



Teacher Checklist for School Visits

The Getty
Villa

School Visit Reservations: If you have any questions about your reservation, please call Visitor Services at (310) 440-7322 and speak with a school-group associate.

Day of your visit only: call (310) 440-6550 to directly contact Villa Education.

RECRUIT CHAPERONES

- One chaperone (non-student over age 18) is required for every 15 students. A maximum of two chaperones per 15 students is recommended. Remind chaperones to stay with their groups at all times, even if their students are high-school aged.
- Meet with chaperones and distribute our "Chaperone Guidelines." Discuss their roles, their responsibilities, and your expectations for the visit.
- Call ahead if any parent chaperones are coming by car. Each chaperone needs a ticket. Parking at the Villa is limited.

TEACHER PREPARATION (FOR GUIDED LESSONS)

- Make clear and legible nametags for each student to wear during the guided lesson so the gallery docent can use their names during the lesson.
- Be prepared to separate your entire school group into smaller groups of 10-15. We will tell you the exact number when you arrive, based on your total students and how many docents are available.

TEACHER PREPARATION (FOR SELF-GUIDED LESSONS)

- Choose appropriate visit activities from <http://www.getty.edu/education/teachers/trippack/activities.html>. Print out and photocopy enough worksheets for your students to work on when they're at the Museum. Worksheets are not available on the day of your visit to the Villa.
- Search <http://www.getty.edu/art> for information on works of art, changing exhibitions, videos, and other resources to use during and in preparation for your visit.
- Preassign students to groups of 15 or fewer. Each group of students should self-guide with a teacher or adult chaperone.



SCHOOL

Education at the J. Paul Getty Museum
at the Getty Villa

1200 Getty Center Drive, Suite 1000v
Los Angeles, CA 90049-1745

Teacher Checklist for School Visits *(continued)*

STUDENT PREPARATION

- Have students watch the video *History of the Getty Villa* online at http://www.getty.edu/education/teachers/trippack/activity_villa_pre_videointro.html.
- Do the "Preserving Ancient Art" activity to help students learn why we ask them not to touch the art on display. Find it at http://www.getty.edu/education/teachers/trippack/villa/villa_pre_activities.html.
- Do the "Thirty-Second Look—Getty Villa" activity to help students learn the benefits of slowing down and looking closely at works of art. Find it at http://www.getty.edu/education/teachers/trippack/villa/villa_pre_activities.html.
- Ask students to pack lunches in small paper bags that fit into provided storage bins and cabinets at the Getty Villa. For more information, see "Chaperone Guidelines" and "Picnic Guidelines" (also included in this packet) or find it at http://www.getty.edu/education/teachers/trippack/villa/villa_visits.html.

UPON YOUR ARRIVAL AT THE GETTY VILLA

- Once you arrive at the Getty Villa, a volunteer or Education staff member will meet your group to welcome you to the Villa and to explain Museum rules and expectations for school groups. If you arrive by car, a volunteer will meet your group in the Outdoor Theater. Follow the volunteer to the picnic area, where students will store their lunches.
- The following should be left on the bus or in the car; they cannot be carried into the Museum:
 - Water bottles
 - Backpacks
 - Umbrellas
 - Gum/food
 - Pens
 - Markers
- The Museum volunteer or staff member will lead your class to the picnic area, where you will place lunches in color-coded bins. Your assigned picnic time corresponds to your arrival time. See "Chaperone Guidelines" and "Picnic Guidelines" for more information (or find it at http://www.getty.edu/education/teachers/trippack/villa/villa_visits.html).
- For self-guided visits (and non-lesson portions of guided visits), divide students in groups of 15 or fewer per chaperone. Remind chaperones to stay with the groups at all times and only allow one group from your school in a gallery at a time.
- Agree on a time and place for the groups to meet after they are done visiting the galleries. We suggest the picnic area or the Outdoor Theater. **If students are found without chaperones, they will not be permitted to enter the galleries and will be escorted out of the Museum by security.**
- Borrow pencils and clipboards from the Villa picnic area. Please return these materials to the same place. Remind students not to point at the art with their pencils.
- Give students visit-activity worksheets that you printed from <http://www.getty.edu/education/teachers/trippack/activities.html>. We suggest that you give each student only one to three worksheets (all the same for a particular group), as these activities are designed to be used in specific galleries. Have the chaperones review with the students the order in which they will visit the galleries and do the activities.
- Have a great time exploring the Getty Villa, and let our staff and volunteers know if you have any questions. We're here to help!