online collection catalogues. Projects will allow opportunities for the intern to take advantage of the Getty's extensive analytical and research resources as well as treatments on objects of varied media.

### **Paintings**

The intern in the Paintings Conservation department will work with all members of the department on the conservation and study of paintings from the Getty's collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, technical and conservation materials studies, and the Getty's ongoing exhibition program.

## **Curatorial**

### **Antiquities (Getty Villa, Art of the Ancient Mediterranean World)**

The intern in the Antiquities Department participates in a wide range of departmental activities relating to the research and presentation of the collection, centering on Greek, Etruscan and Roman art from the Bronze Age to Late Antiquity. Regular activities include researching objects for collection management records, writing gallery texts, assisting with the preparation of exhibitions and loans, and contributing to publication projects and scholarly programs. S/he also prepares and leads specialized public tours on aspects of the collection. The intern will be closely involved in all aspects of the Villa reinstallation currently planned for 2016-2017, and will support the curatorial staff on the myriad of tasks associated with the fulfillment of this larger project. The intern works closely with departmental staff and with registrars, conservators, designers, and other professional staff, and will gain experience in diverse aspects of curatorship, collection documentation, exhibition development and installation, museum education, and public outreach.

### **Drawings**

The drawings department intern will be closely involved in all aspects of the curatorial department, including planning exhibitions, both large and small, researching acquisitions, and working on data entry for the on-line catalogue. S/he will become familiar with the significant and expanding collection of European drawings at the

Getty, assisting with its day-to-day care and interpretation, and will emerge with a full understanding of the range of curatorial duties and the rich variety of museum work. S/he will help with the installation and deinstallation of previously planned loan and rotation exhibitions, research and write acquisition reports, and enter data into The Museum System on provenance.

### **Manuscripts**

The Manuscripts Department intern will be assigned a variety of responsibilities, both research-oriented and administrative, that highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection, understand fundamental aspects of a curatorial department, and learn about organizing exhibitions both large and small. The proposed 2016-2017 intern will work on a number of upcoming exhibition projects. During his/her time, the Department will mount an ambitious exhibition in conjunction with the Antiquities Department, tentatively titled, "Remembering Antiquity: The Ancient World through Medieval Eyes." The intern may also have the opportunity to contribute to an entirely new show, revamp a pre-existing one, or co-curate a show with departmental staff.

### **Paintings (European, prior to 1900)**

The internship provides intensive curatorial training by engaging interns with the Getty's significant and expanding collection of European paintings. Researching works in preparation for the forthcoming Online Catalogue of Paintings, writing labels, developing gallery installations, presenting aspects of the collection in a gallery talk, and conducting exhibition-related research are among the wide range of activities an intern may undertake while working in the department. S/he will further benefit from exposure to the art market and to public and private collections in Los Angeles. In keeping with curatorial practice, much of the work is collaborative in nature and will entail interaction with Paintings Conservation, Education, Design and other departments.

### **Photographs**

The intern in the Photographs Department will assist the curatorial staff on one or more exhibitions scheduled for 2017-2018, including projects related to American and European photography. S/he will conduct research on the permanent collection, catalogue works for display, write label copy, and assist with logistics related to coordinating exhibitions and publications. In addition, the intern will work on acquisition proposals and collections management, and will staff the department's study room one day a week. The intern will have the opportunity to participate in all aspects of the department, including research, exhibitions, publications, collections management and documentation, and general curatorial operations.

### **Sculpture and Decorative Arts**

The internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900 (with a small group of modern outdoor sculpture ranging from 1910-1980). The intern will be provided with opportunities to study the collection, its management and development, and its installation and interpretation. The work will focus on scholarly, bibliographical and provenance research on the permanent collection for the catalogues of the eighteenth-century decorative arts. The intern will also assist the

curators with the re-installation of decorative arts in the permanent galleries and with the preparations for a major loan exhibition featuring the French sculptor and draftsman Edme Bouchardon (January – April 2017).

## **Design**

### **Design**

The intern will join a multidisciplinary team of creative professionals to deliver design solutions for a range of possible projects related to the Getty visitor experience. Tailored to the individual's skills and career aspirations the intern could work on a range of projects including: exhibition design, permanent collection gallery design, collection interpretation, digital design, or branding. At the crossroads of creative activity within the institution, work will involve collaborations with many internal clients, and departments. The Museum's Design Studio is a fast-paced, deadline driven, creative environment that develops high quality design solutions.

## **Education**

### **Education (School Programs)**

This internship will focus on a long-term project to review and iterate the Getty's school group docent training. In the course of the internship, training will be provided in museum best practices for gallery teaching and docent training with a goal of supporting students as they learn to explore and think critically about works of art. S/he will participate in meetings with staff that cover a broad range of logistical, theoretical, and professional development activities and discussions, including department meetings and school and teacher team meetings. Specific duties will include researching evaluation systems for docents at other museums and institutions, producing a report with recommendations for improving the quality of docent tours that align with feedback gathered from recent teacher and student surveys as well as best practices in the field, and, with guidance from staff, participating in the development and implementation of a plan for improving docent continuing education and evaluation. Prior experience working with docents or volunteers a plus.

### **Education (Teacher Programs)**

This internship will focus on a year-long project to review and upgrade the Getty's digital Teacher Resources. Training in best practices for supporting teachers with visual arts integration and, specifically, integrating museum collections in-classroom and on site, will be provided. The intern will participate in staff meetings that cover a broad range of logistical, theoretical, and professional development activities and discussions, including department meetings and school and teacher team meetings. Specific duties will include researching online resources, communities, and initiatives for teachers at other museums and institutions; producing recommendations for new resource formatting ideas that align with feedback from teacher surveys as well as best practices from cultural institutions and online resource aggregates; and assist with the development and implementation of a plan for reformatting existing Getty resources, including metadata tagging to optimize resource retrieval from internet search engines.

## **Exhibitions**

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This internship offers a complete, firsthand overview of the Getty Museum exhibition development process and the work of the Museum Exhibitions Department, including general project management, contract development, exhibition budget assembly and oversight, the logistics of exhibition installation and deinstallation, and other special projects as assigned. The intern will work closely with representatives of many Getty departments and will have the opportunity to oversee the development of at least one exhibition from beginning to end.

## **Public Programs**

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The intern will assist in the overall development, coordination, and execution of a diverse array of hybrid public events combining lectures and panel discussions with performing arts (music, theater, dance, and film) at the Getty Center. Day-to-day duties include research to develop programs that interpret Museum exhibitions and encourage audience engagement; basic event logistics; communicating with participating scholars and artists; writing program and web copy; working on social media and promotion strategies; and providing day-of event and artist assistance. The intern will be involved in various aspects of program management and work on special projects that develop throughout the year, including the annual College Night. Programs are presented in various indoor and outdoor locations throughout the Getty Center.

**The Getty Research Institute (GRI)** is a think tank that promotes advanced scholarship in the visual arts through an international residential scholars program, a library of over 1,000,000 volumes, major archival collections, exhibitions, publications, lectures, and symposia. For more information about the GRI, go to [www.getty.edu/research](http://www.getty.edu/research).

## **Collecting and Provenance**

### **Project for the Study of Collecting and Provenance**

The intern will research, create, and edit records for inclusion in the Getty Provenance Index® and may assist in planning workshops and conferences related to current database projects. This year's intern will also be involved in the redesign of data architecture and user interface of the Provenance Index. Over the course of the year, the intern in the PSCP will receive an introduction to European art markets 16<sup>th</sup> through 20<sup>th</sup> centuries, to methods for provenance research, and digital humanities issues.

## **Collections Management**

### **Getty Vocabulary Program**

The intern's responsibilities will include researching terminology, biographical data, geographic data, information on works of art and architecture, and other source materials for inclusion in the Art & Architecture Thesaurus® (AAT), the Union List of

Artist Names ® (ULAN), the Getty Thesaurus of Geographic Names ® (TGN), and the evolving resource, the Cultural Objects Name Authority® (CONA). Duties include evaluating, constructing, revising, and expanding new and existing terminology and work records for art and architecture. The intern will receive insight and training in creating authority records, and cataloging and indexing works of art and architecture. In addition, the intern will receive insight into how vocabularies and associated data are used in retrieval and linked broadly in the outside world, including as Linked Open Data (LOD).

### **Special Collections Cataloging**

The intern in Special Collections Cataloging will gain hands-on experience with the GRI's unique research collections, which include archives of artists, architects, dealers and art historians; sketches and drawings; prints from the 16th to the 21st century; rare photographs; audiovisual materials; art multiples; and an extensive Photo Archive documenting Western art. Among wide-ranging collection strengths are art collectors and collecting, 20th-century architecture, video and performance art, and Latin American art. The intern's primary responsibilities will be to process and catalog special collections, with other projects assigned according to the intern's skills and interests. Specific tasks may include re-housing and arranging materials, writing finding aids, creating catalog records, writing blog posts, contributing to team-based processing projects, and collaborating on digitization projects.

## **Curatorial**

### **Curatorial**

The intern in the Curatorial Department will assist with exhibition and research projects covering a wide range of subjects in contemporary art and architecture, including the curator Harald Szeemann, Ed Ruscha's photography, concrete poetry, and expatriate artists in Paris. Working closely with curators and other Getty staff, the intern will also assist with research projects, acquisitions, publications, and public programs. The ideal candidate will be specialist of post-war art history, with fluency in German and at least one other European language.

## **Director's Office/Research Projects and Programs**

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A joint internship with two departments – the Director's Office (Luxury Arts exhibition) and Research Projects & Programs – will provide on-the-job training in team-based research, project management, exhibition development, and programming, and will encompass writing for multiple audiences and outlets, program planning and coordination, and institutional documentation. It will be ideal for someone who is interested in furthering his/her academic skill set (scholarly research and writing) while also developing new skills that will make such training relevant to a broader range of employers and job opportunities (such as curating and academic programming). The intern can expect in-depth involvement with two projects in particular, Luxury Arts in the Ancient Americas and Producing Empire: The Politics of Representation in France and North Africa, along with a range of academic programs such as symposia, lectures, and workshops. Luxury Arts explores luxury materials and their meanings in the

Americas from 1000 BC to c. AD 1600 through indigenous understandings of value. It is co-organized by the Getty Research Institute, the J. Paul Getty Museum, and the Metropolitan Museum of Art and will culminate in a major exhibition related to the Getty Foundation's Pacific Standard Time: LA/LA initiative ([http://www.getty.edu/foundation/initiatives/current/pst\\_lala/index.html](http://www.getty.edu/foundation/initiatives/current/pst_lala/index.html)). Producing Empire will culminate in a publication focusing on the GRI's archival collections of visual culture materials documenting French colonialism in North Africa. Due to the nature of the projects, knowledge of Spanish and Pre-Columbian art and an interest in academic programming, archival research, and publication are desired.

## **Publications (12-month internship)**

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GRI Publications offers a 12-month graduate internship focused the process of editing and preparing academic scholarship for publication. The intern will work closely with GRI editors as well as designers, production coordinators, and other publishing professionals to learn how books are produced—from acquiring and editing a manuscript to obtaining art and permissions, from proofing typeset pages to promoting the final product. The intern supports the editors on a variety of projects, including fact checking, marking corrections on proofs, and acquiring art and permissions for publication. The ideal intern is a self-starter who has a broad interest in the visual arts, a passion for communicating complex ideas, and an eye for detail. Projects scheduled for 2016–17 include the born-digital project *The Score: Avant-Garde Composition in the Visual and Performing Arts after Cage*; a catalog to accompany the GRI–Wende Museum exhibition on Cold-War Hungarian photography; a collection of essays titled *Photography and Sculpture: The Art Object in Reproduction*; a translation of Christian Michel's book on the history of the French academy; a collection of essays titled *The Art and Art Histories of Brazil*; a translation of Anton Wagner's *Los Angeles: The Development of the Southern Californian Metropolis*; a catalog for the Pacific Standard Time exhibition *The Material of Form: Industrialism and the Latin American Avant Garde*; a monograph on the architect Ray Kappe; a book on the Tremaine family's patronage of modern domestic architecture in the mid-twentieth century; and the Getty Research Journal.

## **Web and New Media Development/Digital Art History**

### **Web and New Media Development/Digital Art History**

The intern will work closely with the GRI's Web and New Media Development and Digital Art History Teams to learn new technological skills and participate in developing strategies for implementing digital art history research and publishing projects. The intern will learn about the process of digital content development from initial concept through to publication, which may include conceptual planning and content strategy; project management; wireframing and usability testing; writing, editing and copyediting html pages; video writing, production, and editing; and building web pages into a content management system for the GRI website, exhibition mobile tours, and our social media efforts. The intern will also help in implementing digital art history initiatives, which may include working on the Project to Remodel the Getty Provenance Index, the Getty Scholars' Workspace, or digital scholarly publishing initiatives. The ideal intern is a self-starter who can work independently and in a highly

collaborative team environment; is interested in the visual arts and is passionate about creatively communicating complex ideas using digital tools to reach scholarly audiences all over the globe.

**The Getty Conservation Institute (GCI)** pursues a broad range of activities dedicated to advancing conservation practice and education in order to enhance and encourage the preservation, understanding and appreciation of cultural heritage. For more information, go to [www.getty.edu/conservation](http://www.getty.edu/conservation).

#### **Buildings and Sites (12-month)**

Buildings and Sites interns may participate in one or more projects which may include the organization and implementation of field campaigns some of which involve hands-on conservation work, the development of conservation plans, and reference documentation. In 2016-2017, a dedicated internship is being offered to work on the Earthen Architecture Initiative.

[http://www.getty.edu/conservation/about/field\\_projects/index.html](http://www.getty.edu/conservation/about/field_projects/index.html).

#### **Collections (12-month)**

Interns in the GCI's Collections Department will participate as members of interdisciplinary teams in projects that may include research, assisting in the organization and implementation of field activities, courses or workshops, and in the documentation of project work. In 2016-2017, a dedicated internship is being offered to work on the Managing Collection Environments Initiative.

<http://www.getty.edu/conservation/about/education/index.html>

#### **Science (12-month)**

Science interns will gain experience in major scientific research projects, and may learn to use instrumentation or perform tests to investigate the properties of materials used in cultural heritage, to evaluate conservation treatments, to assess preventive conservation strategies, and to conduct technical examinations on works of art. In 2016-2017, a dedicated internship is also being offered to work on the Modern and Contemporary Art Research Initiative.

<http://www.getty.edu/conservation/about/science/index.html>

**The Getty Foundation** provides support to institutions and individuals throughout the world, funding a diverse range of projects that promote the understanding and conservation of the visual arts. For a current list of the Foundation's funding priorities, see

<http://www.getty.edu/foundation>.

#### **Philanthropy**

The Getty Foundation graduate intern will have an opportunity to contribute to the Foundation's grant making in the fields of art history, conservation, museum practice, and professional development at the regional, national, and international level. The intern will learn the methods of strategic philanthropy, which entail identifying significant issues in fields the Getty serves and designing strategies to address these issues through grant making. The Getty Foundation works closely with a variety of arts and culture organizations internationally and the intern will have an opportunity to participate in a wide range of activities, including grant assessment and evaluation, research for new areas of grantmaking, and topical convenings. Currently, the



Foundation's strategic initiatives include Connecting Art Histories, Digital Art History, Keeping it Modern, Mosaikon, and Pacific Standard Time: LA/LA (descriptions of current funding priorities can be found here: [www.getty.edu/foundation/initiatives/current/index.html](http://www.getty.edu/foundation/initiatives/current/index.html)). Qualifications include knowledge of art history and or/conservation, an understanding of museum practice, and strong written and oral communication skills.

**Getty Publications** produces award-winning books in the fields of art history, architecture, photography, archaeology, conservation, and the humanities. For more information, go to <http://www.getty.edu/publications/>.

### **Digital and Print Publications (12-month)**

As the publisher serving all Getty programs, Getty Publications produces 30 to 35 print titles a year and an increasing number of digital projects, including e-books and web based publications. This internship will provide an in-depth experience in the creation, distribution, and marketing of digital publications as well as a grounding in the traditional editorial functions involved in art publishing. The intern will work closely with the Digital Publications Manager and Editor in Chief and will collaborate with staff from around the J. Paul Getty Museum, Getty Conservation Institute, and Getty Research Institute. Typical projects range from exhibition and collection catalogues to scholarly books on art conservation and history; duties include the coordination of assets and metadata, copyediting and manuscript preparation, project coordination image rights clearances, and user testing. The position also provides exposure to some of the leading trends in the museum and publishing technology fields, including user centered design, the digital humanities, and open source software development. Candidates should be organized, detail-oriented, and have strong written and verbal communication skills.