

Spring cleaning

Actions:	Completed (date):
Throughout the entire building:	
if possible, carefully move collection items	
high beams, edges, etc.	
windows and lexane double glazing, incl. locations that are difficult to reach (e.g. in the two stair cases)	
all stair railings and balustrades that visitors touch regularly	
damp clean the top of showcases	
Specifics:	
19th century kitchen: cupboards, glass sky light	
reception: underneath the desk and behind the curtain	
Chaplain's room: dust entire interior and shake out the textiles outside	
Church: damp clean on top of the organ	
inside the cupboard with the bellows: idem	
Maria chapel: dust underneath the altar	
17th century kitchen: all cupboards, tiles walls, etc.	
staff kitchen in basement: cupboards, edges, clean out stock	
restrooms: all tiled walls	
basement: stairs and outside door	
Offices:	
Dust thoroughly each room, move away furniture.	
Attention: to damp clean woodwork: water with a drop of detergent and bleach.	