

Information on Graduate Internship Areas and Host Departments, 2010-2011

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Conservation Institute, Research Institute, and Foundation). **Please review the descriptions of graduate internships listed below, then complete the Internship Selection Form. Prioritize your choices by writing "1" for your first choice and "2" for your second choice.**

The **J. Paul Getty Museum** collects and exhibits Greek and Roman antiquities, European paintings, drawings, manuscripts, sculpture and decorative arts, and European and American photographs and offers a range of special exhibitions and educational programs. A few internships will be located at the Getty Villa. For more information about the Museum, go to www.getty.edu/museum.

Curatorial

Antiquities (Getty Villa, Greek and Roman Art)

The intern in the Antiquities Department participates in all departmental activities, from the preparation of exhibitions, acquisition proposals, loans, and public programs to research on the collection and development of data for collection management records. S/he also leads specialized public tours on aspects of the collection. The intern works closely with departmental staff and with registrars, conservators, mount-makers, preparators, designers, and others, and will gain experience in diverse aspects of curatorship, installation, museum education, and conservation.

Decorative Arts (northern European and French, 1660-1795) and Sculpture (European, prior to 1900)

The Decorative Arts internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900. The intern will be provided with extensive opportunities to study the collection, its development and management, and its installation and interpretation. Projects will include work on major international loan exhibitions, and cataloguing objects in the permanent collections. This work may include writing gallery didactics and labels, exhibition materials and background research on objects to be displayed.

Drawings (European, prior to 1900)

The Drawings Department intern will be involved in all aspects of the curatorial department, including planning exhibitions, researching acquisitions, creating the online catalogue, and assisting with the care and interpretation of the drawings collection.

Illuminated Manuscripts (European, 800-1600)

The Manuscripts Department intern will be assigned a variety of responsibilities, both administrative and research-oriented, to highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection, understand fundamental aspects of a curatorial department, and learn about organizing exhibitions both large and small.

Paintings (European, prior to 1900)

The Paintings Department Graduate Internship will immerse the intern in a wide variety of projects, particularly research, organization, and writing for the Online Collection Catalogue, as well as exhibition preparation, and acquisition research. The intern will obtain direct exposure to the collection through interaction with the curators and conservators, and participate in label writing and gallery installations. In keeping with curatorial practice, much of the work is collaborative and will entail interaction with educational, design, and other staff.

Photographs (European and American)

The intern in the Photographs Department will assist the curatorial staff on a range of exhibitions scheduled for 2010/11, with the focus on late 20th century American photographers. S/he will conduct research on the permanent collection, catalogue works for display, and write label copy. In addition, the intern will work on acquisition proposals, collections management, and staffing the departmental study room one day a week.

Conservation (12 months)

Antiquities Conservation (Getty Villa)

The department of Antiquities Conservation is responsible for the care of the Getty Museum's collection of ancient material housed at the Getty Villa. As part of the conservation team, the antiquities intern treats a wide variety of ancient material including metals and ceramics; assists in the technical evaluation and analytical study of ancient artifacts in the collection or on loan; is part of a multidisciplinary team working on collaborative projects with many of the Getty Museum's partners worldwide; assists in the monitoring of exhibition spaces; works with the Getty Villa's mount making team to produce anti-seismic mounts for objects on loan; and documents both treatments and research projects.

Decorative Arts and Sculpture Conservation

Depending on his/her qualifications and interests, the Decorative Arts Conservation intern will work on a range of potential research projects including technical examinations of the Getty's Rococo furniture and gilt-bronze object collections. This project will include in-depth examination and analysis of objects, Radiography, X-ray fluorescence, and microscopy. The intern is encouraged to take on a few treatment projects and pursue a research project of his/her own, utilizing the Getty's resources and advisory expertise. The intern will also participate in the department's responsibilities for its active temporary exhibition program.

Paintings Conservation

The intern in the Paintings Conservation department will work with all members of the department on the study and treatment of paintings from the Getty's collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, ongoing technical and conservation materials studies, and the Getty's exhibition program.

Collections

Collections Information and Access

The intern will become acquainted with the management, production, and dissemination of documentation, digital media, and interpretative material on the Museum's collection. Projects may include new media initiatives, digital media production, information management and the application of standards-based practices, information systems and technology, digital asset and rights management, preservation, social media, community spaces, and personalization.

Registrar (Getty Villa)

The internship in the Registrar's Office provides a broad overview of the Getty Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibitions staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collections management, exhibition planning and installation, and rights and reproductions. The intern's primary responsibilities will be to assist with special exhibitions at the Getty Villa in Malibu, but the intern will also work on projects and attend meetings and events at the Getty Center in Los Angeles.

Education

Museum Education

The intern will develop materials for family and teacher audiences over the course of the internship. Through the process, the intern will learn about current museum audience research and standards that shape how we develop in-gallery materials for these two important audiences. The intern will work in a highly collaborative environment in order to produce the materials.

Exhibitions

Museum Exhibitions

This internship offers a complete, firsthand overview of the Getty exhibition development process and the work of the Exhibitions Department, including general project management, contract development, exhibition budget assembly and oversight, the logistics of exhibition installation and deinstallation, and other special projects as assigned. The intern will work closely with representatives of many Getty departments and will have the opportunity to oversee the development of at least one exhibition from beginning to end.

The **Getty Research Institute (GRI)** is a think tank that promotes advanced scholarship in the visual arts through an international residential scholars program, a library of over 1,000,000 volumes, major archival collections, exhibitions, publications, lectures, and symposia. Visit www.getty.edu/research for more information.

Collections Management

Special Collections Cataloging

The intern in Special Collections Cataloging will gain experience providing access to unique research collections, which include archives, drawings, prints, rare photographs, audiovisual materials, and art multiples. Among wide-ranging collection strengths are 20th-century architecture, 19th-century photography, art collectors and collecting, and the Los Angeles art scene after WWII. The intern's primary responsibilities will be to process and catalog special collections. Specific tasks may include re-housing and arranging materials, writing finding aids, creating catalog records, and collaborating on digitization projects.

Project for the Study of Collecting and Provenance

The intern working with the Project for the Study of Collecting and Provenance (PSCP) will be involved in all aspects of the department. S/he will be given a comprehensive introduction to the history of collecting and display as well as a broad understanding of provenance research tools and methodologies. Depending on experience and interest, the intern will perform hands-on tasks involving the transcription and indexing of sale catalogues, inventories, and related material. Using primary and secondary material, s/he will research, create, and edit records for the Getty Provenance Index. The intern will also assist in planning workshops and conferences related to database projects.

The **Getty Conservation Institute (GCI)** pursues a broad range of activities dedicated to advancing conservation practice and education in order to enhance and encourage the preservation, understanding, and interpretation of the visual arts. For more information, go to www.getty.edu/conservation.

Field Projects (12 months)

Field Projects interns participate in the organization and implementation of field campaigns that may include hands-on conservation work, the development of conservation plans, and reference documentation.

Science (12 months)

Science interns learn to use instrumentation and perform tests to investigate the processes of material deterioration, to design and evaluate conservation solutions, and to conduct technical examinations of works of art in the Getty collections.

Education (12 months)

The intern in the GCI's Department of Education contributes to needs assessments for conservation education, pedagogical research, and the development of courses, workshops, or meetings for conservation professionals.

The Getty Foundation provides support to institutions and individuals throughout the world, funding a diverse range of projects that promote the understanding and conservation of the visual arts. See www.getty.edu/foundation for more details.

Philanthropy

The intern in the Foundation has an opportunity to see arts funding in action through working on grantmaking programs in the areas of art history, conservation, and leadership/professional development. S/he will be involved primarily in research for current funding initiatives and the administration and evaluation of ongoing programs. Qualifications include knowledge of art history and/or conservation and good research and communication skills. A basic understanding of grantmaking and/or the museum/cultural field is a plus.